

MEDITERRA

COMMUNITY DEVELOPMENT DISTRICT

October 16, 2019

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Mediterra Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-free: (877) 276-0889

October 8, 2019

Board of Supervisors
Mediterra Community Development District

<p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>

Dear Board Members:

The Board of Supervisors of the Mediterra Community Development District will hold a Regular Meeting on October 16, 2019 at 9:00 a.m., in the Sports Club at Mediterra (Bella Vita I), 15735 Corso Mediterra Circle, Naples, Florida 34110. The agenda is as follows:

1. Call to Order/Roll Call
2. Chairman's Comments
3. Public Comments [**3 minutes per person**]
4. Presentation: 2019 Annual Sediment Sampling Report by Johnson Engineering, Inc.
5. Presentation: Wet Season 2019 Water Quality Monitoring Report by Johnson Engineering, Inc.
6. Consideration of Resolution 2020-01, Granting the Chair the Authority to Execute Real and Personal Property Conveyance and Dedication Documents, Plats and Other Documents Related to the Development and Maintenance of the District's Improvements; Approving the Scope and Terms of Such Authorization; Providing a Severability Clause; and Providing an Effective Date
7. Discussion: Headwall Erosion Comparable Year-Over-Year
8. Acceptance of Unaudited Financial Statements as of August 31, 2019
9. Staff Reports
 - A. District Counsel: *Hopping Green & Sams, P.A.*
 - B. District Engineer: *Johnson Engineering, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: November 20, 2019 at 3:00 P.M.

○ QUORUM CHECK

Mary Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Kenneth J. Tarr	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Michael J. Bishko	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Robert Greenberg	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Thomas H. Van Tassel	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE

D. Operations Manager: *Wrathell, Hunt and Associates, LLC*

- Key Activity Dates

10. Approval of August 21, 2019 Public Hearings and Regular Meeting Minutes
11. Action/Agenda or Completed Items
12. Old Business
13. Supervisors' Requests
14. Public Comments
15. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

Chesley "Chuck" E. Adams, Jr.
 District Manager

FOR RESIDENTS TO 'LISTEN IN' TO THE BOARD MEETING
 CALL IN NUMBER: 866-952-8559
 CONFERENCE ID: MEDITERRA
 PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
 CALL-IN NUMBER WILL BE PROVIDED WITHIN 24 HOURS OF MEETING
 FEEL FREE TO CONTACT 561-571-0010 FOR CALL-IN NUMBER
 CONFERENCE ID: MEDITERRA
 PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

4



October 7, 2019

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates
9220 Bonita Beach Rd, Suite 214
Bonita Springs, FL 34135

**Re: Annual Sediment Sampling
Mediterra South CDD Pond Health Testing, Analysis and Report**

Dear Chuck:

This letter provides the results of the 2019 dry season (January 1st, 2019 to June 30th, 2019) sediment sampling of seven (7) stormwater treatment ponds within the bounds of the Mediterra CDD. A copy of the laboratory analytical report for the collected sediment samples is attached in Appendix A.

I. PURPOSE & SCOPE OF WORK

This work was conducted as Task 02: Dry Season Sediment Sampling of our existing contract. The seven (7) ponds selected for sampling (L-24, L-27/28, L-35, L-37, L-52, L-55, and L-72) were provided by the CDD, along with a recommendation from the District Engineer. Each of the ponds sampled are shown on the attached sampling map.

II. METHODOLOGY

One (1) annual sediment sampling event was conducted on April 25th, 2019 at all seven (7) ponds. The sediment samples were collected near the middle of each waterbody from a vessel (kayak). Sampling was conducted by pushing PVC tubes through the muck layer into the sandy layer below and then capping the tubes. Water was drained off from the top of each tube, leaving just the muck and bottom material. The tops of the tubes were cut down to the top of the muck layer, and the top of each tube was labeled with an arrow indicating the top of the sample and the sample (lake) ID.

Two (2) sets of sediment samples were collected from each pond. One (1) set was inspected in-house by Johnson Engineering for core composition, core length, and muck thickness. One (1) set was transported to Benchmark EnviroAnalytical (BEA) laboratory for analysis following chain-of-custody procedures. The sediment samples were laboratory analyzed for nitrate + nitrite, total Kjeldahl nitrogen, total nitrogen, total phosphorus, and total solids (% dry weight). Photographs of the sediment cores and a description of the core samples are provided in Appendix B.

III. RESULTS

Table 1 below shows the lab results for each sediment sample, along with the amount of muck (dark brown organic material) measured. The sample IDs shown in bold represent locations that had muck present in the sample collected as part of this event

Table 1: 2019 Mediterra CDD Dry Season Sediment Sample Results

Sample ID	Total Nitrogen (% Dry/Weight)	Total Phosphorus (% Dry/Weight)	Total Solids (% Dry/Weight)	Muck (inches)
L-24	0.35	0.056	27.1	4
L-27/28	0.001*	0.002	82.6	0
L-35	0.41	0.072	20.8	5
L-37	0.02	0.007	72.8	0
L-52	0.07	0.019	61.1	0
L-55	0.01	0.023	56.7	0
L-72	0.03	0.002	68.6	0

*Minimum Detectable Level (MDL)

CONCLUSIONS

Sediment samples from two (2) of the ponds showed presence of muck in the sample. Ponds L-24 and L-35 had thickness of muck ranging from 4” thick to 5” thick with relatively high levels of nutrients. Sediment samples from ponds L-27/28, L-37, L-52, L-55 and L-72 appear to have relatively low levels of nutrients and no muck.

Table 2 shows comparisons between sediment sample results from 2018 and 2019 for six (6) of the seven (7) ponds. Samples collected from L-24 had twice as much muck as last year (4 inches vs. 2 inches). The samples collected from L-35 last year showed no muck. Samples collected from L-27/28 this year also showed no muck, although nine inches of muck was present in samples collected from L-27/28 last year. Johnson Engineering recommends another year of sampling in the dry season for further comparison.

