

MEDITERRA

COMMUNITY DEVELOPMENT DISTRICT

April 21, 2021

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Mediterra Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-free: (877) 276-0889

April 14, 2021

Board of Supervisors
Mediterra Community Development District

| |
|---|
| ATTENDEES: Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes. |
|---|

Dear Board Members:

The Board of Supervisors of the Mediterra Community Development District will hold a Regular Meeting on April 21, 2021 at 3:00 p.m., in the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110. The agenda is as follows:

1. Call to Order/Roll Call
2. Chairman's Comments
3. Consideration of Resolution 2021-04, Declaring a Vacancy in Seat 3 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date
4. Consider Appointment of Qualified Elector to Fill Unexpired Term of Vacant Seat 3; *(Term Expires November, 2024)*
 - A. Administration of Oath of Office to Newly Appointed Supervisor *(the following to be provided in a separate package)*
 - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
 - II. Membership, Obligations and Responsibilities
 - III. Financial Disclosure Forms
 - a. Form 1: Statement of Financial Interests
 - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
 - c. Form 1F: Final Statement of Financial Interests
 - IV. Form 8B – Memorandum of Voting Conflict
 - B. Consideration of Resolution 2021-05, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Mediterra Community Development District, and Providing for an Effective Date

5. Discussion: Padova Drain Pipe
 - A. Discussion/Consideration of M.R.I. Construction, Inc., Invoice #234 to Install New Pipe Located at Brolio Lane
 - B. Consideration of GulfScapes Landscape Management Services Proposal #2471 to Provide Labor and Material to Complete Repairs at the End of Brolio Lane
 - C. Consideration of Cintron Landscape Services Estimate #8765 for Storm Pipe Re-Landscape
 - D. Potential Latent Defect Claim
6. Discussion: SOLitude Lake Management – Aeration Reporting
7. Presentation: Johnson Engineering Wet Season 2020 Water Quality Monitoring Report
8. Presentation: Johnson Engineering 2020 Annual Sediment Sampling Report
9. Discussion: Wildlife in CDD Controlled Property
10. Discussion: Process to Communicate Between Board Members and Staff
11. Discussion: District Management
12. Ratification of Items Discussed at March 16, 2021 Emergency Meeting:
 - A. GulfScapes Landscape Management Services Proposal to Re-Sod and Replant Areas Damaged During the Padova Drainage Pipe Project, in a Not-to-Exceed Amount of \$12,000, Subject to Review by Mr. Woods
 - B. Revising District’s Rules of Procedure to Include a Board Policy Specifying that Any Construction-Related Projects of Significance Require Engagement of CDD Engineer to Oversee, Inspect and Provide a Report
 - C. WHA Management Contract to be Emailed to the Board for Review
 - D. Implement Procedure for Future, Significant Projects to Include Conducting Preconstruction Meetings Between all Parties Prior to Commencement of Project
 - E. Mr. Tilton to Research Padova Permit to Determine Who Performed Original Work and Certified the Pipe
 - F. Staff to Locate Third-Party Contractor to Test Flow of New Pipe Before Rainy Season
13. Acceptance of Unaudited Financial Statements as of February 28, 2021

14. Approval of Minutes

- A. March 3, 2021 Regular Meeting
- B. March 16, 2021 Emergency Meeting

15. Staff Reports

- A. District Counsel: *Hopping Green & Sams, P.A.*
- B. District Engineer: *Johnson Engineering, Inc.*
 - Discussion: South Florida Water Management District Permit Modification for Lake 74 Updates
- C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: May 19, 2021 at 9:00 A.M.

○ QUORUM CHECK

| | | | |
|------------------|------------------------------------|--------------------------------|-----------------------------|
| Mary Wheeler | <input type="checkbox"/> IN-PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> No |
| Kenneth Tarr | <input type="checkbox"/> IN-PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> No |
| | <input type="checkbox"/> IN-PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> No |
| Robert Greenberg | <input type="checkbox"/> IN-PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> No |
| Vicki Gartland | <input type="checkbox"/> IN-PERSON | <input type="checkbox"/> PHONE | <input type="checkbox"/> No |

- D. Operations Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Key Activity Dates
 - II. Operations Financial Impact Analysis FY 2020-2021

16. Action/Agenda or Completed Items

17. Old Business

- Discussion: Tax Collector Name Correction


18. Supervisors' Requests

19. Public Comments

20. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley "Chuck" E. Adams, Jr.
District Manager

FOR RESIDENTS TO 'LISTEN IN' TO THE BOARD MEETING
CALL IN NUMBER: 877-876-9173
CONFERENCE ID: MEDITERRA
PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER WILL BE PROVIDED WITHIN 24 HOURS OF MEETING
FEEL FREE TO CONTACT 561-571-0010 FOR CALL-IN NUMBER
CONFERENCE ID: MEDITERRA
PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT DECLARING A VACANCY IN SEAT 3 OF THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Mediterra Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, it has come to the attention of the District and the Board of Supervisors that Mr. Michael Bishko no longer resides in the District; and

WHEREAS, by virtue of Mr. Bishko’s relocation, the Board shall declare Seat 3 vacant; and

WHEREAS, a Qualified Elector is to be appointed to the vacant seat; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seat available for appointment as vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Seat 3 is hereby declared vacant effective as of April 21, 2021.

SECTION 2. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 21st day of April, 2021.

ATTEST:

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

4B

RESOLUTION 2021-05

A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Mediterra Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Collier and Lee Counties, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT:

1. **DISTRICT OFFICERS.** The District officers are as follows:

_____ is appointed Chair

_____ is appointed Vice Chair

Chuck Adams is appointed Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Craig Wrathell is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

Adopted this 21st day of April, 2021.

ATTEST:

**MEDITERRA COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

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From: Andy Tilton <adt@johnsoneng.com>

Sent: Tuesday, April 6, 2021 11:25 AM

To: Chuck Adams <adamsc@whhassociates.com>

Cc: Cleo Adams <crismondc@whhassociates.com>; Jordan L. Varble <jlv@johnsoneng.com>; Brent O. Burford <bob@johnsoneng.com>

Subject: Mediterra CDD

Here is the current state of information on the Padova Subdivision.

When it was permitted, it was known as Parcel 110. The subdivision name was developed after permitting and platting.

Permitting with South Florida Water Management District (SFWMD) appears to have been done in at least two parts. The backbone system of stormwater ponds, interconnecting pipes and outfall structures that included Ponds 25 and 26 along with pipes, inlets, and internal water control structure was accomplished under Application Number 000202-8. Permit approval was dated February 2, 2000. The acceptance of project certification was acknowledged by SFWMD with their letter dated December 4, 2002.

The street construction with inlets, storm drains, water lines, sanitary sewer lines, etc. were designed and permitted separately. The SFWMD application for this has not been found yet as it did not seem to be needed with the pipe in question being in the above application.

The SFWMD permit conversion from construction to operation request form was received by them on July 24, 2008.

A copy of subdivision record drawings was found with a drawing date of October 7, 2009 and a signature date of October 11, 2012. The signature date has to be the date it is signed, so there could be other copies with different dates.

Ron Waldrop, P.E. is the engineer of record for Application 000202-8 to SFWMD. He related that Long Bay Partners had multiple consultants working on subdivisions and multiple contractors constructing the infrastructure at the same time. It is why his plans only have the backbone surface water management system and the Parcel 110 plans and record drawings were done by Carl Barraco, P.E. The latter plans showed storm drains to convey road and homesite runoff to the ponds in the backbone system. The Parcel 110 record drawings indicate that Guymann was the contractor. Based on the information that Ron provided, they may or may not have been the contractor that installed the pipe between Ponds 25 and 26. It also explains why Carl said he could not determine whether the contractor was Guymann, Lee Mar, or Phillip & Jordan.

The plat for the subdivision is recorded in Plat Book 35 on Pages 79 and 80 with a date of January 17, 2001.

SFWMD nor Collier County ask for construction contracts on private developments. No research time or money was spent to find contract information at those sources. Those agencies were the source of much of the above information.

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

5A



Bill To

MEDITERRA CDD
 WRATHELL, HUNT, & ASSOCIATES
 9220 BONITA BEACH RD. STE 214
 BONITA SPRINGS, FL. 34135

M.R.I Construction Inc.

17891 Wetstone Rd
 North Fort Myers, FL 33917

239-984-5241 Office
 239-236-1234 Fax
 mriunderground@gmail.com



Invoice

| Date | Invoice # |
|-----------|-----------|
| 3/15/2021 | 234 |

| P.O. No. | Terms | Due Date | Job Name | | |
|--|--------|-----------|----------|-----------|-----------|
| | Net 30 | 4/14/2021 | | | |
| Description | | | Qty | Rate | Amount |
| Total cost to install new pipe located at Brolio Ln. as per our proposal # 209 This price includes all labor and material and equipment needed to complete this job. This also includes 2 truck loads of 57 stone = around 41 tons. Total Proposal Cost was \$78,000.00 Credit for Trench box -\$2500.00 Total For Hauling away boulders \$4500.00 MRI Only Charging Mediterra \$1500.00 Balance \$77,000.00 | | | | 77,000.00 | 77,000.00 |

ALL INVOICES ARE DUE WITHIN 30 DAYS. IF PAYMENT NOT RECIEVED IN 30 DAYS THERE WILL BE A 10% LATE FEE

| | |
|-------------------------|-------------|
| Total | \$77,000.00 |
| Payments/Credits | \$0.00 |
| Balance Due | \$77,000.00 |

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

5B

GulfScapes Landscape Management Svcs.
PO Box 8122
Naples, FL 34101
239-455-4911



Proposal

ADDRESS

Mediterra CDD
c/o Wrathell, Hunt, Hart & Associates
9220 Bonita Beach Rd., #214
Bonita Springs, FL 34135

PROPOSAL # 2471
DATE 03/15/2021

| DESCRIPTION | AMOUNT |
|---|--------------------|
| Provide labor and material to complete the following repairs at the end of Brolio Lane. This is a preliminary proposal: | |
| - Provide grade and removal of excess dirt to newly constructed area. | 720.00 |
| - Install 4,500 sqft of floritam sod to newly graded areas. | 4,500.00 |
| - Install 120 - 3 gallon Variegated Arboricola to continue hedge row down berm. | 1,800.00 |
| - Install 20 - 3 gallon Star Jasmine to continue hedge row down berm. | 300.00 |
| - Install 100 - 3 gallon Mexican Petunia to continue hedge row down berm. | 1,500.00 |
| - Install 80 - 3 gallon Firebush to continue hedge row down berm. | 1,200.00 |
| - Install 2 tons of 1 - 1/2" Brown Egg Rock to homeowners rocked area. | 650.00 |
| TOTAL | \$10,670.00 |

Accepted By

Accepted Date

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

5C



Cintron Landscape Services

7430 Musketeer Ln
Fort Myers, FL 33912

| | |
|----------|--------------------|
| ESTIMATE | #8765 |
| TOTAL | \$14,220.00 |

Mediterra Community Development District
Mediterra Community Development District

CONTACT US

(239) 768-1472
office@cintronlandscape.com

(239) 989-2939
crismond@whhassociates.com

ESTIMATE

| Services | qty | unit price | amount |
|---|-------|------------|--------------------|
| RE: Storm Pipe Re-landscape | | | |
| Landscaping Service - LS Labor Labor | 1.0 | \$3,000.00 | \$3,000.00 |
| Materials | qty | unit price | amount |
| Landscaping Service - LS Materials Install 12 pallets Floritam sod | 1.0 | \$5,400.00 | \$5,400.00 |
| Landscaping Service - LS Materials Var. Arboricola 3G | 120.0 | \$16.00 | \$1,920.00 |
| Landscaping Service - LS Materials Star Jasmine 3G | 20.0 | \$16.00 | \$320.00 |
| Landscaping Service - LS Materials Mexican Petunia 3G | 100.0 | \$16.00 | \$1,600.00 |
| Landscaping Service - LS Materials Firebush 3G | 80.0 | \$16.00 | \$1,280.00 |
| Landscaping Service - LS Materials Brown Egg Rock (tons) | 2.0 | \$350.00 | \$700.00 |
| Subtotal | | | \$14,220.00 |
| Total | | | \$14,220.00 |

Thank you for using Cintron Landscape Services. We greatly appreciate your business.

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

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October 27, 2020

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates
9220 Bonita Beach Road, Suite 214
Bonita Springs, FL 34135

**Re: Wet Season 2020 Water Quality Monitoring Report
Mediterra CDD Pond Sampling, Analysis, and Reporting**

Dear Chuck:

This letter provides the results of the wet season 2020 water quality (WQ) sampling of four (4) outfall ponds (L-24, L-37, L-52, and L-55) and one (1) additional water treatment pond (L-35) located in the Mediterra CDD. Copies of the laboratory analytical reports for the water quality samples are attached in Appendix A.

I. PURPOSE & SCOPE OF WORK

This work was conducted as Task 01: Wet Season Surface Water Sampling of our existing contract. One (1) wet season surface water sampling event was conducted at each of the five (5) ponds when discharge occurred over their respective control structures. The locations of the ponds sampled are shown on the attached sampling map. L-37 and L-52 to the North discharge to Oak Creek, L-24 and L-55 to the South discharge to the Cocohatchee River, and L-35 was selected by the CDD.

II. METHODOLOGY

The water quality sampling event was conducted on August 12, 2020. Field parameters including dissolved oxygen, temperature, specific conductance, pH, and turbidity were monitored and recorded using a multi-parameter meter and turbidimeter. In addition to field readings and sampling, field personnel conducted visual inspections and took photographs. Littorals and aerators were observed at all the ponds. Photos of each pond are provided in Appendix B.

Water quality samples and readings were collected from water discharging over the outfall structures from ponds L-37, L-52, and L-55. The sample and readings for pond L-35 were collected from the pond near the bank. No sample was collected from pond L-24 because there was no discharge over the outfall structure. A second attempt to sample from pond L-24 was made on September 21, 2020, but there was no discharge at that time either.

The samples were collected in accordance with Florida Department of Environmental Protection (FDEP) Standard Operating Procedures. Benchmark EnviroAnalytical Laboratory (BEA) provided sample containers and performed the laboratory analytical services. The samples were analyzed for total nitrogen (TN) and total phosphorus (TP).

III. RESULTS

The laboratory analytical results and dissolved oxygen readings for the one (1) wet season 2020 sampling event were compared to each other and to State Lakes Water Quality (WQ) standards. Those comparisons are shown in Table 1. All the results from the samples collected were at or below the nutrient thresholds for TN (1.27 mg/L) and TP (0.05 mg/L). All the dissolved oxygen readings were above the Lake criteria threshold of 38%. Comparisons are made to standards for lakes in this part of Florida. While the water in these ponds does not have to meet the water quality standards for lakes, water leaving any of these ponds through the outfall structures must meet that standard.

Table 1: 2020 Wet Season Mediterra CDD TN, TP, and DO Values

| Site | Total Nitrogen (mg/L) | Total Phosphorus (mg/L) | Dissolved Oxygen (%) |
|---------------|--|-------------------------|----------------------|
| | August 12, 2020 | | |
| L-24 | No discharge over outfall structure during sampling events (8/12/20 & 9/21/20) | | |
| L-35 | 1.15 | 0.05 | 57.8 |
| L-37 | 0.99 | 0.04 | 76.9 |
| L-52 | 0.69 | 0.02 | 53.2 |
| L-55 | 1.05 | 0.03 | 64.4 |
| Lake Criteria | ≤1.27 ⁽¹⁾ | ≤0.05 ⁽¹⁾ | ≥38 ⁽²⁾ |

(1) Annual geometric mean not to be exceeded more than once in any consecutive three-year calendar period, 62-302.530, F.A.C.