Table 2: 2018 and 2019 Sediment Sample Comparisons Results

Sample ID	2018 Muck (inches)	2019 Muck (inches)	2018 Total Nitrogen	2019 Total Nitrogen	2018 Total Phosphorus	2019 Total Phosphorus
L-24	2	4	0.11	0.35	0.021	0.056
L-27/28	9	0	0.63	0.001*	0.151	0.002
L-35	0	5	0.13	0.41	0.023	0.072
L-37	2	0	0.05	0.02	0.039	0.007
L-52	0	0	0.10	0.07	0.046	0.019
L-55	0	0	0.09	0.01	0.027	0.023
L-72	NS	0	NS	0.03	NS	0.002

NS – Not Sampled

*Minimum Detectable Level (MDL)

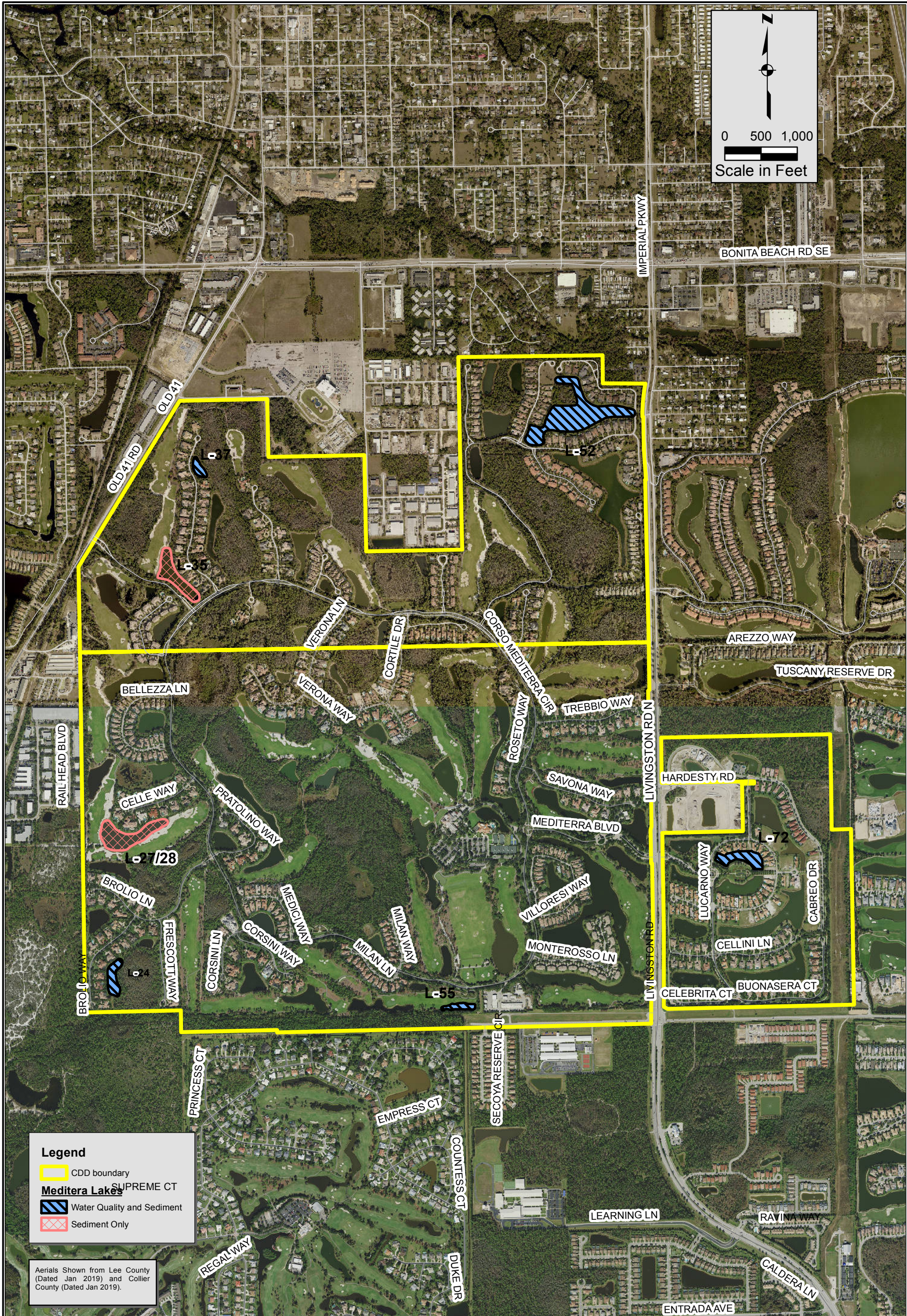
Please feel free to contact me if you have any questions regarding these sampling activities.

Sincerely,

JOHNSON ENGINEERING, INC.



Tim Denison
Environmental Scientist



J:\20023589-012\ArcGIS\SAMPLING 2019.mxd

Legend

- CDD boundary
- Meditera Lakes**
- Water Quality and Sediment
- Sediment Only

Aerials Shown from Lee County (Dated Jan 2019) and Collier County (Dated Jan 2019).

Meditera South CDD Pond Health
Lee-Collier County, Florida



JOHNSON ENGINEERING, INC.
2122 JOHNSON STREET
P.O. BOX 1550
FORT MYERS, FLORIDA 33902-1550
PHONE (239) 334-0046
FAX (239) 334-3661
E.B. #642 & L.B. #642

Sampling Map

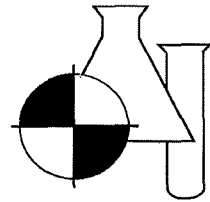
DATE	PROJECT NO.	FILE NO.	SCALE	SHEET
April 2019	20023589-012		AS SHOWN	1

APPENDIX A

LABORATORY REPORTS

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 19041305

Johnson Engineering, Inc.
2122 Johnson Street
Fort Myers, FL 33901

Project Name : MEDITERRA SOUTH CDD POND HEALTH

Date Received : 04/26/2019

Time Received : 1426

Tim Denison

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 001	Sample Time: 1045
Sample Description: L-24	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.354	% DRY WT	0.004	351.2	05/08/2019 13:48	PN
TOTAL NITROGEN	0.354	% DRY WT	0.001	353+351	05/08/2019 13:48	PN/JW
NITRATE+NITRITE AS N	0.00005	% DRY WT	0.00001	353.2	05/07/2019 14:30	JW
TOTAL PHOSPHORUS AS P	0.056	% DRY WT	0.003	365.3	05/07/2019 14:21	CE
TOTAL SOLIDS	27.1 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 002	Sample Time: 1125
Sample Description: L-27/28	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.0012 U	% DRY WT	0.0012	351.2	05/08/2019 13:49	PN
TOTAL NITROGEN	0.001 U	% DRY WT	0.001	353+351	05/08/2019 13:49	PN/JW
NITRATE+NITRITE AS N	0.00001 U	% DRY WT	0.00001	353.2	05/07/2019 14:32	JW
TOTAL PHOSPHORUS AS P	0.0022 I	% DRY WT	0.001	365.3	05/07/2019 14:22	CE
TOTAL SOLIDS	82.6 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