(2) No more than 10% of the values shall be below the standard, 62-302.530, F.A.C.

Field measured parameters for the one (1) wet season 2020 sample event are shown in Table 2.

Table 2: 2020 Wet Season Mediterra CDD Field Data

| Site | Temperature (°C) | Specific Conductance (mS/cm) | pH | Turbidity (NTU) |
|------|--|------------------------------|------|-----------------|
| | August 12, 2020 | | | |
| L-24 | No discharge over outfall structure during sampling events (8/12/20 & 9/21/20) | | | |
| L-35 | 30.2 | 0.63 | 7.31 | 2.77 |
| L-37 | 31.4 | 0.58 | 7.72 | 4.02 |
| L-52 | 31.7 | 0.45 | 7.64 | 1.71 |
| L-55 | 30.1 | 1.15 | 7.41 | 5.19 |

IV. CONCLUSIONS

Field measurements taken during the one (1) wet season 2020 surface water sampling event showed that all the ponds sampled are fresh with good levels of dissolved oxygen. Total nitrogen and total phosphorus levels in samples collected from the ponds were at or lower than the Class III Lakes State WQ threshold reference value. Total phosphorus levels in samples collected from L-52 and L-55 were very low. Overall, each of the ponds sampled appear to have good nutrient levels and pond L-52 appears to have the best nutrient levels.

Please feel free to contact me if you have any questions regarding these sampling activities.

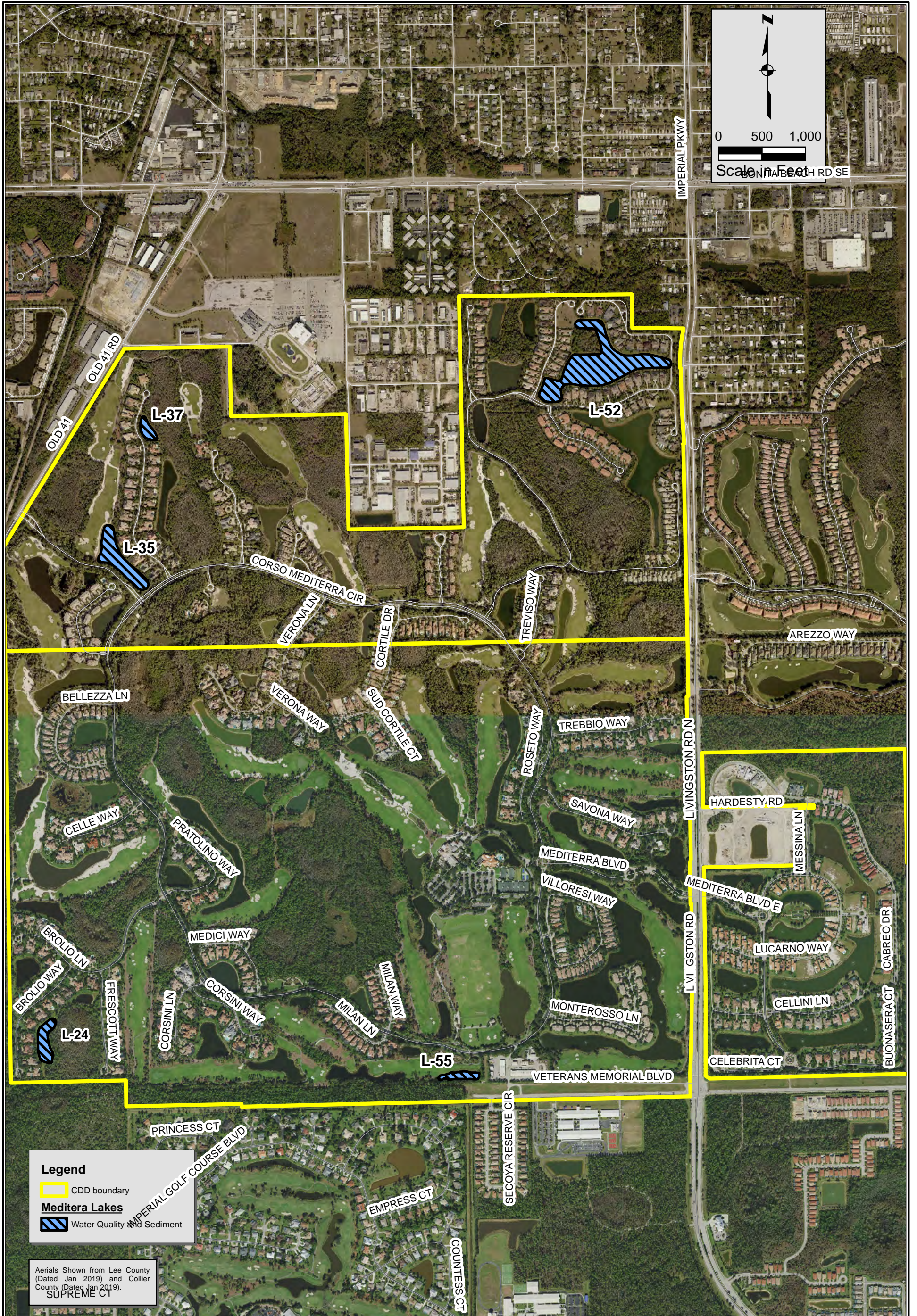
Sincerely,

JOHNSON ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'Tim Denison', written over a white background.

Tim Denison
Environmental Scientist

**ATTACHMENT
SAMPLING MAP**



J:\20023589-012\ArcGIS\SAMPLING 2020.mxd

Mediterra South CDD Pond Health
Lee-Collier County, Florida

JOHNSON ENGINEERING

JOHNSON ENGINEERING, INC.
2122 JOHNSON STREET
P.O. BOX 1550
FORT MYERS, FLORIDA 33902-1550
PHONE (239) 334-0046
FAX (239) 334-3661
E.B. #642 & L.B. #642

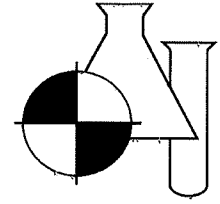
Sampling Map

| DATE | PROJECT NO. | FILE NO. | SCALE | SHEET |
|------------|--------------|----------|----------|-------|
| March 2020 | 20023589-020 | | AS SHOWN | 1 |

APPENDIX A
LABORATORY ANALYTICAL REPORTS

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 20080755

Johnson Engineering, Inc.
2122 Johnson Street
Fort Myers, FL 33901

Project Name : MEDITERRA CDD POND HEALTH
Date Received : 08/13/2020
Time Received : 1450

Tim Denison

Submission Number: 20080755 Sample Date: 08/12/2020
Sample Number: 001 Sample Time: 0845
Sample Description: L-35 Sample Method: Grab

| Parameter | Result | Units | MDL | PQL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|--------|-------|-------|-------|--------------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.860 | MG/L | 0.05 | 0.20 | 351.2 | 08/21/2020 15:25 | PN |
| TOTAL PHOSPHORUS AS P | 0.045 | MG/L | 0.008 | 0.032 | 365.3 | 08/25/2020 17:35 | CE |
| NITRATE+NITRITE AS N | 0.294 | MG/L | 0.006 | 0.024 | SYSTEAS EASY | 08/19/2020 12:55 | CB |
| TOTAL NITROGEN | 1.15 | MG/L | 0.05 | 0.20 | SYSTEAS+351 | 08/21/2020 15:25 | PN/CB |

Submission Number: 20080755 Sample Date: 08/12/2020
Sample Number: 002 Sample Time: 1040
Sample Description: L-37 Sample Method: Grab

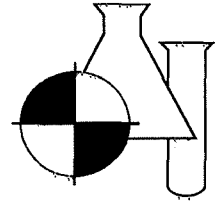
| Parameter | Result | Units | MDL | PQL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|---------|-------|-------|-------|--------------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.988 | MG/L | 0.05 | 0.20 | 351.2 | 08/21/2020 15:27 | PN |
| TOTAL PHOSPHORUS AS P | 0.038 | MG/L | 0.008 | 0.032 | 365.3 | 08/25/2020 17:36 | CE |
| NITRATE+NITRITE AS N | 0.006 U | MG/L | 0.006 | 0.024 | SYSTEAS EASY | 08/19/2020 12:57 | CB |
| TOTAL NITROGEN | 0.988 | MG/L | 0.05 | 0.20 | SYSTEAS+351 | 08/21/2020 15:27 | PN/CB |

Submission Number: 20080755 Sample Date: 08/12/2020
Sample Number: 003 Sample Time: 1110
Sample Description: L-52 Sample Method: Grab

| Parameter | Result | Units | MDL | PQL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|---------|-------|-------|-------|--------------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.685 | MG/L | 0.05 | 0.20 | 351.2 | 08/21/2020 15:28 | PN |
| TOTAL PHOSPHORUS AS P | 0.023 I | MG/L | 0.008 | 0.032 | 365.3 | 08/25/2020 17:37 | CE |
| NITRATE+NITRITE AS N | 0.006 I | MG/L | 0.006 | 0.024 | SYSTEAS EASY | 08/19/2020 12:58 | CB |
| TOTAL NITROGEN | 0.691 | MG/L | 0.05 | 0.20 | SYSTEAS+351 | 08/21/2020 15:28 | PN/CB |

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

Submission Number: 20080755
 Sample Number: 004
 Sample Description: L-55

Sample Date: 08/12/2020
 Sample Time: 0930
 Sample Method: Grab

| Parameter | Result | Units | MDL | PQL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|--------|-------|-------|-------|--------------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 1.02 | MG/L | 0.05 | 0.20 | 351.2 | 08/21/2020 15:29 | PN |
| TOTAL PHOSPHORUS AS P | 0.033 | MG/L | 0.008 | 0.032 | 365.3 | 08/25/2020 17:38 | CE |
| NITRATE+NITRITE AS N | 0.029 | MG/L | 0.006 | 0.024 | SYSTEAS EASY | 08/19/2020 12:58 | CB |
| TOTAL NITROGEN | 1.05 | MG/L | 0.05 | 0.20 | SYSTEAS+351 | 08/21/2020 15:29 | PN/CB |

08/26/2020

Dale D. Dixon / Laboratory Director

Date

Tülay Tanrisever - Technical Director/QC Officer

Kara Peterson - QA Officer

DATA QUALIFIERS THAT MAY APPLY:

- A = Value reported is an average of two or more determinations.
- B = Results based upon colony counts outside the ideal range.
- H = Value based on field kit determination. Results may not be accurate.
- I = Reported value is between the laboratory MDL and the PQL.
- J1 = Estimated value. Surrogate recovery limits exceeded.
- J2 = Estimated value. No quality control criteria exists for component.
- J3 = Estimated value. Quality control criteria for precision or accuracy not met.
- J4 = Estimated value. Sample matrix interference suspected.
- J5 = Estimated value. Data questionable due to improper lab or field protocols.
- K = Off-scale low. Value is known to be < the value reported.
- L = Off-scale high. Value is known to be > the value reported.
- N = Presumptive evidence of presence of material.
- O = Sampled, but analysis lost or not performed.

- Q = Sample held beyond accepted hold time.
- T = Value reported is < MDL. Reported for informational purposes only and shall not be used in statistical analysis.
- U = Analyte analyzed but not detected at the value indicated.
- V = Analyte detected in sample and method blank. Results for this analyte in associated samples may be biased high. Standard, Duplicate and Spike values are within control limits. Reported data are usable.
- Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
- Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.
- ! = Data deviate from historically established concentration ranges.
- ? = Data rejected and should not be used. Some or all of QC data were outside criteria, and the presence or absence of the analyte cannot be determined from the data.
- * = Not reported due to interference.
- Oil & Grease - If client does not send sufficient sample quantity for spike evaluation surface water samples are supplied by the laboratory.

NOTES:

- MBAS calculated as LAS; molecular weight = 340.
- PQL = 4xMDL.
- ND = Not detected at or above the adjusted reporting limit.
- X = Value exceeds MCL.
- G1 = Accuracy standard does not meet method control limits, but does meet lab control limits that are in agreement with USEPA generated data. USEPA letter available upon request.

COMMENTS:

For questions or comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Benchmark EnviroAnalytical, Inc
 1711 12th Street East
 Palmetto, FL 34221
 941-723-9986
 941-723-6061 Fax

Client Information: **Johnson Engineering, Inc**
 2122 Johnson Street
 Fort Myers, FL 33901
 (239) 461-2458 (Tim Denison)
 (239) 334-3661 (fax)

Project Name: Mediterra CDD Pond Health (Dry Season)
 Project Number: 20023589-020

Laboratory Submission # **20080755**

| Sample Name | Sample Type ¹ / Sample Matrix ² | Collection | | Container | | | Preservative ⁴ | Parameters for Analysis | Laboratory Sample # |
|-----------------|---|------------|-------|--------------|-------------------|-------------------|--|--|---------------------|
| | | Date | Time | Qty | Capacity | Type ³ | | | |
| L-24 | G / SW | | | 1 | ½ Pint | P | 1:4 H₂SO₄ pH<2 | TKN (351.2) NO₃-NO₂ (353.2) TP (365.3) TN (Calc.) | |
| L-35 | G / SW | 8-12-20 | 08:45 | 1 | ½ Pint | P | 1:4 H ₂ SO ₄ pH<2 | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) | 1 |
| L-37 | G / SW | ↓ | 10:40 | 1 | ½ Pint | P | 1:4 H ₂ SO ₄ pH<2 | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) | 2 |
| L-52 | G / SW | | 11:15 | 1 | ½ Pint | P | 1:4 H ₂ SO ₄ pH<2 | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) | 3 |
| L-55 | G / SW | | 09:30 | 1 | ½ Pint | P | 1:4 H ₂ SO ₄ pH<2 | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) | 4 |

1 "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C).
 2 "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG).
 3 "Container Type" is used to indicate whether the container is plastic (P) or glass (G).
 4 "Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F). Under "Preservative," list any preservatives that were added to the sample container.

Instructions:
 1. Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.
 2. The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.
 3. All bottles not containing preservative may be rinsed with appropriate sample prior to collection.
 4. The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

Laboratory Sample Acceptability: pH < 8
 BEA Temperature: 3.7°C

| | Collected By: | Date | Time | Received By: | Date | Time |
|---|---------------|---------|-------|--------------|---------|------|
| 1 | [Signature] | 8-12-20 | 17:00 | | | |
| 2 | [Signature] | 8-12-20 | 17:00 | [Signature] | 8/13/20 | 1010 |
| 3 | [Signature] | 8/13/20 | 1215 | [Signature] | 8/13/20 | 1215 |
| 4 | [Signature] | 8/13/20 | 1450 | [Signature] | 8-13-20 | 1450 |

APPENDIX B
PHOTOGRAPHS

Appendix B: Mediterra CDD Photographs (Wet Season 2020)



Photo 1: L-24 (OS-Coco2)



Photo 2: L-35 (WQ Pond)

Appendix B: Mediterra CDD Photographs (Wet Season 2020)



Photo 3: L-37 (OS-Oak1)



Photo 4: L-52 (OS-Oak2)

Appendix B: Mediterra CDD Photographs (Wet Season 2020)



Photo 5: L-55 (OS-Coco1)

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

8



June 23, 2020

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates
9220 Bonita Beach Rd, Suite 214
Bonita Springs, FL 34135

**Re: 2020 Annual Sediment Sampling
Mediterra CDD Pond Health Testing, Analysis and Report**

Dear Chuck:

This letter provides the results of the 2020 dry season (February 2020 to May 2020) sediment sampling of five (5) stormwater treatment ponds within the bounds of the Mediterra CDD. A copy of the laboratory analytical report for the collected sediment samples is attached in Appendix A.

I. PURPOSE & SCOPE OF WORK

This work was conducted as Task 02: Dry Season Sediment Sampling of our existing contract. One (1) dry season sediment sampling was conducted at four (4) outfall ponds and one (1) additional pond (L-35) that were provided by the CDD, along with a recommendation from the District Engineer. Each of the ponds sampled are shown on the attached sampling map.

II. METHODOLOGY

One (1) annual sediment sampling event was conducted on April 22nd & 23rd, 2020 at all five (5) ponds. Sediment samples were collected from one (1) location in L-37, two (2) locations in L-24, L-35, L-55, and three (3) location in L-52 from a vessel (boat). Sampling was conducted by pushing PVC tubes through the muck layer into the sandy layer below and then capping the tubes. Water was drained off from the top of each tube, leaving just the muck and bottom material. The tops of the tubes were cut down to the top of the muck layer, and the top of each tube was labeled with an arrow indicating the top of the sample and the sample (lake) ID.

Each sediment sample was inspected in-house by Johnson Engineering for core composition, core length, and muck thickness. The samples that contained muck were transported to Benchmark EnviroAnalytical (BEA) laboratory for analysis following chain-of-custody procedures. The sediment samples were laboratory analyzed for nitrate + nitrite, total Kjeldahl nitrogen, total

nitrogen, total phosphorus, and total solids (% dry weight). Photographs of the sediment cores and a description of the core samples are provided in Appendix B.

III. RESULTS

Table 1 below shows the lab results for each sediment sample, along with the amount of muck (dark organic material) measured. The sample IDs shown in bold represent locations that had muck present in the sample collected as part of this event

Table 1: 2020 Mediterra CDD Dry Season Sediment Sample Results

| Sample ID | Total Nitrogen (% Dry/Weight) | Total Phosphorus (% Dry/Weight) | Total Solids (% Dry/Weight) | Muck (inches) |
|------------------|---|--|------------------------------------|----------------------|
| L-24 | 0.26 | 0.053 | 34.6 | 1-2 |
| L-35 | 0.30 | 0.123 | 30.5 | 3 |
| L-37 | 0.31 | 0.250 | 27.6 | 5 |
| L-52 | Sample was not sent to lab; no muck present | | | 0 |
| L-55 | 0.42 | 0.203 | 20.5 | 3-4 |

CONCLUSIONS

Sediment samples from four (4) of the ponds showed presence of muck in the samples collected. Ponds L-24, L-35, L-37, and L-55 had thickness of muck ranging from 1” thick to 5” thick with relatively high levels of nutrients. Sediment samples from pond L-52 did not have presence of muck from the three (3) different locations sampled and did not get analyzed by the lab.

Table 2 shows comparisons between the amount of muck found in the five (5) stormwater treatment ponds collected for four (4) consecutive years (2017, 2018, 2019, and 2020). The sediment samples collected from ponds L-37 and L-55 in 2019 showed no presence muck, in 2020 L-37 had five (5) inches and L-55 had three to four (3-4) inches of muck in the samples collected. Samples collected in 2020 have shown a steady to slightly increasing trend in presence of muck to previous years, pond L-52 has been consistent for three (3) years in not having a presence of muck in sediment samples when collected. Johnson Engineering recommends continued sediment sampling at the same five (5) stormwater treatment ponds in the dry season for further comparison.

Table 2: 2017, 2018, 2019, and 2020 Sediment Sample Comparisons Results

| Sample ID | 2017 Muck (inches) | 2018 Muck (inches) | 2019 Muck (inches) | 2020 Muck (inches) |
|-----------|--------------------|--------------------|--------------------|--------------------|
| L-24 | 1 | 2 | 4 | 1.5 |
| L-35 | 0 | 0 | 5 | 3 |
| L-37 | 0 | 2 | 0 | 5 |
| L-52 | 6 | 0 | 0 | 0 |
| L-55 | 0 | 0 | 0 | 3.5 |

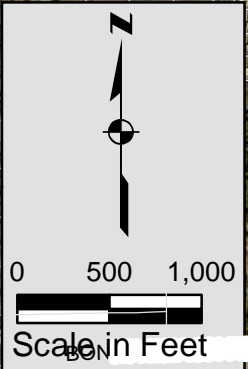
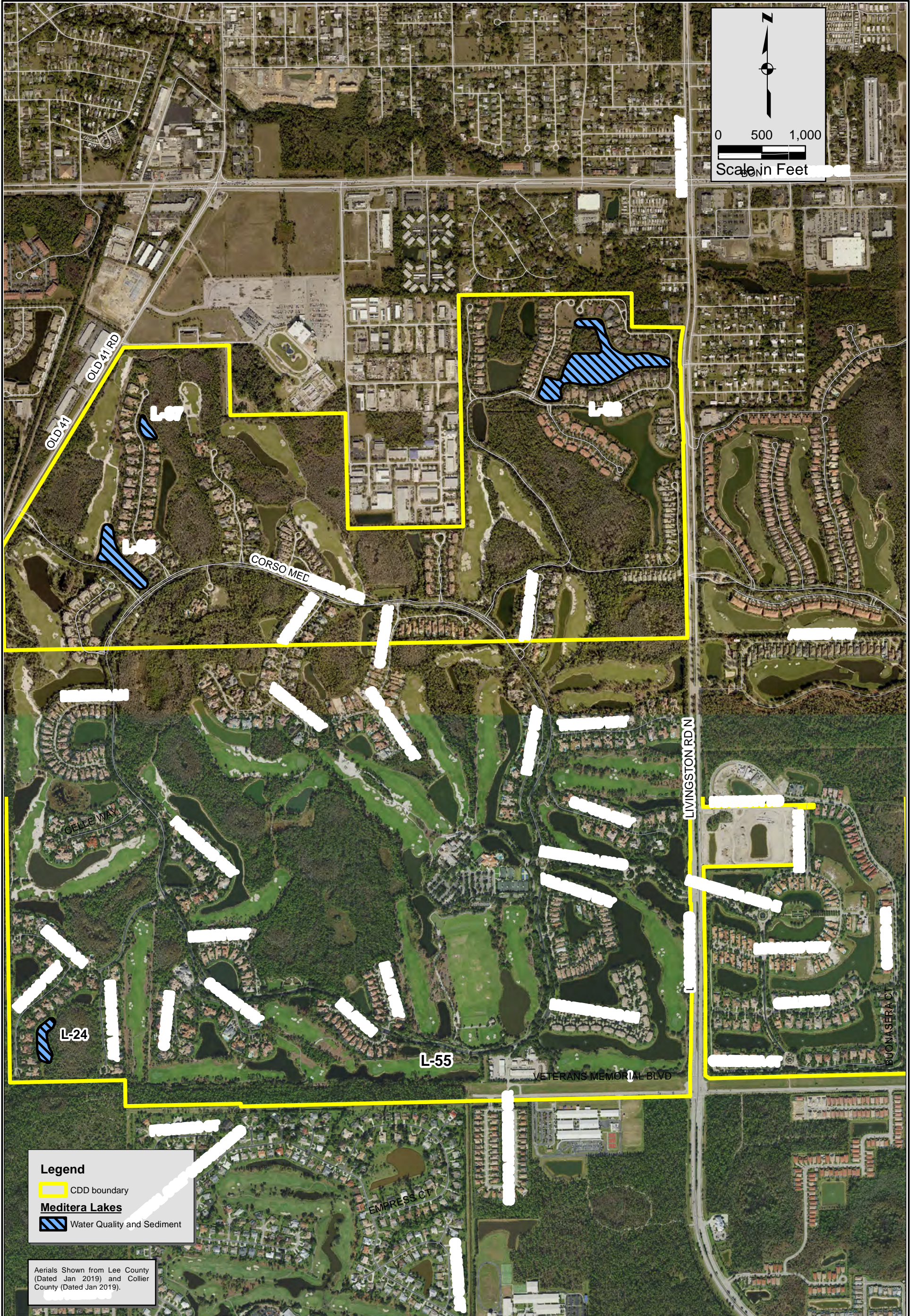
Please feel free to contact me if you have any questions regarding these sampling activities.

Sincerely,

JOHNSON ENGINEERING, INC.



Tim Denison
Environmental Scientist



- Legend**
- CDD boundary
 - Mediterra Lakes**
 - Water Quality and Sediment

Aerials Shown from Lee County (Dated Jan 2019) and Collier County (Dated Jan 2019).

J:\20023589-012\ArcGIS\SAMPLING 2020.mxd

Mediterra South CDD Pond Health
Lee-Collier County, Florida



JOHNSON ENGINEERING, INC.
2122 JOHNSON STREET
P.O. BOX 1550
FORT MYERS, FLORIDA 33902-1550
PHONE (239) 334-0046
FAX (239) 334-3661
E.B. #642 & L.B. #642

Sampling Map

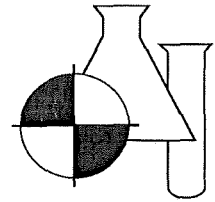
| DATE | PROJECT NO. | FILE NO. | SCALE | SHEET |
|------------|--------------|----------|----------|-------|
| March 2020 | 20023589-020 | | AS SHOWN | 1 |

APPENDIX A

LABORATORY REPORTS

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 20041457

Johnson Engineering, Inc.
2122 Johnson Street
Fort Myers, FL 33901

Project Name : MEDITERRA CDD POND HEALTH
Date Received : 04/28/2020
Time Received : 1451

Tim Denison

Submission Number: 20041457 Sample Date: 04/23/2020
Sample Number: 001 Sample Time: 1345
Sample Description: L-24 (North & South) Sample Method: Grab

| Parameter | Result | Units | MDL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|-----------|----------|----------|-----------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.2636 J4 | % DRY WT | 0.002 | 351.2 | 05/06/2020 12:44 | HS |
| TOTAL NITROGEN | 0.264 | % DRY WT | 0.002 | 353+351 | 05/06/2020 12:44 | HS/JW |
| NITRATE+NITRITE AS N | 0.0000324 | % DRY WT | 0.000005 | 353.2 | 04/30/2020 16:09 | JW |
| TOTAL PHOSPHORUS AS P | 0.0532 | % DRY WT | 0.0023 | 365.3 | 05/07/2020 14:15 | HS |
| TOTAL SOLIDS | 34.6 | % DRY WT | 0.1 | SM2540G | 04/29/2020 08:43 | KLD |

All values reported in UG/KG or MG/KG are on a dry weight basis

Submission Number: 20041457 Sample Date: 04/22/2020
Sample Number: 002 Sample Time: 1140
Sample Description: L-35 (East) Sample Method: Grab

| Parameter | Result | Units | MDL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|----------|----------|----------|-----------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.2977 | % DRY WT | 0.002 | 351.2 | 05/06/2020 12:46 | HS |
| TOTAL NITROGEN | 0.298 | % DRY WT | 0.002 | 353+351 | 05/06/2020 12:46 | HS/JW |
| NITRATE+NITRITE AS N | 0.000172 | % DRY WT | 0.000005 | 353.2 | 04/30/2020 16:11 | JW |
| TOTAL PHOSPHORUS AS P | 0.1226 | % DRY WT | 0.0026 | 365.3 | 05/07/2020 14:16 | HS |
| TOTAL SOLIDS | 30.5 | % DRY WT | 0.1 | SM2540G | 04/29/2020 08:43 | KLD |

All values reported in UG/KG or MG/KG are on a dry weight basis

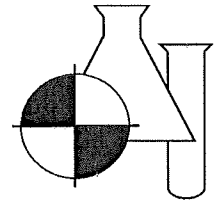
Submission Number: 20041457 Sample Date: 04/22/2020
Sample Number: 003 Sample Time: 1010
Sample Description: L-37 Sample Method: Grab

| Parameter | Result | Units | MDL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|--------|----------|-------|-----------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.3130 | % DRY WT | 0.002 | 351.2 | 05/06/2020 12:47 | HS |

Revised
SEE COMMENTS

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

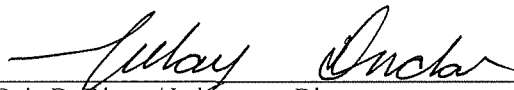
| | | | | | | | |
|-----------------------|-----------|----------|----------|---------|------------|-------|-------|
| TOTAL NITROGEN | 0.313 | % DRY WT | 0.002 | 353+351 | 05/06/2020 | 12:47 | HS/JW |
| NITRATE+NITRITE AS N | 0.0000362 | % DRY WT | 0.000005 | 353.2 | 04/30/2020 | 16:13 | JW |
| TOTAL PHOSPHORUS AS P | 0.250 | % DRY WT | 0.0029 | 365.3 | 05/07/2020 | 14:52 | HS |
| TOTAL SOLIDS | 27.6 | % DRY WT | 0.1 | SM2540G | 04/29/2020 | 08:43 | KLD |

All values reported in UG/KG or MG/KG are on a dry weight basis

Submission Number: 20041457 Sample Date: 04/22/2020
Sample Number: 004 Sample Time: 1315
Sample Description: L-55 (East & West) Sample Method: Grab

| Parameter | Result | Units | MDL | Procedure | Analysis Date/Time | Analyst |
|-------------------------|-----------|----------|----------|-----------|--------------------|---------|
| TOTAL KJELDAHL NITROGEN | 0.4244 | % DRY WT | 0.002 | 351.2 | 05/06/2020 12:48 | HS |
| TOTAL NITROGEN | 0.424 | % DRY WT | 0.002 | 353+351 | 05/06/2020 12:48 | HS/JW |
| NITRATE+NITRITE AS N | 0.0000332 | % DRY WT | 0.000005 | 353.2 | 04/30/2020 16:14 | JW |
| TOTAL PHOSPHORUS AS P | 0.2034 | % DRY WT | 0.0039 | 365.3 | 05/07/2020 14:17 | HS |
| TOTAL SOLIDS | 20.5 | % DRY WT | 0.1 | SM2540G | 04/29/2020 08:43 | KLD |

All values reported in UG/KG or MG/KG are on a dry weight basis


Dale D. Dixon / Laboratory Director
Tülay Tanrisever / Kara Peterson - QC/QA Officers

05/14/2020
Date

DATA QUALIFIERS THAT MAY APPLY:

- I = Reported value is between the laboratory MDL and the PQL.
- J2 = Estimated value. No control criteria exists for this component.
- J3 = Estimated value. Quality control criteria for precision or accuracy not met.
- J4 = Estimated value. Sample matrix interference suspected.
- L = Off-scale high. Value is known to be > the value reported.
- Q = Sample held beyond accepted hold time.
- U = Analyte analyzed but not detected at the value indicated.
- V = Analyte detected in sample and method blank.
- Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
- Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.

NOTES:

- PQL = 4xMDL.
- X = Value exceeds MCL.
- 2: SOUR calculations are based on Total Solids.
- J2: Per client request, analysis conducted without method blank.
- Units recalculated per client request.