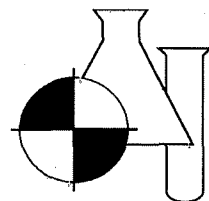
All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 003	Sample Time: 1210
Sample Description: L-35	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.409	% DRY WT	0.0048	351.2	05/08/2019 13:50	PN

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

TOTAL NITROGEN	0.409	% DRY WT	0.001	353+351	05/08/2019 13:50	PN/JW
NITRATE+NITRITE AS N	0.0001	% DRY WT	0.000001	353.2	05/07/2019 14:33	JW
TOTAL PHOSPHORUS AS P	0.072	% DRY WT	0.0038	365.3	05/07/2019 14:23	CE
TOTAL SOLIDS	20.8 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 004	Sample Time: 1315
Sample Description: L-37	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.017	% DRY WT	0.001	351.2	05/08/2019 13:52	PN
TOTAL NITROGEN	0.017	% DRY WT	0.001	353+351	05/08/2019 13:52	PN/JW
NITRATE+NITRITE AS N	0.00001	% DRY WT	0.000002	353.2	05/07/2019 14:35	JW
TOTAL PHOSPHORUS AS P	0.0074	% DRY WT	0.0011	365.3	05/07/2019 14:24	CE
TOTAL SOLIDS	72.8 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 005	Sample Time: 1400
Sample Description: L-52	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.069	% DRY WT	0.0016	351.2	05/08/2019 13:53	PN
TOTAL NITROGEN	0.069	% DRY WT	0.001	353+351	05/08/2019 13:53	PN/JW
NITRATE+NITRITE AS N	0.000003 U	% DRY WT	0.000003	353.2	05/07/2019 14:36	JW
TOTAL PHOSPHORUS AS P	0.019	% DRY WT	0.0013	365.3	05/07/2019 14:25	CE
TOTAL SOLIDS	61.1 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

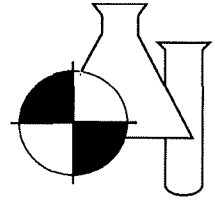
All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 006	Sample Time: 1000
Sample Description: L-55	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.009	% DRY WT	0.0002	351.2	05/08/2019 13:54	PN
TOTAL NITROGEN	0.009 I	% DRY WT	0.001	353+351	05/08/2019 13:54	PN/JW
NITRATE+NITRITE AS N	0.0001	% DRY WT	0.000003	353.2	05/07/2019 14:37	JW
TOTAL PHOSPHORUS AS P	0.023	% DRY WT	0.0014	365.3	05/07/2019 14:26	CE
TOTAL SOLIDS	56.7 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Submission Number: 19041305	Sample Date: 04/25/2019
Sample Number: 007	Sample Time: 1450
Sample Description: L-72	Sample Method: Grab

Parameter	Result	Units	MDL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.029	% DRY WT	0.0015	351.2	05/08/2019 13:55	PN
TOTAL NITROGEN	0.029	% DRY WT	0.001	353+351	05/08/2019 13:55	PN/JW
NITRATE+NITRITE AS N	0.000002 U	% DRY WT	0.000002	353.2	05/07/2019 14:38	JW
TOTAL PHOSPHORUS AS P	0.0018 I	% DRY WT	0.0011	365.3	05/07/2019 14:27	CE
TOTAL SOLIDS	68.6 Q	% DRY WT	0.1	SM2540G	05/08/2019 09:45	LG

All values reported in UG/KG, MG/KG #/GRAM and MPN/GRAM are on a dry weight basis

Tulay Onda

Dale D. Dixon / Laboratory Director

05/09/2019

Date

Tulay Tanrisever / Kara Peterson - QC/QA Officers

DATA QUALIFIERS THAT MAY APPLY:

- I = Reported value is between the laboratory MDL and the PQL.
- J2 = Estimated value. No control criteria exists for this component.
- J3 = Estimated value. Quality control criteria for precision or accuracy not met.
- J4 = Estimated value. Sample matrix interference suspected.
- L = Off-scale high. Value is known to be > the value reported.
- Q = Sample held beyond accepted hold time.
- U = Analyte analyzed but not detected at the value indicated.
- V = Analyte detected in sample and method blank.
- Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
- Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.

NOTES:

- PQL = 4xMDL.
- X = Value exceeds MCL.
- 2: SOUR calculations are based on Total Solids.
- J2: Per client request, analysis conducted without method blank.

For questions and comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Benchmark EnviroAnalytical, Inc
 1711 12th Street East
 Palmetto, FL 34221
 941-723-9986
 941-723-6061 Fax

Client Information: **Johnson Engineering, Inc**
 2122 Johnson Street
 Fort Myers, FL 33901
 (239) 461-2458 (Tim Denison)
 (239) 334-3661 (fax)

Project Name: **Mediterra South CDD Pond Health (Dry Season)**
 Project Number: 20023589-012

Laboratory Submission #

19041305

Sample Name	Sample Type ¹ / Sample Matrix ²	Collection		Container			Preservative ⁴	Parameters for Analysis	Laboratory Sample #
		Date	Time	Qty	Capacity	Type ³			
L-24	G / SDMNT	4-25-19	10:45	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	1
L-27/28	G / SDMNT	↓	11:25	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	2
L-35	G / SDMNT		12:10	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	3
L-37	G / SDMNT		13:15	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	4
L-52	G / SDMNT		14:00	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	5
L-55	G / SDMNT		10:00	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	6
L-72	G / SDMNT		14:50	1	16oz.	P	Plain	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.) %TS (SM2540G)	7

1 "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C).
 2 "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG).
 3 "Container Type" is used to indicate whether the container is plastic (P) or glass (G).
 4 Under "Preservative," list any preservatives that were added to the sample container.
 Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F).