For questions and comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Benchmark EnviroAnalytical, Inc
 1711 12th Street East
 Palmetto, FL 34221
 941-723-9986
 941-723-6061 Fax

Client: **Johnson Engineering, Inc**
 Information: 2122 Johnson Street
 Fort Myers, FL 33901
 (239) 461-2458 (Tim Denison)
 (239) 334-3661 (fax)

Project Name: **Mediterra South CDD Pond Health (Dry Season)** Laboratory Submission # **20041457**
 Project Number: 20023589-~~02~~ ^{APF} **020**

| Sample Name | Sample Type ¹ / Sample Matrix ² | Collection | | Container | | | Preservative ⁴ | Parameters for Analysis | Laboratory Sample # |
|-------------------------|---|------------|-------|--------------|------------------|-------------------|---------------------------|--|---------------------|
| | | Date | Time | Qty | Capacity | Type ³ | | | |
| L-24 (North + South) | G / SDMNT | 4-23-20 | 13:45 | 1 | 16oz. | P | Plain | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | 1 |
| L-27/28 | G / SDMNT | | | 1 | 16oz. | P | Plain | TKN (351.2) NO₃-NO₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | |
| L-35 (East) | G / SDMNT | 4-22-20 | 11:40 | 1 | 16oz. | P | Plain | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | 2 |
| L-37 | G / SDMNT | ↓ | 10:10 | 1 | 16oz. | P | Plain | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | 3 |
| L-52 | G / SDMNT | | | 1 | 16oz. | P | Plain | TKN (351.2) NO₃-NO₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | |
| L-55 (East + West) | G / SDMNT | 4-22-20 | 13:15 | 1 | 16oz. | P | Plain | TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | 4 |
| L-72 | G / SDMNT | | | 1 | 16oz. | P | Plain | TKN (351.2) NO₃-NO₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G) | |

¹ "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C).
² "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG).
³ "Container Type" is used to indicate whether the container is plastic (P) or glass (G).
⁴ Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F).
 Under "Preservative," list any preservatives that were added to the sample container.

- Instructions:**
 1. Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.
 2. The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.
 3. All bottles not containing preservative may be rinsed with appropriate sample prior to collection.
 4. The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

Laboratory Sample Acceptability: pH < 2:

 BEA Temperature: 22.0°C

| | Collected By: | Date | Time | Received By: | Date | Time |
|---|--------------------|---------|-------|--------------------|---------|-------|
| 1 | <i>[Signature]</i> | 4/27/20 | 17:00 | | | |
| 2 | <i>[Signature]</i> | 4/27/20 | 17:00 | <i>[Signature]</i> | 4/28/20 | 10:50 |
| 3 | <i>[Signature]</i> | 4/28/20 | 11:35 | <i>[Signature]</i> | 4/28/20 | 11:35 |
| 4 | <i>[Signature]</i> | 4/28/20 | 14:51 | <i>[Signature]</i> | 4/28/20 | 14:51 |

APPENDIX B

SEDIMENT CORE PHOTOS & DESCRIPTIONS

Mediterra
Lake Sediment Sample Descriptions
Project # 20023589-020

| |
|------------------------------|
| Lake ID: L-24 (North) |
| Water Depth: 8 ft. |

| Core Depth (in. below top of sample) | Sample Description |
|---|------------------------------|
| 0 – 2 | Dark brown fine organic muck |
| 2 – 12 | Light-gray fine sand |

| |
|------------------------------|
| Lake ID: L-24 (South) |
| Water Depth: 8 ft. |

| Core Depth | Sample Description |
|------------|------------------------------|
| 0 – 1 | Dark brown fine organic muck |
| 1 – 8 | Grayish-brown clay |
| 8 – 10 | Brown sand |

| |
|-----------------------------|
| Lake ID: L-35 (West) |
| Water Depth: 10 ft. |

| Core Depth | Sample Description |
|------------|----------------------------------|
| 0 – 3 | Dark gray clay with organic muck |
| 3 – 4 | Gray clay |
| 4 – 14 | Gray sand. |

| |
|-----------------------------|
| Lake ID: L-35 (East) |
| Water Depth: 8 ft. |

| Core Depth | Sample Description |
|------------|------------------------|
| 0 – 3 | Dark gray organic muck |
| 3 – 5 | Dark gray clay |
| 5 – 8 | Gray sand |

| |
|----------------------------|
| Lake ID: L-37 |
| Water Depth: 14 ft. |

| Core Depth | Sample Description |
|-------------------|----------------------------------|
| 0 – 5 | Dark gray clay with organic muck |
| 5 – 12 | Dark gray clay |
| 12 – 28 | Gray clay |

| |
|-----------------------------|
| Lake ID: L-52 (West) |
| Water Depth: 16 ft. |

| Core Depth | Sample Description |
|-------------------|---------------------------|
| 0 – 2 | Gray clay |

| |
|----------------------------|
| Lake ID: L-52 (Mid) |
| Water Depth: 4 ft. |

| Core Depth | Sample Description |
|-------------------|---------------------------|
| 0 – 2 | Grayish-brown clay |
| 2 – 4 | Grayish-brown sand |

| |
|-----------------------------|
| Lake ID: L-52 (East) |
| Water Depth: 6 ft. |

| Core Depth | Sample Description |
|-------------------|---------------------------|
| 0 – 4 | Grayish-brown clay |
| 4 – 10 | Grayish-brown sand |

| |
|-----------------------------|
| Lake ID: L-55 (West) |
| Water Depth: 3.5 ft. |

| Core Depth | Sample Description |
|-------------------|---------------------------|
| 0 – 3 | Dark gray organic muck |
| 3 – 7 | Grayish-brown clay |
| 7 – 18 | Light-brown sand |

| |
|-----------------------------|
| Lake ID: L-55 (East) |
| Water Depth: 5 ft. |

| Core Depth | Sample Description |
|-------------------|---------------------------|
| 0 – 4 | Dark gray organic muck |



Photo 1: L-24 (north)

Photo 2: L-24 (south)



Photo 3: L-35 (west)



Photo 4: L-35 (east)



Photo 5: L-37



Photo 6: L-52 (west)



Photo 7: L-52 (mid)



Photo 8: L-52 (east)



Photo 9: L-55 (west)



Photo 10: L-55 (east)

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

11

AGREEMENT

AGREEMENT BETWEEN
MEDITERRA NORTH
COMMUNITY DEVELOPMENT DISTRICT
AND WRATHELL, HART, HUNT & ASSOCIATES, LLC
FOR MANAGEMENT ADVISORY SERVICES

THIS AGREEMENT, made and entered into on this 4TH day of AUGUST 2005, by and between the Mediterra North Community Development District, hereinafter referred to as "DISTRICT", and the firm of Wrathell, Hart, Hunt & Associates, LLC hereinafter referred to as "MANAGER", whose address is 1200 NW 17th Avenue, Suite 13, Delray Beach, Florida 33445.

WITNESSETH:

WHEREAS, the DISTRICT desires to employ the services of the MANAGER for the purpose of providing non-exclusive management, financial and accounting advisory services for the DISTRICT, as required to meet the needs of the District during the contract period; and

WHEREAS, the MANAGER desires to assist the DISTRICT with such matters,

NOW, THEREFORE, in consideration of the mutual covenants and agreements expressed herein the parties agree as follows:

1. The DISTRICT hereby engages the MANAGER for the services and fees described in Exhibit A, attached hereto and incorporated by reference herein.
2. The DISTRICT agrees to compensate the MANAGER in accordance with the fee schedule set forth in Exhibit A, which amount shall be payable in equal monthly installments at the beginning of each month, and may be amended annually as evidenced by the budget approved by the Board. The total and cumulative amount of this contract shall not exceed the amount of funds annually budgeted for these services. In addition, the DISTRICT agrees to compensate MANAGER for reimbursable expenses incurred during the course of performance of this contract, including, but

not limited to, out-of-pocket expenses for travel, express mail, computerized research, word processing charges, long distance telephone, postage, photocopying, courier and computer services.

3. Subject to the provisions for termination as set forth below, the term of this Agreement shall begin on August 1, 2005. The Agreement may be terminated as follows:
 - a) upon notice by the DISTRICT for "good cause", which shall include misfeasance, malfeasance, nonfeasance or dereliction of duties by MANAGER, unless Paragraph "C" of this section applies.
 - b) upon the dissolution or court-declared invalidity of the DISTRICT; or
 - c) by either party, for any reason, upon 60 days written notice provided; however, should this Agreement be terminated, MANAGER will take all reasonable and necessary actions to transfer all the books and records of the DISTRICT in his possession in an orderly fashion to the DISTRICT or its designee.
4. The MANAGER shall devote such time as is necessary to complete the duties and responsibilities assigned to the MANAGER under this Agreement.
5. The signature on this Agreement by the MANAGER shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and costs used to determine the compensation provided for in the Agreement are accurate, complete and current as of the date of this Agreement.
6. The MANAGER represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the standard set forth in Section 112.311, Florida Statutes. The MANAGER further represents that no person having any interest shall be employed for said performance.
7. The MANAGER shall promptly notify the DISTRICT in writing by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance which may influence or appear to influence the MANAGER'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the MANAGER may undertake and request an opinion of the DISTRICT as to whether the association, interest or circumstance would, in the opinion of the DISTRICT, constitute a conflict of interest if entered

into by the MANAGER. The DISTRICT agrees to notify the MANAGER of its opinion by certified mail within thirty (30) days of receipt of notification by the MANAGER. If, in the opinion of the DISTRICT, the prospective business association, interest or circumstance would not constitute a conflict of interest by the MANAGER, the DISTRICT shall so state in its opinion and the association, interest, or circumstance shall not be deemed in conflict of interest with respect to services provided to the DISTRICT by the MANAGER under the terms of this Contract. This Agreement does not prohibit the MANAGER from performing services for any other special purpose taxing DISTRICT, and such assignment shall not constitute a conflict of interest under this Agreement.

8. The MANAGER warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the MANAGER to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the MANAGER any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement.
9. The MANAGER warrants and represents that all of its employees are treated equally during employment without regard to race, color, physical handicap, religion, sex, age or national origin.
10. The MANAGER hereby represents and warrants that it has and will continue to conduct its business activities in a professional manner and that all services shall be performed by skilled and competent personnel to the highest professional standards.
11. The DISTRICT acknowledges that the MANAGER is not an attorney and may not render legal advice or opinions. Although the MANAGER may participate in the accumulation of information necessary for use in documents required by the DISTRICT in order to finalize any particular matters, such information shall be verified by the DISTRICT as to its correctness; provided, however, that the DISTRICT shall not be required to verify the correctness of any information originated by the MANAGER or the correctness of any information originated by the MANAGER which the MANAGER has used to formulate its opinions and advice given to the DISTRICT.
12. This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in LEE County. No remedy herein conferred upon any party is

intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

In any action brought by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover reasonable attorney's fees.

13. All notices required in this Agreement shall be sent by certified mail, return receipt requested, and if sent to the DISTRICT shall be mailed to:

COMMUNITY DEVELOPMENT DISTRICT
1200 NW 17th Avenue, Suite 13
Delray Beach, Florida 33445

with a copy to:

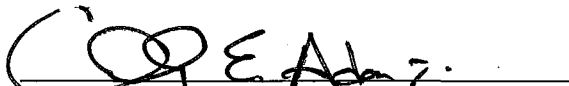
District's Counsel


14. The foregoing terms and conditions constitute the entire Agreement between the parties hereto and any representation not contained herein shall be null and void and no force and effect. Further this Agreement may be amended only in writing upon mutual consent of the parties hereto.
15. No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties. This agreement shall be automatically renewable each Fiscal Year of the DISTRICT, unless otherwise terminated by either party. The DISTRICT will consider price adjustments each twelve (12) month period to compensate for market conditions and the anticipated type and amount of work to be performed during the next twelve (12) month period. Such evidence of price adjustments will be approved by the DISTRICT in its adopted Fiscal Year Budget.

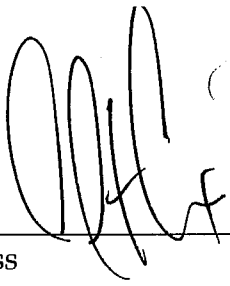
IN WITNESS WHEREOF, the Board of Supervisors of Mediterra North Community Development District has made and executed this Contract on behalf of the DISTRICT and the MANAGER have each, respectively, by an authorized person or agent, hereunder set their hands and seals on the date and year first above written.

Signed and Sealed
in the presence of:

BOARD OF SUPERVISORS
MEDITERRA NORTH
COMMUNITY DEVELOPMENT
DISTRICT

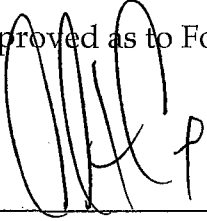

Witness

By: 
Chairman



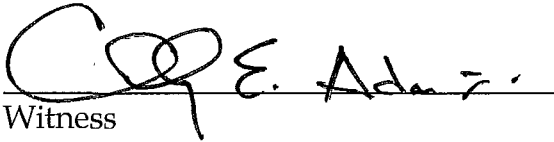
Witness

Approved as to Form and Sufficiency:

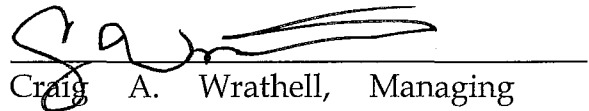


District Counsel

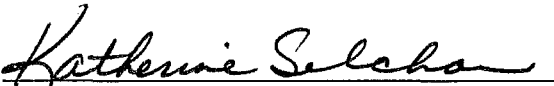
WRATHELL, HART, HUNT &
ASSOCIATES, LLC



Witness
Partner



Craig A. Wrathell, Managing



Witness

EXHIBIT "A"

MANAGEMENT

1. General Consultation, Meetings and District Representation.

As the District's Manager, consult with the District Board of Supervisors and its designated representative, and when necessary, participate in such meetings, discussions, project site visits, workshops and hearings as may pertain to the administration, accomplishment and fulfillment of the professional services set forth herein with regards to the projects and general interest of the District.

Consultation and representation work with pertinent public agencies and private individuals in connection with the interests of the District.

The service to be provided shall also include, but not be limited to planning, scheduling, production and quality control; coordination and administration of various professional service elements.

2. Meetings of the Board of Supervisors.

The Manager shall attend regular and special meetings of the Board of Supervisors.

3. To prepare and submit to the District's Board of Supervisors a proposed Annual Budget and to administer the Adopted Budget of the District.

4. The Manager shall consult with and advise the District on matters related to the operation and maintenance of the District's works.

5. The Manager shall coordinate the activities and advise any advisory boards of the District.

6. The Manager shall be responsible for the appointment, supervision and removal of all District personnel.

7. The Manager shall implement the policies established by the District, in connection with the operation of the District.

8. The Manager shall provide all other services necessary to effectively manage the operation of the District.

EXHIBIT "A" - continued

MINUTES AND RECORDS

To define and implement a system of records management for the District, including a concise and accurate record of the official actions of the Board of Supervisors, and any appointed Boards or Committees.

These responsibilities include such items as:

- ⊖ Custody of the District's Seal
- ⊖ Records custodian and records management liason with State of Florida overseeing the storage of inactive files and destruction of obsolete files.
- ⊖ Maintaining and safeguarding the minutes of public meetings, resolutions, contracts and agreements.
- ⊖ Responding to public records requests.

EXHIBIT "A" - continued

ACCOUNTING

To define and implement an integrated financial management reporting system which will allow the District to present fairly and with full disclosure the financial position and results of financial operations of the funds and account groups in conformity with generally accepted accounting principals and to determine and demonstrate compliance with finance-related legal and contractual provisions.

Budget Management

To provide for the accounting, reporting and control of revenues and expenditures in accordance with the District's needs. To prepare and report periodically a budget versus actual statement.

General Ledger

To prepare and implement a set of self-balancing accounts for all District funds. To ensure that all general ledger accounts and journal entries are recorded in accordance with federal, state, and local requirements. To ensure the payment of all invoices in accordance with District requirements including the preparation of payroll and reports.

Reporting

To provide information in accordance with legal and District management requirements. Financial information is reported at any level organizationally or functionally.

Cash Management

This function allows for daily, weekly, monthly, and yearly reporting of cash balances by fund.

Revenue Reporting

This function accounts for all revenues of the District. Financial information by

organization and project, including revenue sources, is shown in an estimate versus actual format. Revenues are reported in compliance with the requirements and are recorded at the appropriate time for cash, full accrual or modified accrual basis of accounting.

EXHIBIT "A" - continued

FEE SCHEDULE

WHA Proposed District Management Fees

| | |
|-----------------------------------|----------|
| GF-001 | |
| Management | \$20,851 |
| Accounting | \$4,856 |
| Field Management | \$7,886 |
| Debt Service (Series 2001) | |
| Accounting | \$4,500 |

TOTAL PROPOSED WHHA ANNUAL FEE \$38,093

AGREEMENT

AGREEMENT BETWEEN
MEDITERRA SOUTH
COMMUNITY DEVELOPMENT DISTRICT
AND WRATHELL, HART, HUNT & ASSOCIATES, LLC
FOR MANAGEMENT ADVISORY SERVICES

THIS AGREEMENT, made and entered into on this 4TH day of AUGUST 2005, by and between the Mediterra South Community Development District, hereinafter referred to as "DISTRICT", and the firm of Wrathell, Hart, Hunt & Associates, LLC hereinafter referred to as "MANAGER", whose address is 1200 NW 17th Avenue, Suite 13, Delray Beach, Florida 33445.

WITNESSETH:

WHEREAS, the DISTRICT desires to employ the services of the MANAGER for the purpose of providing non-exclusive management, financial and accounting advisory services for the DISTRICT, as required to meet the needs of the District during the contract period; and

WHEREAS, the MANAGER desires to assist the DISTRICT with such matters,

NOW, THEREFORE, in consideration of the mutual covenants and agreements expressed herein the parties agree as follows:

1. The DISTRICT hereby engages the MANAGER for the services and fees described in Exhibit A, attached hereto and incorporated by reference herein.
2. The DISTRICT agrees to compensate the MANAGER in accordance with the fee schedule set forth in Exhibit A, which amount shall be payable in equal monthly installments at the beginning of each month, and may be amended annually as evidenced by the budget approved by the Board. The total and cumulative amount of this contract shall not exceed the amount of funds annually budgeted for these services. In addition, the DISTRICT agrees to compensate MANAGER for reimbursable expenses incurred during the course of performance of this contract, including, but

not limited to, out-of-pocket expenses for travel, express mail, computerized research, word processing charges, long distance telephone, postage, photocopying, courier and computer services.

3. Subject to the provisions for termination as set forth below, the term of this Agreement shall begin on AUGUST 9, 2005. The Agreement may be terminated as follows:
 - a) upon notice by the DISTRICT for "good cause", which shall include misfeasance, malfeasance, nonfeasance or dereliction of duties by MANAGER, unless Paragraph "C" of this section applies.
 - b) upon the dissolution or court-declared invalidity of the DISTRICT; or
 - c) by either party, for any reason, upon 60 days written notice provided; however, should this Agreement be terminated, MANAGER will take all reasonable and necessary actions to transfer all the books and records of the DISTRICT in his possession in an orderly fashion to the DISTRICT or its designee.
4. The MANAGER shall devote such time as is necessary to complete the duties and responsibilities assigned to the MANAGER under this Agreement.
5. The signature on this Agreement by the MANAGER shall act as the execution of a truth-in-negotiation certificate certifying that the wage rates and costs used to determine the compensation provided for in the Agreement are accurate, complete and current as of the date of this Agreement.
6. The MANAGER represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in the standard set forth in Section 112.311, Florida Statutes. The MANAGER further represents that no person having any interest shall be employed for said performance.
7. The MANAGER shall promptly notify the DISTRICT in writing by certified mail of all potential conflicts of interest for any prospective business association, interest or other circumstance which may influence or appear to influence the MANAGER'S judgment or quality of services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the MANAGER may undertake and request an opinion of the DISTRICT as to whether the association, interest or circumstance would, in the opinion of the DISTRICT, constitute a conflict of interest if entered

into by the MANAGER. The DISTRICT agrees to notify the MANAGER of its opinion by certified mail within thirty (30) days of receipt of notification by the MANAGER. If, in the opinion of the DISTRICT, the prospective business association, interest or circumstance would not constitute a conflict of interest by the MANAGER, the DISTRICT shall so state in its opinion and the association, interest, or circumstance shall not be deemed in conflict of interest with respect to services provided to the DISTRICT by the MANAGER under the terms of this Contract. This Agreement does not prohibit the MANAGER from performing services for any other special purpose taxing DISTRICT, and such assignment shall not constitute a conflict of interest under this Agreement.

8. The MANAGER warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the MANAGER to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm other than a bona fide employee working solely for the MANAGER any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement.
9. The MANAGER warrants and represents that all of its employees are treated equally during employment without regard to race, color, physical handicap, religion, sex, age or national origin.
10. The MANAGER hereby represents and warrants that it has and will continue to conduct its business activities in a professional manner and that all services shall be performed by skilled and competent personnel to the highest professional standards.
11. The DISTRICT acknowledges that the MANAGER is not an attorney and may not render legal advice or opinions. Although the MANAGER may participate in the accumulation of information necessary for use in documents required by the DISTRICT in order to finalize any particular matters, such information shall be verified by the DISTRICT as to its correctness; provided, however, that the DISTRICT shall not be required to verify the correctness of any information originated by the MANAGER or the correctness of any information originated by the MANAGER which the MANAGER has used to formulate its opinions and advice given to the DISTRICT.
12. This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Agreement will be held in LEE County. No remedy herein conferred upon any party is

intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

In any action brought by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover reasonable attorney's fees.

13. All notices required in this Agreement shall be sent by certified mail, return receipt requested, and if sent to the DISTRICT shall be mailed to:

COMMUNITY DEVELOPMENT DISTRICT
1200 NW 17th Avenue, Suite 13
Delray Beach, Florida 33445

with a copy to:

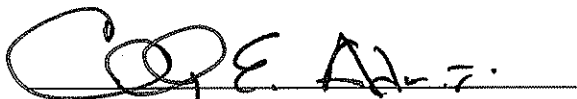
District's Counsel

14. The foregoing terms and conditions constitute the entire Agreement between the parties hereto and any representation not contained herein shall be null and void and no force and effect. Further this Agreement may be amended only in writing upon mutual consent of the parties hereto.
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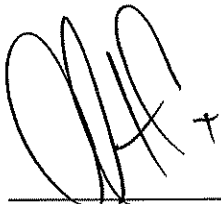
IN WITNESS WHEREOF, the Board of Supervisors of Mediterra South Community Development District has made and executed this Contract on behalf of the DISTRICT and the MANAGER have each, respectively, by an authorized person or agent, hereunder set their hands and seals on the date and year first above written.

Signed and Sealed
in the presence of:

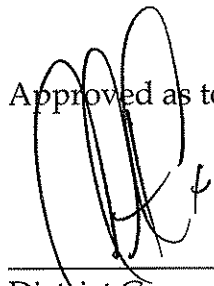
BOARD OF SUPERVISORS
MEDITERRA SOUTH
COMMUNITY DEVELOPMENT
DISTRICT


Witness

By: 
Chairman



Witness



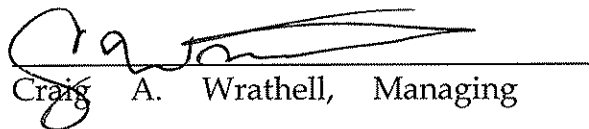
Approved as to Form and Sufficiency:

District Counsel

WRATHELL, HART, HUNT &
ASSOCIATES, LLC



Witness
Partner



Craig A. Wrathell, Managing



Witness

EXHIBIT "A"

MANAGEMENT

1. General Consultation, Meetings and District Representation.

As the District's Manager, consult with the District Board of Supervisors and its designated representative, and when necessary, participate in such meetings, discussions, project site visits, workshops and hearings as may pertain to the administration, accomplishment and fulfillment of the professional services set forth herein with regards to the projects and general interest of the District.

Consultation and representation work with pertinent public agencies and private individuals in connection with the interests of the District.

The service to be provided shall also include, but not be limited to planning, scheduling, production and quality control; coordination and administration of various professional service elements.

2. Meetings of the Board of Supervisors.

The Manager shall attend regular and special meetings of the Board of Supervisors.

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EXHIBIT "A" - continued

MINUTES AND RECORDS

To define and implement a system of records management for the District, including a concise and accurate record of the official actions of the Board of Supervisors, and any appointed Boards or Committees.

These responsibilities include such items as:

- ⊖ Custody of the District's Seal
- ⊖ Records custodian and records management liason with State of Florida overseeing the storage of inactive files and destruction of obsolete files.
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- ⊖ Responding to public records requests.

EXHIBIT "A" - continued

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To provide information in accordance with legal and District management requirements. Financial information is reported at any level organizationally or functionally.

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This function allows for daily, weekly, monthly, and yearly reporting of cash balances by fund.

Revenue Reporting

This function accounts for all revenues of the District. Financial information by

organization and project, including revenue sources, is shown in an estimate versus actual format. Revenues are reported in compliance with the requirements and are recorded at the appropriate time for cash, full accrual or modified accrual basis of accounting.

EXHIBIT "A" - continued

FEE SCHEDULE

WHA Proposed District Management Fees

GF-001

| | |
|------------------|----------|
| Management | \$56,146 |
| Accounting | \$13,076 |
| Field Management | \$21,235 |

Debt Service (Series 1999)

| | |
|------------|---------|
| Accounting | \$5,000 |
|------------|---------|

Debt Service (Series 2001)

| | |
|------------|---------|
| Accounting | \$4,500 |
|------------|---------|

Debt Service (Series 2003)

| | |
|------------|---------|
| Accounting | \$4,500 |
|------------|---------|

TOTAL PROPOSED WHHA ANNUAL FEE \$99,957

should be
\$ 104,457

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

13

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
FEBRUARY 28, 2021**

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
BALANCE SHEET
GOVERNMENTAL FUNDS
FEBRUARY 28, 2021**

| | Governmental Funds | | | Total Governmental Funds |
|--------------------------------------|--------------------|--------------------------------|--------------------------------|--------------------------------|
| | General | Debt Service Series 2012 | Debt Service Series 2013 | |
| ASSETS | | | | |
| Cash | | | | |
| Operating | \$ 709,087 | \$ - | \$ - | \$ 709,087 |
| Investments | | | | |
| BB&T - CDARS | 1,496 | - | - | 1,496 |
| Series 2012 | | | | |
| Revenue | - | 973,254 | - | 973,254 |
| Reserve | - | 801,220 | - | 801,220 |
| Prepayment | - | 38,047 | - | 38,047 |
| Series 2013 | | | | |
| Revenue | - | - | 396,335 | 396,335 |
| Reserve | - | - | 75,000 | 75,000 |
| Series 2017 Note | | | | |
| Reserve | 10,000 | - | - | 10,000 |
| Undeposited funds | - | 6,868 | - | 6,868 |
| Due from general fund | - | 41,109 | 7,465 | 48,574 |
| Due from other | 8 | - | - | 8 |
| Electric deposit | 2,346 | - | - | 2,346 |
| Total assets | <u>\$ 722,937</u> | <u>\$ 1,860,498</u> | <u>\$ 478,800</u> | <u>\$ 3,062,235</u> |
| LIABILITIES AND FUND BALANCES | | | | |
| Liabilities | | | | |
| Due to debt service - series 2012 | \$ 41,109 | \$ - | \$ - | \$ 41,109 |
| Due to debt service - series 2013 | 7,465 | - | - | 7,465 |
| Total liabilities | <u>48,574</u> | <u>-</u> | <u>-</u> | <u>48,574</u> |
| Fund Balances | | | | |
| Restricted for: | | | | |
| Debt service | - | 1,860,498 | 478,800 | 2,339,298 |
| Unassigned | 674,363 | - | - | 674,363 |
| Total fund balances | <u>674,363</u> | <u>1,860,498</u> | <u>478,800</u> | <u>3,013,661</u> |
| Total liabilities and fund balances | <u>\$ 722,937</u> | <u>\$ 1,860,498</u> | <u>\$ 478,800</u> | <u>\$ 3,062,235</u> |

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED FEBRUARY 28, 2021**

| | Current Month | Year to Date | Budget | % of Budget |
|--|-------------------|-------------------|-------------------|----------------|
| REVENUE | | | | |
| Special assessment: on roll | \$ 26,429 | \$ 696,881 | \$ 728,943 | 96% |
| Special assessment: off-roll | - | 64,630 | 129,259 | 50% |
| Interest and miscellaneous | 6 | 32 | - | N/A |
| Total revenues | <u>26,435</u> | <u>761,543</u> | <u>858,202</u> | 89% |
| EXPENDITURES | | | | |
| Administrative | | | | |
| Supervisors | - | 2,153 | 9,900 | 22% |
| Management | 4,000 | 20,000 | 48,000 | 42% |
| Accounting | 1,392 | 6,958 | 16,700 | 42% |
| Audit | - | - | 10,000 | 0% |
| Legal | 273 | 3,926 | 10,000 | 39% |
| Field management | 1,275 | 6,375 | 15,300 | 42% |
| Engineering | 7,840 | 24,315 | 95,000 | 26% |
| Trustee | - | - | 10,000 | 0% |
| Dissemination agent | 333 | 1,667 | 4,000 | 42% |
| Arbitrage rebate calculation | - | - | 1,500 | 0% |
| Assessment roll preparation | 417 | 2,083 | 5,000 | 42% |
| Telephone | 22 | 108 | 259 | 42% |
| Postage | 17 | 391 | 1,000 | 39% |
| Insurance | - | 10,696 | 11,750 | 91% |
| Printing & binding | 143 | 714 | 1,714 | 42% |
| Legal advertising | 234 | 1,556 | 4,000 | 39% |
| Contingencies | 106 | 809 | 2,500 | 32% |
| Annual district filing fee | - | 175 | 175 | 100% |
| Website | - | - | 705 | 0% |
| ADA website compliance | - | 210 | 210 | 100% |
| Total administrative | <u>16,052</u> | <u>82,136</u> | <u>247,713</u> | 33% |
| Water management | | | | |
| Contractual services | 16,678 | 68,427 | 215,000 | 32% |
| Aquascaping/cutbacks/pipe cleanout | - | 6,325 | 100,000 | 6% |
| Electricity | 1,644 | 10,020 | 31,500 | 32% |
| Capital outlay-drain pipe repair | - | 39,000 | 78,000 | 50% |
| Future aeration replacement | - | 2,901 | 17,340 | 17% |
| Capital outlay-aeration FCB loan pymt | - | 4,074 | 89,960 | 5% |
| Total water management | <u>18,322</u> | <u>130,747</u> | <u>531,800</u> | 25% |
| Other fees & charges | | | | |
| Property appraiser | - | 333 | 10,699 | 3% |
| Tax collector | 223 | 9,076 | 8,030 | 113% |
| Total other fees & charges | <u>223</u> | <u>9,409</u> | <u>18,729</u> | 50% |
| Total expenditures | <u>34,597</u> | <u>222,292</u> | <u>798,242</u> | 28% |
| Excess/(deficiency) of revenues over/(under) expenditures | (8,162) | 539,251 | 59,960 | |
| Fund balances - beginning | 682,525 | 135,112 | 100,919 | |
| Fund balances - ending | <u>\$ 674,363</u> | <u>\$ 674,363</u> | <u>\$ 160,879</u> | |