Instructions:

- Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.
- The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.
- All bottles not containing preservative may be rinsed with appropriate sample prior to collection.
- The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

Laboratory Sample Acceptability: pH < 2:

BEA Temperature: 3.6°C

	Collected By:	Date	Time	Received By:	Date	Time
1	<i>[Signature]</i>	4-25-19	11:00			
2	<i>[Signature]</i>	4-25-19	11:00	<i>[Signature]</i>	4/26/19	9:45
3	<i>[Signature]</i>	4/26/19	10:35	<i>[Signature]</i>	4/26/19	10:35
4	<i>[Signature]</i>	4/26/19	11:46	<i>[Signature]</i>	4/26/19	11:46

Sludge Worksheet

Sample #: 19041305-1

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	27.100	

A	B	C	D	E	F	G	H	I	J	K	L	
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL	
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG	
NO _x	353.2			5.0938	20	0.0320	69020.99	0.464	0.00005	0.058	0.232	0.00001
TP	365.3			0.0501	50	0.1533	271.542	564.554	0.05646	29.5	118.000	0.003
TKN	351.2			0.1006	20	4.8200	1363.13	3535.980	0.354	36.7	146.800	0.004

Sample #: -2

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	82.600	

A	B	C	D	E	F	G	H	I	J	L		
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL	
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG	
NO _x	353.2			5.0778	20	0.0830	209713.14	0.396	0.0000	0.019	0.076	0.00001
TP	365.3			0.0505	50	0.0184	834.26	22.055	0.0022	6.59	26.360	0.001
TKN	351.2			0.1002	20	0.0000	4138.26	0.000	0.0000	12.1	48.400	0.0012

Sample #: -3

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	20.800	

A	B	C	D	E	F	G	H	I	J	L		
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL	
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG	
NO _x	353.2			5.0234	20	0.0490	52243.36	0.938	0.0001	0.077	0.308	0.00001
TP	365.3			0.0501	50	0.1507	208.416	723.073	0.0723	38.4	153.600	0.0038
TKN	351.2			0.1008	20	4.2900	1048.32	4092.262	0.4092	47.7	190.800	0.0048

Sample #: -4

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	72.800	

A	B	C	D	E	F	G	H	I	J	L		
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL	
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG	
NO _x	353.2			5.0434	20	0.0110	183579.76	0.060	0.00001	0.022	0.088	0.000002
TP	365.3			0.0503	50	0.0542	732.368	74.007	0.00740	10.9	43.600	0.0011
TKN	351.2			0.1008	20	0.6260	3669.12	170.613	0.0171	13.6	54.400	0.001

Sample #: -5

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	61.100	

A	B	C	D	E	F	G	H	I	J	L	
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG
NO _x	353.2			5.0939	20	0.0570	155618.645	0.366	0.0000	0.026	0.104
TP	365.3			0.0503	50	0.1182	614.666	192.300	0.0192	13	52.000
TKN	351.2			0.1005	20	2.1200	3070.275	690.492	0.0690	16.3	65.200

Sample #: -6

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	56.700	

A	B	C	D	E	F	G	H	I	J	L	
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG
NO _x	353.2			5.0738	20	0.1440	143842.23	1.001	0.0001	0.028	0.112
TP	365.3			0.0503	50	0.1305	570.402	228.786	0.0229	14	56.000
TKN	351.2			0.1004	2	2.2500	25300.8	88.930	0.00889	1.68	6.720

Sample #: -7

Parameter	Method	Analyst	Analysis Date	Analysis Time	Analysis Result	Units	% DRY WT	MDL
Total Solids	SM 2540G				271000	mg TS / L sludge	68.600	

A	B	C	D	E	F	G	H	I	J	L	
Trace Metal	EPA	Analyst	Analysis	g of wet	Final	mg Metal/L	mg TS/L	mg Metal	%	MDL	PQL
Parameter	Method		Date	sample analyzed	Volume(mL)	(from ICP)		/kg TS	DRY WT	MG/KG	MG/KG
NO _x	353.2			5.0601	20	0.0080	173561.43	0.046	0.00000	0.023	0.092
TP	365.3			0.0503	50	0.0125	690.116	18.113	0.00181	11.6	46.400
TKN	351.2			0.1007	20	0.9890	3454.01	286.334	0.02863	14.5	58.000

0.0040
0.0500

APPENDIX B

SEDIMENT CORE PHOTOS & DESCRIPTIONS

Mediterra

Lake Sediment Sample Descriptions

Project # - 20023589-012

Lake ID: L-24
Total Length: 15 in.

Depth (in. below top of sample)	Sample Description¹
0 – 4	Dark-brown very fine organic muck with trace fine quartz sand.
4 – 6	Yellowish-brown fine to medium quartz sand.
6 – 12	Grayish-brown clay with trace quartz sand.
13 – 15	Light-brownish-gray fine to medium quartz sand.

Lake ID: L-27/28
Total Length: 11 in.

Depth (in. below top of sample)	Sample Description
0 – 3	Dark-gray clayey sand with organic muck.
3 – 6	Grayish-brown clay with trace fine quartz sand.
6 – 11	Light-gray fine to medium quartz sand with clay

Lake ID: L-35
Total Length: 17 in.

Depth (in. below top of sample)	Sample Description
0 – 5	Dark-brown very fine organic muck with trace fine quartz sand.
5 – 10	Grayish-brown clay.
10 – 17	Light-gray fine to medium quartz sand with trace silt.

Lake ID: L-37
Total Length: 10 in.

Depth (in. below top of sample)	Sample Description
0 – 5	Light-olive-brown clay with fine to medium quartz sand.
5 – 10	Grayish-brown fine to medium quartz sand with silt and trace shell fragments.

Lake ID: L-52
Total Length: 18 in.

Depth (in. below top of sample)	Sample Description
0 – 5	Grayish-brown clay.
5 – 11	Light-gray fine to medium quartz sand with trace silt.
11 – 14	Light-gray fine to medium quartz sand with clay
14 – 18	Light-gray fine to medium quartz sand with trace silt.

Lake ID: L-55
Total Length: 10 in.

Depth (in. below top of sample)	Sample Description
0 – 3	Light-olive-brown clay with fine to medium quartz sand.
3 – 4	Yellowish-brown fine to medium quartz sand.
4 – 5	Grayish-brown clay with trace quartz sand.
5 – 10	Light-brownish-gray fine to medium quartz sand.

Lake ID: L-72
Total Length: 16 in.

Depth (in. below top of sample)	Sample Description
0 – 2	Light-olive-brown clay with fine to medium quartz sand.
2 – 4	Grayish-brown clay with trace quartz sand.
4 – 16	Light-gray fine to medium quartz sand with trace silt.

Appendix B: Mediterra South CDD Pond Health (Sediment 2019)



Photo 3: L-35



Photo 4: L-37

Appendix B: Mediterra South CDD Pond Health (Sediment 2019)



Photo 5: L-52



Photo 6: L-55

Appendix B: Mediterra South CDD Pond Health (Sediment 2019)



Photo 7: L-72

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

5



September 27, 2019

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates
9220 Bonita Beach Road, Suite 214
Bonita Springs, FL 34135

**Re: Wet Season 2019 Water Quality Monitoring Report
Mediterra CDD Pond Sampling, Analysis, and Reporting**

Dear Chuck:

This letter provides the results of the wet season 2019 water quality (WQ) sampling of five (5) stormwater treatment ponds located in the Mediterra CDD. Copies of the laboratory analytical reports for the water quality samples are attached in Appendix A.

I. PURPOSE & SCOPE OF WORK

This work was conducted as Task 01: Wet Season Surface Water Sampling of our existing contract. Two (2) wet season surface water sampling events were conducted at each of the five (5) ponds. The locations of the ponds sampled are shown on the attached sampling map. L-37 and L-52 to the north discharge to Oak Creek, L-24 and L-55 to the south discharge to the Cocohatchee River, and L-72 was selected to represent the eastern portion of the CDD.

II. METHODOLOGY

The water quality sampling events were conducted on July 29, 2019 and September 9, 2019. Field parameters including dissolved oxygen, temperature, specific conductance, pH, and turbidity were monitored and recorded using a multi-parameter meter and turbidimeter. In addition to field readings and sampling, field personnel conducted visual inspections and took photographs. Littorals and aerators were observed at all of the ponds. Photos of each pond are provided in Appendix B.

Water quality samples and readings were collected from the bank of each pond. The samples were collected in accordance with Florida Department of Environmental Protection (FDEP) Standard Operating Procedures. Benchmark EnviroAnalytical Laboratory (BEA) provided sample containers and performed the laboratory analytical services. The samples were laboratory analyzed for total nitrogen and total phosphorus.

III. RESULTS

The laboratory analytical results and dissolved oxygen readings for the two (2) wet season 2019 sample events were compared to each other and to Class III Lakes State Water Quality (WQ) standards. Those comparisons are shown in Table 1. The total phosphorus value indicated in bold is slightly greater than the comparative threshold criteria. One (1) dissolved oxygen value, also indicated in bold, was slightly lower than the threshold criteria. Comparisons are made to standards for lakes in this part of Florida. While the water in these ponds does not have to meet the water quality standards for lakes, water leaving any of these ponds through the control structures must meet that standard.

Table 1: 2019 Wet Season Mediterra CDD TN, TP, and DO Values

Site	Total Nitrogen (mg/L)		Total Phosphorus (mg/L)		Dissolved Oxygen (%)	
	7/29/19	9/9/19	7/29/19	9/9/19	7/29/19	9/9/19
L-24	0.81	0.79	0.03	0.03	89.3	42.3
L-37	1.00	0.93	0.05	0.04	81.4	37.5
L-52	0.51	0.88	0.02	0.03	104.7	51.5
L-55	0.87	0.86	0.05	0.07	72.6	42.2
L-72	0.74	0.80	0.03	0.03	122.8	68.7
Lakes Criteria	≤1.27 ⁽¹⁾		≤0.05 ⁽¹⁾		≥38 ⁽²⁾	

(1) Annual geometric mean not to be exceeded more than once in any consecutive calendar three-year period, 62-302.530, F.A.C.

(2) No more than 10% of the values shall be below the standard, 62-302.530, F.A.C.

Field measured parameters for the two (2) wet season 2019 sample events are shown in Table 2.

Table 2: 2019 Wet Season Mediterra CDD Field Data

Site	Temperature (°C)		Specific Conductance (ms/cm)		pH		Turbidity (NTU)	
	7/29/19	9/9/19	7/29/19	9/9/19	7/29/19	9/9/19	7/29/19	9/9/19
L-24	32.3	31.4	0.48	0.45	7.72	7.62	1.71	1.61
L-37	31.1	31.4	0.60	0.55	7.33	7.50	4.62	2.71
L-52	32.2	32.2	0.51	0.47	7.55	7.83	1.17	2.88
L-55	31.9	31.8	0.81	0.58	7.02	7.57	3.17	4.39
L-72	33.5	32.9	0.51	0.44	8.11	8.36	2.21	1.77

CONCLUSIONS

Field measurements taken during the two (2) wet season 2019 surface water sampling events showed that all the ponds sampled are fresh with good levels of dissolved oxygen. Total nitrogen levels in samples collected from the ponds in both events were lower than the Class III Lakes State WQ threshold reference value. Total phosphorus levels in samples collected from L-24, L-52, and L-72 were very low. Total phosphorus levels in samples collected from each of the other ponds

were also relatively low, except for L-55 during the second sampling event, which was only slightly higher than the Class III Lakes State WQ threshold reference value. Overall, ponds L-37 and L-55 appear to have good nutrient levels and ponds L-24, L-52 and L-72 appear to have very good nutrient levels.