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 210 - SERIES 2012 (REFUNDED 1999 & 2001 BONDS)
FOR THE PERIOD ENDED FEBRUARY 28, 2021**

| | Current Month | Year to Date | Budget | % of Budget |
|--|---------------------|---------------------|---------------------|----------------|
| REVENUES | | | | |
| Special assessment: on roll | \$ 41,343 | \$ 1,019,094 | \$ 1,067,997 | 95% |
| Assessment prepayments | 6,868 | 6,868 | - | N/A |
| Interest | 7 | 27 | - | N/A |
| Total revenues | <u>48,218</u> | <u>1,025,989</u> | <u>1,067,997</u> | 96% |
| EXPENDITURES | | | | |
| Debt service | | | | |
| Principal | - | - | 615,000 | 0% |
| Prepayment | - | 10,000 | - | N/A |
| Interest | - | 215,505 | 431,010 | 50% |
| Total debt service | <u>-</u> | <u>225,505</u> | <u>1,046,010</u> | 22% |
| Other fees & charges | | | | |
| Property appraiser | - | - | 9,423 | 0% |
| Tax collector | 289 | 11,807 | 12,564 | 94% |
| Total other fees & charges | <u>289</u> | <u>11,807</u> | <u>21,987</u> | 54% |
| Total expenditures | <u>289</u> | <u>237,312</u> | <u>1,067,997</u> | 22% |
| Excess/(deficiency) of revenues over/(under) expenditures | 47,929 | 788,677 | - | |
| Fund balances - beginning | 1,812,569 | 1,071,821 | 1,053,749 | |
| Fund balances - ending | <u>\$ 1,860,498</u> | <u>\$ 1,860,498</u> | <u>\$ 1,053,749</u> | |

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 204 - SERIES 2013 (REFUNDED 2003A BONDS)
FOR THE PERIOD ENDED FEBRUARY 28, 2021**

| | Current Month | Year to Date | Budget | % of Budget |
|--|-------------------|-------------------|-------------------|----------------|
| REVENUES | | | | |
| Special assessment: on roll | \$ 7,589 | \$ 302,275 | \$ 316,490 | 96% |
| Interest | 1 | 6 | - | N/A |
| Total revenues | <u>7,590</u> | <u>302,281</u> | <u>316,490</u> | 96% |
| EXPENDITURES | | | | |
| Debt service | | | | |
| Principal | - | - | 155,000 | 0% |
| Interest | - | 72,819 | 145,638 | 50% |
| Total debt service | <u>-</u> | <u>72,819</u> | <u>300,638</u> | 24% |
| Other fees & charges | | | | |
| Property appraiser | - | - | 4,945 | 0% |
| Tax collector | 152 | 6,045 | 6,594 | 92% |
| Total other fees & charges | <u>152</u> | <u>6,045</u> | <u>11,539</u> | 52% |
| Total expenditures | <u>152</u> | <u>78,864</u> | <u>312,177</u> | 25% |
| Excess/(deficiency) of revenues over/(under) expenditures | 7,438 | 223,417 | 4,313 | |
| Fund balances - beginning | 471,362 | 255,383 | 242,766 | |
| Fund balances - ending | <u>\$ 478,800</u> | <u>\$ 478,800</u> | <u>\$ 247,079</u> | |

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

14A

DRAFT

**MINUTES OF MEETING
MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Mediterra Community Development District held a Regular Meeting on March 3, 2021 at 3:00 p.m., outside, adjacent to the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110.

Present were:

| | |
|------------------|---------------------|
| Robert Greenberg | Chair |
| Ken Tarr | Vice Chair |
| Mike Bishko | Assistant Secretary |
| Mary Wheeler | Assistant Secretary |
| Vicki Gartland | Assistant Secretary |

Also present were:

| | |
|--------------------------------|-----------------------------|
| Chuck Adams | District Manager |
| Cleo Adams | Assistant District Manager |
| Tammie Smith | Operations Manager |
| Alyssa Willson (via telephone) | District Counsel |
| Andy Tilton | District Engineer |
| Mike Radford | M.R.I. Inspection LLC (MRI) |
| Brenda Radford | M.R.I. Inspection LLC |
| Stephen Light (via telephone) | Resident |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 3:06 p.m. All Supervisors were present in person.

SECOND ORDER OF BUSINESS

Chairman's Comments

Mr. Greenberg highlighted various agenda items and other matters, which resulted in proceeding with the following actions:

➤ Cane Toad Program Update: The schedule would be finalized today and would be emailed to the Board and the HOA to post to its website, upon receipt. The first visit was scheduled for sometime in March.

40 ➤ Process to Report Non-working Aeration Units: A process would be implemented for
41 residents to report non-working aeration units around the golf course and community directly
42 to the District Manager.

43 Mr. Adams would work with the MCA to disseminate information to the residents
44 regarding how to report issues, such as possibly posting the process on the MCA website.
45 SOLitude may need to increase the number of inspections.

46 This item would be included on the next agenda.

47 ➤ Process to Communicate Between Board Members and Staff: Going forward, the
48 following would occur:

49 ✓ Board Members would copy Mrs. Adams, Ms. Smith and Mr. Greenberg on email
50 requests to ensure issues are being addressed expeditiously.

51 ✓ Mrs. Adams would send an immediate response indicating who is responsible for
52 providing information that is not readily available.

53 ✓ Ms. Smith would track those requests.

54 ➤ April Agenda Item: Mr. Bishko's seat would be declared vacant at the April meeting.

55 ➤ Proposed Agendas: The following would occur:

56 ✓ Management would email the proposed agenda to Mr. Greenberg to vet three
57 days prior to sending it to the Board.

58 ✓ Board Members would email items to go on the agenda to Mr. Greenberg before
59 the deadline.

60 ➤ Correct Name on Tax Notice: Mr. Adams would send a formal letter requesting
61 Mediterra CDD's legal name is corrected and used on notices, as there was no response to the
62 email request. This item would be included on the next agenda.

63 ➤ Board Members were asked to review the draft minutes prior to the Board meetings
64 and submit their edits before the meeting.

65

66 **THIRD ORDER OF BUSINESS**

Public Comments [3 minutes per person]

67

68 No members of the public spoke.

69

70 **FOURTH ORDER OF BUSINESS**

**Discussion: Fiscal Year 2020 and 2021
Operations Financial Impact Analysis with
Breakdown of September Actual Costs
Versus Budgeted Amount**

71
72
73
74
75 Mrs. Adams presented the Fiscal Year 2020 and 2021 Operations Financial Impact
76 Analysis Report. Future Reports would include the date the Report was prepared.
77

78 **FIFTH ORDER OF BUSINESS**

**Discussion/Consideration: Bank
Restoration of Lake 13**

79
80
81 Mrs. Adams presented the Anchor Marine Environmental Services, Inc. (AMES) proposal,
82 distributed during the meeting, and identified the Lake 13 location as being adjacent to North
83 Hole #18. A credit for the sod cost would be requested before proceeding with the project.
84 The Golf Course Superintendent confirmed that the sod would be secured and laid at no
85 expense to the District.
86

87 **On MOTION by Mr. Tarr and seconded by Mr. Bishko, with all in favor, Anchor**
88 **Marine Environmental Services, Inc. Proposal #2091, to install the geo-filter**
89 **tube for bank restoration at Lake 13, subject to Staff negotiating a credit for**
90 **the cost of sod, in a not-to-exceed amount of \$11,875, was approved.**

91
92
93 **SIXTH ORDER OF BUSINESS**

**Discussion/Consideration: M.R.I.
Inspection LLC 2021 Inspection Report and
Proposals to Clean Storm Drain Structures
with 25%**

94
95
96
97
98 Mrs. Adams presented the M.R.I. Inspection LLC (MRI) 2021 Interconnect Inspection
99 Report and proposal to clean storm drain structures with 25% or more blockage. Upon review,
100 the following actions would occur:

- 101 ➤ Revise future Reports to include:
- 102 ✓ The pipe size.
 - 103 ✓ Historical data from the last five years.
 - 104 ✓ A legend page that defines abbreviated information.

105 ✓ The correction of the scrivener’s error regarding Structure #142 Lake 43 to
106 indicate the 24” pipe is 80% filled with concrete mix.

107 ➤ Structure #94-Lake 32: Mrs. Adams would contact The Club to have the felt in the grate,
108 located in the bunker, replaced.

109 ➤ Structure #142 Dispersing into Lake 43: Mr. Adams would contract the MCA and London
110 Bay Representatives and place them on notice to begin monitoring builder and pool installer
111 activities to ensure they are no longer discharging into Mediterra drain structures. If they
112 continue discharging, the District would begin billing for the cleanup costs.

113

On MOTION by Mr. Tarr and seconded by Ms. Gartland, with all in favor, M.R.I. Inspection LLC proposal #2470 to clean all storm drain structures identified with a rating of 25% or more blockage, in a not-to-exceed amount of \$30,700, was approved.

114

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119

SEVENTH ORDER OF BUSINESS

**Discussion/Consideration: Padova
Drainage Pipe Remediation Options**

120

121

122

123 Of the three options presented to remediate the Padova drainage pipe, the Board chose
124 to proceed with installation of ABS piping, which was less expensive and the option Mr. Tilton
125 recommended, as Collier County and the South Florida Water Management District (SFWMD)
126 considered that a maintenance item and did not require the permit to be modified.

127 Mr. Radford and Mr. Tilton gave an overview of the project and responded to questions
128 about the condition of the pipe, the repair process, the landscape remediation process, cost
129 and the maintenance crew requesting the current boulders for landscape use.

130 There was a discussion regarding asking the MCA to contribute to the landscape
131 remediation costs, using funds from its reserve funds allotted for that street. Mr. Radford to
132 provide the project schedule to Mr. Adams so he can give advance notice to the affected
133 parties.

134

On MOTION by Mr. Tarr and seconded by Ms. Wheeler, with all in favor, M.R.I. Construction Inc Proposal #209 to install new parallel pipe at Brolio Lane, to replace the current pipe, in the amount not-to-exceed \$78,000, was approved.

135

136

137

138 **EIGHTH ORDER OF BUSINESS**

Discussion: Fishing in CDD Stormwater Lakes

139
140

141 In response to a prior request for clarification of the policy regarding fishing in CDD
142 stormwater lakes, Mr. Greenberg suggested informing residents that fishing in the CDD
143 stormwater lakes is a permitted practice, under the District’s statute and permit; however,
144 approval must be obtained to fish on Golf Course property. In the event of an incident, Mr.
145 Greenberg stated the District’s insurance would apply. He mentioned the assumption of risk.

146 Ms. Willson referred to the park in the community and stated that the District could
147 compromise its tax-exempt status on the bonds if it prohibits public access to fish in the same
148 way residents may fish.

149

150 **NINTH ORDER OF BUSINESS**

Discussion: Website Posting

151

152 Due to concerns about outdated information on the District website, Ms. Smith would
153 review the website for accuracy, on an ongoing basis, and notify Mr. Richards of cancelled
154 meetings or date changes so the cancellation or change can be e-blasted to residents.

155

156 **TENTH ORDER OF BUSINESS**

Discussion: Staff/Board Member Communication

157
158

159 This item was addressed during the Second Order of Business.

160

161 **ELEVENTH ORDER OF BUSINESS**

Acceptance of Unaudited Financial Statements as of January 31, 2021

162
163

164 Mr. Greenberg presented the Unaudited Financial Statements as of January 31, 2021.

165

On MOTION by Mr. Tarr and seconded by Mr. Bishko, with all in favor, the Unaudited Financial Statements as of January 31, 2021, were accepted.

166
167

168

169

170 **TWELFTH ORDER OF BUSINESS**

Approval of November 18, 2020 Regular Meeting Minutes

171
172

173 Mr. Greenberg presented the November 18, 2020 Regular Meeting Minutes. Mrs.
 174 Adams distributed edits previously submitted to Management and during the meeting.

175

176 **On MOTION by Mr. Bishko and seconded by Ms. Wheeler, with all in favor, the**
 177 **November 18, 2020 Regular Meeting Minutes, as amended to include edits**
 178 **submitted to Management and edits made during the meeting, were**
 179 **approved.**

180

181

182 **THIRTEENTH ORDER OF BUSINESS**

Staff Reports

183

184 **A. District Counsel: *Hopping Green & Sams, P.A.***

185 There being no report, the next item followed.

186 **B. District Engineer: *Johnson Engineering, Inc.***

- 187 • **Continued Discussion: Extension of Veterans Parkway and Potential Impacts to**
 188 **Mediterra**

189 Mr. Tilton reported the following:

190 ➤ There was no further update on Veterans Parkway.

191 ➤ Regarding the proposed extension of the western outfall structure and connection, the
 192 plans were to have an outfall pipe that would make the flow better than it exists today.

193 ➤ The permit indicated a change in the new Veterans outfall pipe size to 48”.

194 ➤ He would work with Ms. Willson and Mr. Adams to determine the legal rights for the
 195 District to request inspecting the outfall pipes from the Imperial side and under the roadway, in
 196 order to establish a baseline, before and after the outfall work is completed, and to determine
 197 how to approach them with this request.

198 ➤ A proposal to inspect the five outfall structures utilizing video would be obtained.

199 Mr. Tilton stated that the State was working on widening US 41 and planned a minimal
 200 easement parallel to the conservation area.

201 ▪ **Lake 74 Permit Update**

202 **This item was an addition to the agenda.**

203 The Engineer advised Mr. Tilton and Mr. Adams that the permit was on the County
 204 Commission’s agenda for review. This would remain on the CDD’s agenda to continue tracking

205 the permit process. Due to COVID-19 and other Executive Orders, the permit is valid through
 206 2024. Requesting a permit extension would extend validity through 2026.

207 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

- 208 • **NEXT MEETING DATE: April 21, 2021 at 3:00 P.M.**

- 209 ○ **QUORUM CHECK**

210 Supervisors Gartland, Wheeler, Greenberg and Tarr confirmed their attendance at the
 211 April 21, 2021 meeting.

212 Discussion ensued regarding declaring Mr. Bishko’s seat vacant, at the next meeting,
 213 and the process and criteria to appoint a new Board Member. The Board agreed to Mr.
 214 Greenberg contacting Mr. John Henry to determine his interest in being appointed to the
 215 Board.

216 **D. Operations Manager: *Wrathell, Hunt and Associates, LLC***

- 217 • **Key Activity Dates**

218 Mrs. Adams presented the March Key Activity Dates Report. She would update the
 219 Report after the meeting.

220
 221 **FOURTEENTH ORDER OF BUSINESS** **Action/Agenda or Completed Items**

222
 223 Items 9, 10, 11, 12, 13, 16, 17, 19, 20, 21, 23 and 24 were completed.

224 Item 2: Reassigned ongoing task to update the District laptop located at the MCA office
 225 to Ms. Smith. Mr. Adams would contact Janelle, at the MCA, to discuss potentially taking on
 226 the roll of downloading digital files to the laptop.

227 Item 4: Mr. Tilton would inspect Lake #3 today for any degradation.

228 Mrs. Adams was asked to have the District map updated and, once completed, have it
 229 emailed to the Board and posted on the CDD website.

230
 231 **FIFTEENTH ORDER OF BUSINESS** **Old Business**

232
 233 There being no old business, the next item followed.

234
 235

236 **SIXTEENTH ORDER OF BUSINESS** **Supervisors' Requests**

237

238 Ms. Gartland asked Mr. Tilton if the District needed to inform the SFWMD of the MRI
239 pipe installation project that the Board just approved. Mr. Tilton replied no, it is considered
240 maintenance.

241

242 **SEVENTEENTH ORDER OF BUSINESS** **Public Comments**

243

244 There being no public comments, the next item followed.

245

246 **EIGHTEENTH ORDER OF BUSINESS** **Adjournment**

247

248 There being nothing further to discuss, the meeting adjourned.

249

250 **On MOTION by Mr. Tarr and seconded by Ms. Gartland, with all in favor, the**
251 **meeting adjourned at 5:08 p.m.**

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256

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

14B

DRAFT

**MINUTES OF MEETING
MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Mediterra Community Development District held an Emergency Meeting on March 16, 2021 at 9:00 a.m., on the Back Patio of the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110.

Present were:

| | |
|-----------------------------|---------------------|
| Robert Greenberg | Chair |
| Ken Tarr | Vice Chair |
| Mike Bishko (via telephone) | Assistant Secretary |
| Mary Wheeler | Assistant Secretary |
| Vicki Gartland | Assistant Secretary |

Also present were:

| | |
|--------------------------------|-----------------------------|
| Chuck Adams | District Manager |
| Cleo Adams | Assistant District Manager |
| Tammie Smith | Operations Manager |
| Alyssa Willson (via telephone) | District Counsel |
| Andy Tilton (via telephone) | District Engineer |
| Tim Richards | General Manager, MCA |
| Terry Woods | MCA |
| Mike Radford (via telephone) | M.R.I. Inspection LLC (MRI) |

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 9:02 a.m. Supervisors Greenberg, Tarr, Gartland and Wheeler were present, in person. Supervisor Bishko was not present at roll call.

SECOND ORDER OF BUSINESS

Chairman's Comments

Mr. Greenberg stated that the purpose of this Emergency Meeting was to address the landscape restoration portion of the Padova Drainage Pipe Project, address the construction process and to implement a process for future projects.

39 Mr. Greenberg expressed concern about communication issues and asked Mr. Adams to
40 convey to Ms. Gillyard and Staff that Mr. Bishko's resignation would not be in effect until April.

41 **Supervisor Bishko joined the meeting 9:07 a.m., via telephone.**

42 Mr. Greenberg thanked Ms. Wheeler for her involvement in the Padova Drainage Pipe
43 Project.

44 **Mr. Greenberg opened public comments.**

45 No members of the public spoke.

46 **Mr. Greenberg closed public comments.**

47

48 **THIRD ORDER OF BUSINESS**

48 **Discussion: Padova Drainage Pipe Project**

49

50 Mr. Greenberg stated that the contractor destroyed 300 lineal feet of sod and landscape
51 during the project. He asked if Board Members wanted to delay landscaping.

52 The Board Members each conveyed their opinions on whether to proceed now or delay
53 the landscape project until the rainy season. Some were concerned about runoff if the project is
54 delayed. Since many very large boulders were removed during the project, some Supervisors
55 suggested delaying the landscape work in order for the area to settle and to ensure that the
56 pipe does not have a "belly", as #57 stone was only used at the structure boxes.

57 Mr. Greenberg felt that the CDD, not the MCA, should incur these costs, as the CDD's
58 infrastructure caused the problem.

59 Mr. Bradford, of MRI, recommended proceeding with the landscaping. He assured the
60 Board that MRI would address any settlement issues and then re-install the sod. Mr. Tilton
61 observed a slight dip in the line, but it was within Florida Department of Transportation (FDOT)
62 standards. The connection of the flexible pipe installed was solid and he believed any settling
63 would be minimal and there was no risk to the landscape, if the District proceeded with the
64 project. He referred to the PowerPoint slide to support his reasoning.

65 Mrs. Adams explained the changes to GulfScapes' scope of work, in which they reduced
66 the amount of sod and increased some of the bedding plants. She stated that the irrigation
67 cost estimates were inflated due to the short turnaround time and not being able to inspect the
68 condition of the irrigation system. Discussion ensued regarding irrigation zones. It was noted

69 that settling would be minimal, as the debris decomposes over several years, and areas
70 identified as damaged would be replaced. For the record, it was noted that all damaged areas
71 would be restored to include the adjacent homeowner's property. Staff was advised to bring
72 this back to the Board if \$12,000 was not sufficient to cover the cost of the overall project
73 because the number of plants increased.

74

75 **On MOTION by Ms. Wheeler and seconded by Ms. Gartland, with all in favor,**
76 **the amended GulfScapes proposal to re-sod and replant areas damaged during**
77 **the Padova Drainage Pipe Project, in a not-to-exceed amount of \$12,000,**
78 **subject to review by Mr. Woods, was approved.**

79

80

81 Mr. Greenberg asked the Board and Staff to comment on the Padova Drainage Pipe
82 Project. He felt that they were inadequately prepared in managing the project and the Board
83 was not informed promptly of issues. He stated that he did not want that repeated on future
84 projects. Board Members voiced their concerns about not being informed when issues arose.
85 Implementing a process in which the District Engineer must be on site to oversee projects was
86 suggested. Ms. Gartland recommended hiring a third party to inspect the work in 12 weeks.

87

88 **On MOTION by Ms. Wheeler and seconded by Mr. Tarr, with all in favor,**
89 **revising the District's Rules of Procedure to include a Board Policy specifying**
90 **that any construction-related projects of significance require engagement of**
91 **the CDD Engineer to oversee, inspect and provide a report on the project, was**
92 **approved.**

93

94

95 Mr. Greenberg commended Mr. Adams and Mrs. Adams on their experience; however,
96 he was concerned that they are currently overtaxed, as several items recently fell through the
97 cracks. Board Members conveyed issues regarding increased occurrences of handouts being
98 distributed during meetings, due to lack of time, and that are then not included in the minutes.
99 There were concerns about the meeting minutes being generalized and not containing longer,
100 more detailed written accounts of the meeting discussions. There was concern about
101 communication, such as when Administrative Staff sent incorrect notices.

102 As a result of the discussions regarding communication failures and issues with the
103 Padova Project, the following actions would occur:

- 104 ➤ WHA's Management contract would be emailed to the Board for review.
- 105 ➤ Ms. Smith would take on some of Mrs. Adams' operational duties so Mrs. Adams' can
106 assume the District Manager position.
- 107 ➤ Implement a procedure for future, significant projects to include conducting
108 preconstruction meetings between all parties prior to commencement of project.
- 109 ➤ Mr. Tilton would research the permit to determine who performed the original work
110 and certified the pipe.
- 111 ➤ As this was an Emergency Meeting, the items presented today would be on the April
112 agenda for ratification.
- 113 ➤ Staff would locate a third-party contractor to test the flow of the new pipe before the
114 rainy season.
- 115 ➤ Mr. Adams would present a review of the Financial Impact Report on projects crossing
116 over to the next fiscal year.

117 The Board was advised of the need to build the target amount of unencumbered funds
118 to \$150,000; assessments may increase significantly for the next fiscal year.

119

120 **FOURTH ORDER OF BUSINESS**

**NEXT MEETING DATE: April 21, 2021 at
3:00 P.M.**

121

122

123 Supervisors Gartland, Wheeler, Greenberg and Tarr confirmed their attendance at the
124 April 21, 2021 meeting.

125

126 **FIFTH ORDER OF BUSINESS**

Supervisors' Requests

127

128 There being no Supervisors' requests, the next item followed.

129 **Mr. Greenberg opened public comments.**

130 No members of the public spoke.

131 **Mr. Greenberg closed public comments.**

132

133 **SIXTH ORDER OF BUSINESS**

Adjournment

134

135 There being nothing further to discuss, the meeting adjourned.

136

137 **On MOTION by Mr. Tarr and seconded by Ms. Wheeler, with all in favor, the**
138 **meeting adjourned at 10:04 a.m.**

139

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

15C

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE

LOCATION

*Bella Vita I Room at the Sports Club at Mediterra
15735 Corso Mediterra Circle, Naples, Florida 34110*

| DATE | POTENTIAL DISCUSSION/FOCUS | TIME |
|---|----------------------------------|---------|
| October 21, 2020 | Regular Meeting | 9:00 AM |
| Join Zoom Meeting: https://us02web.zoom.us/j/85378255019 Meeting ID: 853 7825 5019 Dial by your location: 1-929-205-6099 Meeting ID: 853 7825 5019 | | |
| November 18, 2020 | Regular Meeting | 3:00 PM |
| January 20, 2021 CANCELED | Regular Meeting | 3:00 PM |
| March 3, 2021 | Regular Meeting | 3:00 PM |
| March 16, 2021 | Emergency Meeting | 9:00 AM |
| <i>Back Patio of Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110</i> | | |
| April 21, 2021 | Regular Meeting | 3:00 PM |
| May 19, 2021 | Regular Meeting | 9:00 AM |
| June 16, 2021 | Regular Meeting | 9:00 AM |
| August 18, 2021 | Public Hearing & Regular Meeting | 9:00 AM |

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

15DI

MEDITERRA CDD

Key Activity Dates

Updated: April 2021

| Description | Reference | Submit To | Due Date | Date |
|-------------------------------|----------------------------|---|---|-------------------|
| Cane Toad Removal | SOP | N/A | The Cane Toad & Tadpole removal project commenced in April. Will continue 2 night visits per month (April through November). | 4/21 thru 11/2021 |
| Special Assessment Off-Roll | The Club @ Mediterra | Carmin Maureci | The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration. Note: To be placed On-roll 10/2021. | 9/25/2021 |
| Wetland Maintenance | SOP | N/A | Wetland Maintenance as required by SFWMD is to be performed at a minimum of two times per year. | 4/2021 & 9/2021 |
| Annual Financial Report | 190.008/218.32 & 39 | Florida Department of Financial Services | 45 days after the completion of the Annual Financial Audit but no more than 9 months after end of Fiscal Year. Management to provide update when completed. Per the request of the Board, to be provided in their May agenda package yearly. Due to COVID-19, the audit will be presented at the June meeting. | 6/1/2021 |
| Proposed Budget | 189.016, 189.418 & 200.065 | Due to local governing authority (county or municipality) | Due to local governing authority (county or municipality) by June 15th each year. | 6/15/2021 |
| Assessment Roll Certification | Local County requirement. | Local County Tax Collector | For most counties, submission and certification of the annual assessment roll is due by September 15th each year. | 9/15/2021 |
| Insurance Renewal | SOP | N/A | Bind Insurance for upcoming Fiscal Year with an effective of October 1st thru September 30th | 10/1/2021 |
| Adopted Budget | 189.016, 189.418 & 200.065 | Due to local governing authority (county or municipality) | Due to local governing authority (county or municipality) by October 1st each year. | 10/1/2021 |

| | | | | |
|--|--|--|---|---------------------------|
| TRIM Compliance Report | 200.068 | Department of Revenue, Property Tax Oversight, Trim Compliance Section | No later than 30 days following the adoption of the property tax levy ordinance/resolution (if levying property taxes) | 10/15/2021 |
| Canna Lilly cut back | SOP | N/A | Seasonal cut back and removal of large stands of Canna Lilly on lake banks owned by the District, to reduce seasonal unsightliness and promote new lush and vigorous growth. Program to be considered/completed between Thanksgiving and Christmas holidays each year if necessary. | November/December yearly. |
| Qualified Public Depositor Annual Report to CFO | 280.17 | Department of Financial Services- Division of Treasury - Collateral Management. | By November 30 of each year, file annual report for the period ending September 30, 2021 | 11/30/2021 |
| Fiscal Year Annual District Filing Fee and Update Form | 190,189.064 & 189.018 & Chapter 73C-24, F.A.C. | Florida department of Economic Opportunity (Special District Accountability Program) | Annual filing fee of \$175 is paid to the Florida department of Economic Opportunity. The filing of the Update Form is required to verify the status of the Special District and to update any changes (including changes to the registered agent). Filing Fee invoice and Update Form is mailed out by the State on October 1st of each year. The fee and form are due and must be postmarked by the following December 3rd. | 12/3/2021 |
| Laptop @ MCS | SOP | Tim Richards - MCA General Mgr. | Mr. Adams will have all necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson. | On-going |
| Special Assessment Off-Roll | The Club @ Mediterra | Carmin Maureci | The Special Assessment Off-roll are to be added to the On-roll for the 2021/22 Budget. | 5/19/2021 |
| Certification of District Registered Voters | 190(3)(a)(2)(d) | District receives annually from the local Supervisor of Elections | Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required) | 4/15/2021 |
| Interconnecting Drain Pipe inspection and cleanout | SOP | N/A | Annual inspection and clean out of all lake and wetland interconnecting drain pipes and control structures, that are owned and operated by the District, where the percentage of pipe block exceeds 25%. Inspections to commence February 1st, with cleaning to be completed during the month of May | 2/2021 thru 5/2021 |
| Bank Stabilization Project | SOP | N/A | 20/21 Budget - Rip/Rap install project to be completed on Lake 35. (As of 2019 current proposal cost \$38K). Include rip/rap of headwall in that cove area. | 5/1/2021 |

| | | | | |
|--|----------------|---|---|-------------------------------|
| Lake Audit Report | SOP | N/A | Annual inspection and report of all District owned lakes. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes. Report will be include in the June agenda package. | May 2021 thru June 2021 |
| Littoral Planting Projects | SOP | N/A | Lakes will be identified during the annual Lake audit. | May 2021 thru June 2021 |
| Qualified Public Deposit Identification and Acknowledgement Form | 280.02 | Maintain original document in District Reports | Complete each time a new account is opened with a Qualified Public Depository. | |
| Bond - Continuing Disclosure | Bond Indenture | E.M.M.A. (Electronic Municipal Marketing Access) and Bond Trustee | Bond indentures generally require continuing disclosure of financial information to bond holders that may impact the bondholders investment. During construction, many bond indenture require quarterly reporting concerning the status of construction, development and real estate closings. Additionally, annual disclosure include posting annual independent audit reports and annual budgets reflecting assessment information. Generally, any material event affecting the bonds must be disclosed timely. | |
| Bonds - Arbitrage | IRS Regulation | IRS - if a rebate is due. | The Bond Indenture refers to IRS rules which state an issuer must pay (an Arbitrage) rebate installment for computation dates that occur at least once every 5 years. Rebate payments are due within 60 days after each computation date. The final rebate payment for an issue is due within 60 days after the issue is discharged. See IRS Regulation Section 1.148-3(e) through (g). | |

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

15DII

Mediterra CDD

FY 2020 and 2021 Operations Financial Impact Analysis

15-Apr-21

| <u>Operations Account</u> | Budget | Actual | Variance | Budget | Encumbered | Variance | <u>Notes</u> |
|------------------------------|----------------|----------------|------------------|----------------|----------------|-------------------|--|
| | <u>FY 2020</u> | <u>FY 2020</u> | <u>FY 2020</u> | <u>FY 2021</u> | <u>FY 2021</u> | <u>FY 2021</u> | |
| Contractual Services | \$ 203,980 | \$ 199,150 | \$ 4,830 | \$ 215,000 | \$ 215,000 | \$ - | Lake & Wetland contract, Water Testing and Cane Toad removal |
| Aqua/cut backs/pipe cleanout | \$ 100,000 | \$ 62,580 | \$ 37,420 | \$ 100,000 | \$ 37,025 | \$ 62,975 | Annual Pipe Cleanout/Littoral Plantings |
| Street sweeping | \$ 8,000 | \$ 3,075 | \$ 4,925 | \$ - | \$ - | \$ - | |
| Electricity | \$ 33,000 | \$ 30,266 | \$ 2,734 | \$ 31,500 | \$ 31,500 | \$ - | |
| Capital Outlay Drain Pipe | | | | \$ 78,000 | \$ 45,644 | \$ 32,356 | per contract with MRI (Padova Project) & Required Irrigation Repairs |
| Future Aeration replace | \$ 17,400 | \$ 12,450 | \$ 4,950 | \$ 17,340 | \$ 2,901 | \$ 14,439 | |
| Cap Outlay FCB Loan | \$ 89,960 | \$ 92,081 | \$ (2,121) | \$ 89,960 | \$ 89,960 | \$ - | |
| | \$ 452,340 | \$ 399,602 | \$ 52,738 | \$ 531,800 | \$ 422,030 | \$ 109,770 | |