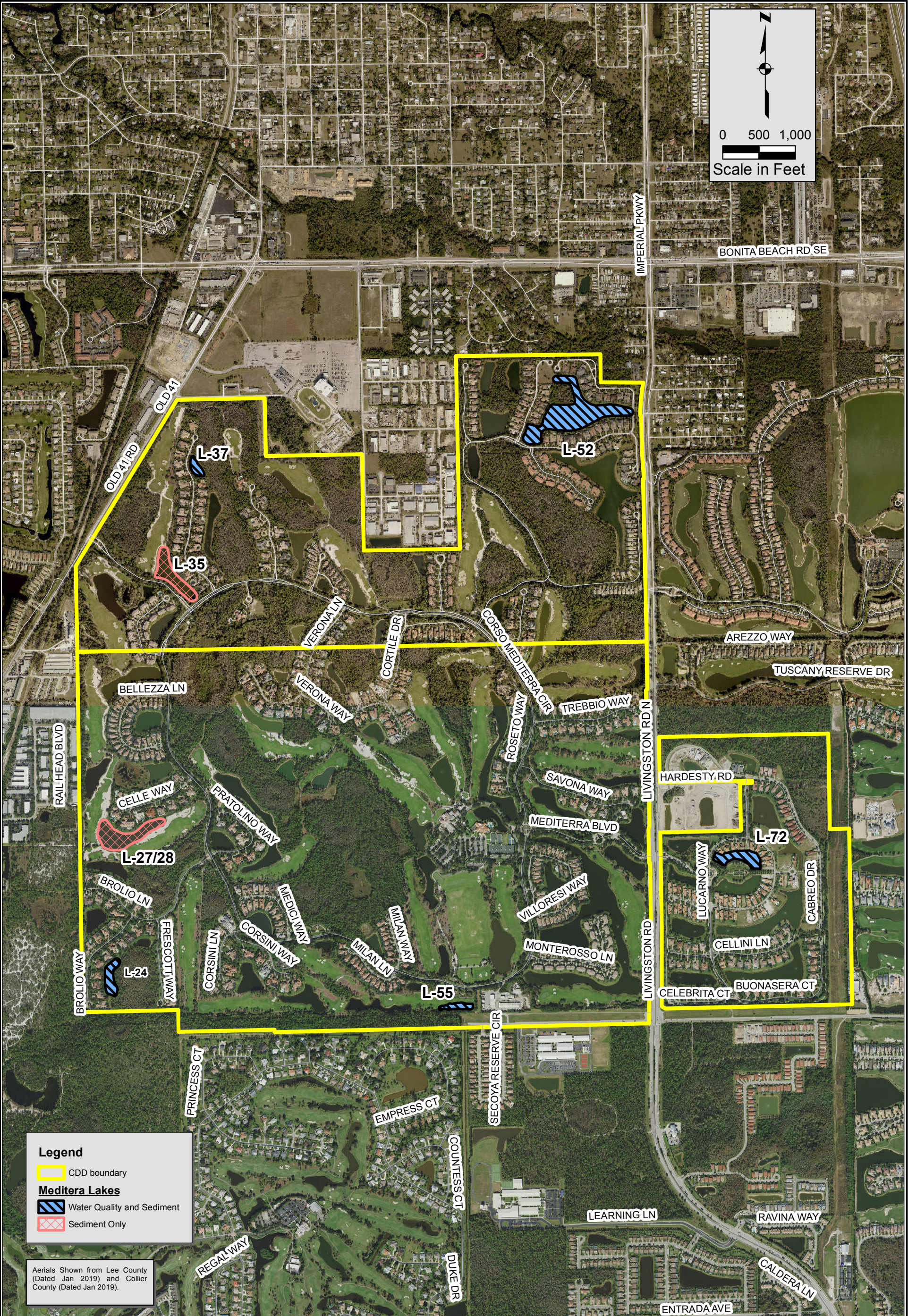
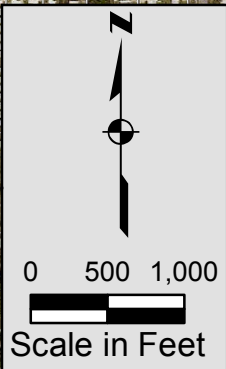
Please feel free to contact me if you have any questions regarding these sampling activities.

Sincerely,

JOHNSON ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'Tim Denison', written over a white background.

Tim Denison
Environmental Scientist



Legend

- CDD boundary
- Mediterra Lakes**
- Water Quality and Sediment
- Sediment Only

Aerials Shown from Lee County (Dated Jan 2019) and Collier County (Dated Jan 2019).

J:\20023589-012\ArcGIS\SAMPLING 2019.mxd

Mediterra South CDD Pond Health
Lee-Collier County, Florida



JOHNSON ENGINEERING, INC.
2122 JOHNSON STREET
P.O. BOX 1550
FORT MYERS, FLORIDA 33902-1550
PHONE (239) 334-0046
FAX (239) 334-3661
E.B. #642 & L.B. #642

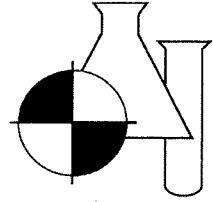
Sampling Map

DATE	PROJECT NO.	FILE NO.	SCALE	SHEET
April 2019	20023589-012		AS SHOWN	1

APPENDIX A
LABORATORY ANALYTICAL REPORTS

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 19071494

Johnson Engineering, Inc.
2122 Johnson Street
Fort Myers, FL 33901

Project Name : MEDITERRA SOUTH CDD POND HEALTH
Date Received : 07/30/2019
Time Received : 1455

Tim Denison

Submission Number: 19071494	Sample Date: 07/29/2019
Sample Number: 001	Sample Time: 1405
Sample Description: L-24	Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.799	MG/L	0.05	0.20	351.2	08/07/2019 15:47	PN
TOTAL PHOSPHORUS AS P	0.033	MG/L	0.008	0.032	365.3	08/06/2019 11:56	CE
NITRATE+NITRITE AS N	0.0111	MG/L	0.006	0.024	SYSTEAS EASY	08/02/2019 12:04	CB
TOTAL NITROGEN	0.810	MG/L	0.05	0.20	SYSTEAS+351	08/07/2019 15:47	PN/CB

Submission Number: 19071494	Sample Date: 07/29/2019
Sample Number: 002	Sample Time: 1200
Sample Description: L-37	Sample Method: Grab

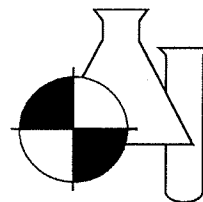
Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.947	MG/L	0.05	0.20	351.2	08/07/2019 15:48	PN
TOTAL PHOSPHORUS AS P	0.050	MG/L	0.008	0.032	365.3	08/06/2019 11:58	CE
NITRATE+NITRITE AS N	0.052	MG/L	0.006	0.024	SYSTEAS EASY	08/02/2019 12:05	CB
TOTAL NITROGEN	0.999	MG/L	0.05	0.20	SYSTEAS+351	08/07/2019 15:48	PN/CB

Submission Number: 19071494	Sample Date: 07/29/2019
Sample Number: 003	Sample Time: 1310
Sample Description: L-52	Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.503	MG/L	0.05	0.20	351.2	08/07/2019 15:41	PN
TOTAL PHOSPHORUS AS P	0.0231	MG/L	0.008	0.032	365.3	08/06/2019 11:59	CE
NITRATE+NITRITE AS N	0.0101	MG/L	0.006	0.024	SYSTEAS EASY	08/02/2019 12:06	CB
TOTAL NITROGEN	0.513	MG/L	0.05	0.20	SYSTEAS+351	08/07/2019 15:41	PN/CB

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

Submission Number: 19071494
Sample Number: 004
Sample Description: L-55

Sample Date: 07/29/2019
Sample Time: 1050
Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.874	MG/L	0.05	0.20	351.2	08/07/2019 15:42	PN
TOTAL PHOSPHORUS AS P	0.046	MG/L	0.008	0.032	365.3	08/06/2019 12:00	CE
NITRATE+NITRITE AS N	0.006 U	MG/L	0.006	0.024	SYSTEAS EASY	08/02/2019 12:06	CB
TOTAL NITROGEN	0.874	MG/L	0.05	0.20	SYSTEAS+351	08/07/2019 15:42	PN/CB

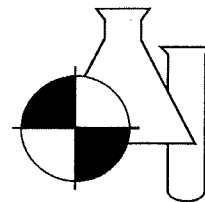
Submission Number: 19071494
Sample Number: 005
Sample Description: L-72

Sample Date: 07/29/2019
Sample Time: 1500
Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.742	MG/L	0.05	0.20	351.2	08/07/2019 15:44	PN
TOTAL PHOSPHORUS AS P	0.028 I	MG/L	0.008	0.032	365.3	08/06/2019 12:01	CE
NITRATE+NITRITE AS N	0.006 U	MG/L	0.006	0.024	SYSTEAS EASY	08/02/2019 12:07	CB
TOTAL NITROGEN	0.742	MG/L	0.05	0.20	SYSTEAS+351	08/07/2019 15:44	PN/CB

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

Dale D. Dixon / Laboratory Director

08/08/2019

Date

Tulay Tannir / Kara Peterson - QC/QA Officers

DATA QUALIFIERS THAT MAY APPLY:

A = Value reported is an average of two or more determinations.
B = Results based upon colony counts outside the ideal range.
H = Value based on field kit determination. Results may not be accurate.
I = Reported value is between the laboratory MDL and the PQL.
J1 = Estimated value. Surrogate recovery limits exceeded.
J2 = Estimated value. No quality control criteria exists for component.
J3 = Estimated value. Quality control criteria for precision or accuracy not met.
J4 = Estimated value. Sample matrix interference suspected.
J5 = Estimated value. Data questionable due to improper lab or field protocols.
K = Off-scale low. Value is known to be < the value reported.
L = Off-scale high. Value is known to be > the value reported.
N = Presumptive evidence of presence of material.
O = Sampled, but analysis lost or not performed.

Q = Sample held beyond accepted hold time.
T = Value reported is < MDL. Reported for informational purposes only and shall not be used in statistical analysis.
U = Analyte analyzed but not detected at the value indicated.
V = Analyte detected in sample and method blank. Results for this analyte in associated samples may be biased high. Standard, Duplicate and Spike values are within control limits. Reported data are usable.
Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.
! = Data deviate from historically established concentration ranges.
? = Data rejected and should not be used. Some or all of QC data were outside criteria, and the presence or absence of the analyte cannot be determined from the data.
* = Not reported due to interference.
Oil & Grease - If client does not send sufficient sample quantity for spike evaluation surface water samples are supplied by the laboratory.

NOTES:

MBAS calculated as LAS; molecular weight = 340.
PQL = 4xMDL.
ND = Not detected at or above the adjusted reporting limit.
X = Value exceeds MCL.
G1 = Accuracy standard does not meet method control limits, but does meet lab control limits that are in agreement with USEPA generated data. USEPA letter available upon request.

COMMENTS:

For questions or comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Benchmark EnviroAnalytical, Inc
 1711 12th Street East
 Palmetto, FL 34221
 941-723-9986
 941-723-6061 Fax

Client Information: **Johnson Engineering, Inc**
 2122 Johnson Street
 Fort Myers, FL 33901
 (239) 461-2458 (Tim Denison)
 (239) 334-3661 (fax)

Project Name: **Mediterra South CDD Pond Health (Wet Season)**
 Project Number: 20023589-012

Laboratory Submission # **19071494**

Sample Name	Sample Type ¹ / Sample Matrix ²	Collection		Container			Preservative ³	Parameters for Analysis	Laboratory Sample #
		Date	Time	Qty	Capacity	Type ³			
L-24	G / SW	7-29-19	14:05	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 7	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	1
L-37	G / SW	↓	12:00	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 7	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	2
L-52	G / SW		13:10	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 7	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	3
L-55	G / SW		10:50	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 6	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	4
L-72	G / SW		15:00	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 7	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	5
	G / SW				1	½ Pint	P	1:4 H ₂ SO ₄ pH<2□	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)
	G / SW			1	½ Pint	P	1:4 H ₂ SO ₄ pH<2□	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	

1 "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C).
 2 "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG).
 3 "Container Type" is used to indicate whether the container is plastic (P) or glass (G).
 4 Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F). Under "Preservative," list any preservatives that were added to the sample container.