Current FY 20 and 21 Ops Variance Profit/(Loss) **\$ 162,508** Additional Considerations

| | |
|------------------|---|
| \$ 38,065 | Lake 35 Lake Banks |
| \$ 11,875 | Lake 13 Lake Banks |
| \$ 10,670 | GulfScape Landscape Proposal - Padova Project |
| <u>\$ 77,000</u> | New Pipe connection between Lakes 25-26 |
| \$ 137,610 | Total of Additional Considerations |
| \$ 24,898 | Currently unencumbered |

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

16

MEDITERRA CDD

| # | MTG DATE ADDED TO LIST | ACTION OR AGENDA OR BOTH | ACTION/AGENDA or COMPLETED ITEM | ONGOING | POSSIBLY COMPLETED BEFORE NEXT MTG | COMPLETED | MTG DATE MOVED TO COMPLETED |
|---|------------------------|--------------------------|---|---------|------------------------------------|-----------|-----------------------------|
| 1 | 03.01.18 | ACTION | Per Mr. Greenberg, Mr. Adams to ensure removal of all items from the Completed Items List that are six months old or older. | X | | | |
| 2 | 10.17.18 | ACTION | Mr. Adams will have all the necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson on a semi-annual basis. 03.03.21 Ms. Smith to update laptop regularly. Mr. Adams to discuss with Janelle potentially taking on roll of downloading digital files to the laptop and will be updated at the April meeting | X | | | |
| 3 | 01.16.19 | ACTION | Going forward, Johnson Engineering to take annual sediment samples only at the outfall lakes that contain muck, along with Lake 35 the same time each year and reduce water quality samples to once in July except for Lake #55 adding September, only if there are issues. Staff to continue to provide year over year tables for nitrogen and phosphorous. | X | | | |
| 4 | 01.16.19 | ACTION | Per Mr. Greenberg, District Staff to monitor Lake #3 closely for signs of degradation due to the Distinctive Homes Project south of Caminetto. 03.03.21 Mr. Tilton to inspect area today. | X | | | |
| 5 | 10.16.19 | ACTION | Staff to arrange to have riprap installed around the headwall of Lake #35, during the Spring of 2021 bank stabilization project. 11.18.20 Project would be scheduled after Easter. | X | | | |
| 6 | 10.16.19 | ACTION | Per Mr. Tarr, Staff to ensure that the contractor monitors the two signature lakes at the entrance of Mediterra West and make certain that the spikerush does not exceed 15' from control level. | X | | | |
| 7 | 05.27.20 | ACTION/AGENDA | Mr. Adams and Mr. Tilton to file an extension letter with the SFWMD, as soon as the COVID-19 Executive Orders are lifted. 11.18.20 Mr. Tilton to track extension letters regarding permit to fill Lake 74 and schedule call with Mr. Johnson to discuss it. Mr. Johnson to research the District's legal position. 03.03.21 Lake 74 Permit Update to remain on the agenda to continue tracking the permit process. Mr. Tilton to provide regular updates. | X | | | |
| 8 | 10.21.20 | ACTION | Mr. Adams to change The Club to on-roll assessment billing and collection of assessments, commencing in Fiscal Year 2022. 03.03.21 Mr. Adams to coordinate sending a letter advising of this change. | X | | | |
| 9 | 11.18.20 | ACTION | Board Members are to submit their comments, after reviewing meeting minutes, to Management prior to the meetings. | X | | | |

MEDITERRA CDD

| # | MTG DATE ADDED TO LIST | ACTION OR AGENDA OR BOTH | ACTION/AGENDA or COMPLETED ITEM | ONGOING | POSSIBLY COMPLETED BEFORE NEXT MTG | COMPLETED | MTG DATE MOVED TO COMPLETED |
|----|------------------------|--------------------------|---|---------|------------------------------------|-----------|-----------------------------|
| 10 | 11.18.20 | ACTION | Mrs. Adams to ensure Mr. Tarr is sent draft minutes to review prior to placing them in the agenda package. | X | | | |
| 11 | 11.18.20 | ACTION | Mrs. Adams to ask SOLitude to copy her on all aeration repair notices sent to RCS. | X | | | |
| 12 | 11.18.20 | ACTION/AGENDA | Mr. Adams to contact the Tax Collector and direct them to correct Mediterra CDD's name on the Tax Notice and Collier County insert and update information. 03.03.21 Mr. Adams to send a formal letter. | X | | | |
| 13 | 03.03.21 | ACTION | Mr. Adams to email the Cane Toad Program schedule to the Board and the HOA to post on its website. | X | | | |
| 14 | 03.03.21 | ACTION/AGENDA | Mr. Adams to implement process for residents to report non-working aeration units to the District Manager directly and to work with the MCA in getting that information to residents. | X | | | |
| 15 | 03.03.21 | ACTION | Board Members to include Mrs. Adams, Ms. Smith and cc Mr. Greenberg in email requests to Management. Mrs. Adams to respond to Board Member's requests indicating the person responsible to provide that information. Ms. Smith to track all requests. | X | | | |
| 16 | 03.03.21 | ACTION/AGENDA | Declare Mr. Bishko's seat vacant at April meeting. Mr. Greenberg to contact Mr. John Henry to determine interest in a Board Member position. | X | | | |
| 17 | 03.03.21 | ACTION | Mrs. Adams to have the District map updated and emailed to the Board and posted to the website. | X | | | |
| 18 | 03.03.21 | ACTION | Management office to email Mr. Greenberg proposed meeting agenda three days prior to sending it to the Board. | X | | | |
| 19 | 03.03.21 & 03.16.21 | ACTION/AGENDA | Mrs. Adams to insert date that the Financial Impact Analysis Report is prepared. Mr. Adams to present review of the Financial Impact Report for projects crossing over to the next fiscal year. | X | | | |
| 20 | 03.03.21 | ACTION | Mrs. Adams to obtain credit from Anchor Marine for sod before proceeding with the Lake #13 Bank Restoration project. | X | | | |
| 21 | 03.03.21 | ACTION | MRI to revise Inspection Reports to include pipe size, create legend page and correct scrivener's error regarding pipe size at Structure #142. | X | | | |
| 22 | 03.03.21 | ACTION | Mrs. Adams to contact The Club to replace felt in the grate located in the sand trap Structure #94. | X | | | |

MEDITERRA CDD

| # | MTG DATE ADDED TO LIST | ACTION OR AGENDA OR BOTH | ACTION/AGENDA or COMPLETED ITEM | ONGOING | POSSIBLY COMPLETED BEFORE NEXT MTG | COMPLETED | MTG DATE MOVED TO COMPLETED |
|----|------------------------|--------------------------|---|---------|------------------------------------|-----------|-----------------------------|
| 23 | 03.03.21 | ACTION | Mr. Adams to ask MCA to contribute to landscape remediation costs for Padova drainage pipe repair and place MCA and London Bay Representatives on notice to begin monitoring builder activities to prevent discharging concrete into Mediterra drain structures. | X | | | |
| 24 | 03.03.21 | ACTION | MRI to send schedule of Padova Drainage Pipe remediation project to Mr. Adams to distribute to affected parties. | X | | | |
| 25 | 03.03.21 | ACTION | Mr. Adams to convey policy regarding fishing in CDD stormwater lakes to residents and if on the Golf Course they must obtain approval from the Golf Course. | X | | | |
| 26 | 03.03.21 | ACTION | Ms. Smith to review the District's website for accuracy and notify Mr. Richards of cancelled meetings or date changes in order to send e-blast to residents. | X | | | |
| 27 | 03.03.21 | ACTION | Mr. Tilton to work with Mr. Adams and Mr. Willson to determine legal right for the District to inspect the pipes on the Imperial Side related to the Veterans Parkway extension. Mr. Tilton to provide cost to inspect the five outfall structures utilizing video. | X | | | |
| 28 | 03.16.21 | ACTION | Mr. Woods to review GulfScapes proposal and Staff would come back to the Board if landscape & irrigation costs exceeded \$12,000. | X | | | |
| 29 | 03.16.21 | ACTION/AGENDA | Mr. Adams revise District's Rules of procedure and implement policy that included any construction related projects of significance will require engagement of CDD Engineer to oversee, inspect project and report to the Board, conduct preconstruction meetings, etc. | X | | | |
| 30 | 03.16.21 | ACTION | Mr. Adams to email WHA Management contract to the Board. | X | | | |
| 31 | 03.16.21 | ACTION | Representative in Mr. Tilton's firm to research permit to determine who did the original pipe installation and who certified the work. | X | | | |
| 32 | 03.16.21 | AGENDA | Items approved at 03.16.21 Emergency meeting will be on the April agenda for ratification. | X | | | |
| 33 | 03.16.21 | ACTION | Mr. Tilton to obtain proposal from third-party contractor to test flow pipe before the rainy season. | X | | | |

MEDITERRA CDD

| # | MTG DATE ADDED TO LIST | ACTION OR AGENDA OR BOTH | ACTION/AGENDA or COMPLETED ITEM | ONGOING | POSSIBLY COMPLETED BEFORE NEXT MTG | COMPLETED | MTG DATE MOVED TO COMPLETED |
|----|------------------------|--------------------------|--|---------|------------------------------------|-----------|-----------------------------|
| 1 | 06.17.20 | ACTION | Mrs. Adams to add having on-site technicians report non-working aerators to SOLitudes' scope of work. | | | X | 10.21.20 |
| 2 | 06.17.20 | ACTION | Mrs. Adams to proceed with EarthBalance installation of littoral plants in Fiscal Year 2020 and coordinate installing riprap in Fiscal Year 2021 | | | X | 10.21.20 |
| 3 | 06.17.20 | ACTION | Mrs. Adams to coordinate repairs for the items listed in MRI's report. | | | X | 10.21.20 |
| 4 | 06.17.20 | ACTION | Mr. Adams to have the revised Rules of Procedure and Internal Controls Policy posted to the District's website. | | | X | 10.21.20 |
| 5 | 08.21.19 | ACTION | With regard to the financials, Mr. Adams to make sure that fund balance is transferred to avoid a finding in next year's audit. | | | X | 11.18.20 |
| 6 | 10.16.19 | ACTION | Per Mr. Greenberg, Staff to include a presentation from the District Engineer on the next agenda regarding the next steps for the Lake #74 repurposing project. | | | X | 11.18.20 |
| 7 | 10.16.19 | ACTION | Per Mr. Greenberg, Mr. Adams to provide Supervisors with the email address of the staffer responsible for sending out agenda packets so that Supervisors can contact that person and alert them of the correct forwarding address. Board Members requested to cc her supervisor. | | | X | 11.18.20 |
| 8 | 11.20.19 | ACTION | Mr. Tilton to proceed with newly assigned tasks #3 and #4 listed in Professional Services proposal, dated August 12, 2019, to obtain permit and topographic survey, to repurpose portions of Lake 74 and provide progress reports to the Board. | | | X | 11.18.20 |
| 9 | 03.11.20 | ACTION | Mr. Tilton to proceed with permit process and change drawings reflecting two CDD-owned parcels and forward package to Mr. Adams, who would scan and circulate the documents to Board Members. | | | X | 11.18.20 |
| 10 | 03.11.20 | ACTION | Mr. Adams to inquire about reducing the interest rate on the aeration loan and report his findings at the next meeting. | | | X | 11.18.20 |
| 11 | 03.11.20 | ACTION | Mr. Adams to include SFWMD maintenance items on the next agenda. | | | X | 11.18.20 |
| 12 | 05.27.20 | ACTION/AGENDA | Mr. Adams to incorporate and additional \$60,000 in the budget for SFWMD permitting and on the June Agenda. | | | X | 11.18.20 |
| 13 | 06.17.20 | ACTION | Mr. Tilton to coordinate having Pipe #131 surveyed, for Mr. Radford to proceed with pipe inspection and present proposal for repairs. | | | X | 11.18.20 |
| 14 | 06.17.20 | ACTION | Mr. Adams to revise proposed Fiscal Year 2021 budget. | | | X | 11.18.20 |
| 15 | 10.21.20 | ACTION | Mr. Adams to have the February 17, 2021 meeting deleted from the Fiscal Year 2021 Meeting Schedule and change the March 17, 2021 meeting to March 3, 2021. | | | X | 11.18.20 |

MEDITERRA CDD

| # | MTG DATE ADDED TO LIST | ACTION OR AGENDA OR BOTH | ACTION/AGENDA or COMPLETED ITEM | ONGOING | POSSIBLY COMPLETED BEFORE NEXT MTG | COMPLETED | MTG DATE MOVED TO COMPLETED |
|----|------------------------|--------------------------|---|---------|------------------------------------|-----------|-----------------------------|
| 16 | 10.21.20 | ACTION | Mr. Adams to include consideration of appointing Ms. Gartner to the Board on the November agenda. | | | X | 11.18.20 |
| 17 | 10.21.20 | ACTION | Mrs. Adams to request a quote from Cintron Landscaping. | | | X | 11.18.20 |
| 18 | 10.21.20 | ACTION | Mrs. Adams to have cane toad photos added to the CDD website. | | | X | 11.18.20 |
| 19 | 10.21.20 | ACTION | Mr. Adams to inform residents about prepayment options for debt service assessments related to bonds. | | | X | 03.03.21 |
| 20 | 10.21.20 | ACTION | Ms. Willson to provide information relating to refinancing the bonds. | | | X | 03.03.21 |
| 21 | 11.18.20 | ACTION | Ms. Gartland to send W-4 to Management to receive Board Member Compensation. | | | X | 03.03.21 |
| 22 | 11.18.20 | ACTION | Mr. Greenberg to prepare draft letter to the community regarding Cane Toad project being implemented in the 2021 year and will send it to Mr. Adams to distribute to residents. | | | X | 03.03.21 |
| 23 | 11.18.20 | ACTION/AGENDA | Mrs. Adams to ensure the October Financial Highlights Report is included in the next agenda package, update Lakes 35 and 13 portion of report, add Lake 13 project as an agenda item, include items such as Lake 13 proposal, a breakdown of actual costs versus the budgeted amount and the FY 2021 budget, in the agenda. | | | X | 03.03.21 |
| 24 | 11.18.20 | ACTION/AGENDA | Mr. Tilton to review the design specifications from GradyMinor, the Design Engineer, regarding the extension of Veterans Parkway and potential impact to Mediterra; if unable to obtain documents he was instructed to make the calculations and report the findings to the Board. This item would remain on the agenda. | | | X | 03.03.21 |
| 25 | 11.18.20 | ACTION | Mr. Johnson to research the Florida Governor's Executive Order, in relation to the permit and COVID-19. | | | X | 03.03.21 |
| 26 | 11.18.20 | ACTION | Ms. Smith to inspect the littoral plantings project next week. EarthBalance scheduled inspections this week to ensure there are no floaters due to a recent storm event. | | | X | 03.03.21 |
| 27 | 11.18.20 | ACTION | Mrs. Adams waiting for Mr. Clerico to respond to proposals to trim conservation area. | | | X | 03.03.21 |
| 28 | 11.18.20 | ACTION | Mrs. Adams to update the Key Activity Dates Report. | | | X | 03.03.21 |
| 29 | 11.18.20 | ACTION | Mrs. Adams to send Ms. Gartland a District map. | | | X | 03.03.21 |
| 30 | 11.18.20 | ACTION | Mr. Greenberg to deliver Mr. Van Tassel's commemorative clock and photographs to his residence. | | | X | 03.03.21 |