Instructions:

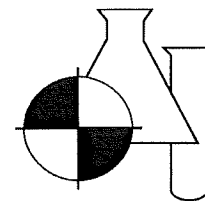
- Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.
- The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.
- All bottles not containing preservative may be rinsed with appropriate sample prior to collection.
- The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

Laboratory Sample Acceptability: pH < 2 □
 BEA Temperature: 2.1°C

1	Collected By:	Date	Time	Received By:	Date	Time
1	[Signature]	7-29-19	15:00	[Signature]		
2	Relinquished By:	7-29-19	17:00	Received By: [Signature]	7/30/19	10:40
3	Relinquished By: [Signature]	7/30/19	17:50	Received By: [Signature]	7-30-19	11:52
4	Relinquished By: [Signature]	7-30-19		Received By: [Signature]	7/30/19	14:55

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 19090416

Johnson Engineering, Inc.
2122 Johnson Street
Fort Myers, FL 33901

Project Name : MEDITERRA SOUTH CDD POND HEALTH
Date Received : 09/10/2019
Time Received : 1501

Tim Denison

Submission Number: 19090416	Sample Date: 09/09/2019
Sample Number: 001	Sample Time: 1150
Sample Description: L-24	Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.753	MG/L	0.05	0.20	351.2	09/17/2019 13:13	PN
TOTAL PHOSPHORUS AS P	0.032	MG/L	0.008	0.032	365.3	09/12/2019 13:54	CE
NITRATE+NITRITE AS N	0.036	MG/L	0.006	0.024	SYSTEAS EASY	09/11/2019 15:28	JW
TOTAL NITROGEN	0.789	MG/L	0.05	0.20	SYSTEAS+351	09/17/2019 13:13	PN/JW

Submission Number: 19090416	Sample Date: 09/09/2019
Sample Number: 002	Sample Time: 1235
Sample Description: L-37	Sample Method: Grab

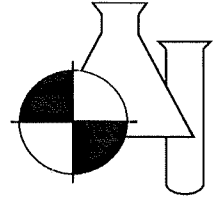
Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.842	MG/L	0.05	0.20	351.2	09/17/2019 13:14	PN
TOTAL PHOSPHORUS AS P	0.041	MG/L	0.008	0.032	365.3	09/12/2019 13:56	CE
NITRATE+NITRITE AS N	0.084	MG/L	0.006	0.024	SYSTEAS EASY	09/11/2019 15:29	JW
TOTAL NITROGEN	0.926	MG/L	0.05	0.20	SYSTEAS+351	09/17/2019 13:14	PN/JW

Submission Number: 19090416	Sample Date: 09/09/2019
Sample Number: 003	Sample Time: 1355
Sample Description: L-52	Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.842	MG/L	0.05	0.20	351.2	09/17/2019 13:15	PN
TOTAL PHOSPHORUS AS P	0.027	MG/L	0.008	0.032	365.3	09/12/2019 13:57	CE
NITRATE+NITRITE AS N	0.038	MG/L	0.006	0.024	SYSTEAS EASY	09/11/2019 15:31	JW
TOTAL NITROGEN	0.880	MG/L	0.05	0.20	SYSTEAS+351	09/17/2019 13:15	PN/JW

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

Submission Number: 19090416
 Sample Number: 004
 Sample Description: L-55

Sample Date: 09/09/2019
 Sample Time: 1100
 Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.858	MG/L	0.05	0.20	351.2	09/17/2019 13:16	PN
TOTAL PHOSPHORUS AS P	0.066	MG/L	0.008	0.032	365.3	09/12/2019 13:58	CE
NITRATE+NITRITE AS N	0.006 U	MG/L	0.006	0.024	SYSTEAS EASY	09/11/2019 15:33	JW
TOTAL NITROGEN	0.858	MG/L	0.05	0.20	SYSTEAS+351	09/17/2019 13:16	PN/JW

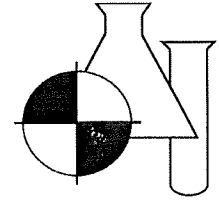
Submission Number: 19090416
 Sample Number: 005
 Sample Description: L-72

Sample Date: 09/09/2019
 Sample Time: 1500
 Sample Method: Grab

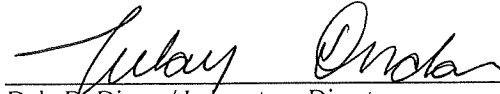
Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
TOTAL KJELDAHL NITROGEN	0.797	MG/L	0.05	0.20	351.2	09/17/2019 13:17	PN
TOTAL PHOSPHORUS AS P	0.025 I	MG/L	0.008	0.032	365.3	09/12/2019 13:59	CE
NITRATE+NITRITE AS N	0.006 U	MG/L	0.006	0.024	SYSTEAS EASY	09/11/2019 15:34	JW
TOTAL NITROGEN	0.797	MG/L	0.05	0.20	SYSTEAS+351	09/17/2019 13:17	PN/JW

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167


Dale D. Dixon / Laboratory Director
Tülay Tanrısever / Kara Peterson - QC/QA Officers

09/18/2019

Date

DATA QUALIFIERS THAT MAY APPLY:

A = Value reported is an average of two or more determinations.
B = Results based upon colony counts outside the ideal range.
H = Value based on field kit determination. Results may not be accurate.
I = Reported value is between the laboratory MDL and the PQL.
J1 = Estimated value. Surrogate recovery limits exceeded.
J2 = Estimated value. No quality control criteria exists for component.
J3 = Estimated value. Quality control criteria for precision or accuracy not met.
J4 = Estimated value. Sample matrix interference suspected.
J5 = Estimated value. Data questionable due to improper lab or field protocols.
K = Off-scale low. Value is known to be < the value reported.
L = Off-scale high. Value is known to be > the value reported.
N = Presumptive evidence of presence of material.
O = Sampled, but analysis lost or not performed.

NOTES:

MBAS calculated as LAS, molecular weight = 340.
PQL = 4xMDL.
ND = Not detected at or above the adjusted reporting limit.
X = Value exceeds MCL.
G1 = Accuracy standard does not meet method control limits, but does meet lab control limits that are in agreement with USEPA generated data. USEPA letter available upon request.

For questions or comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Q = Sample held beyond accepted hold time.
T = Value reported is < MDL. Reported for informational purposes only and shall not be used in statistical analysis.
U = Analyte analyzed but not detected at the value indicated.
V = Analyte detected in sample and method blank. Results for this analyte in associated samples may be biased high. Standard, Duplicate and Spike values are within control limits. Reported data are usable.
Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.
! = Data deviate from historically established concentration ranges.
? = Data rejected and should not be used. Some or all of QC data were outside criteria, and the presence or absence of the analyte cannot be determined from the data.
* = Not reported due to interference.
Oil & Grease - If client does not send sufficient sample quantity for spike evaluation surface water samples are supplied by the laboratory.

COMMENTS:

Benchmark EnviroAnalytical, Inc
 1711 12th Street East
 Palmetto, FL 34221
 941-723-9986
 941-723-6061 Fax

Client: **Johnson Engineering, Inc**
 Information: 2122 Johnson Street
 Fort Myers, FL 33901
 (239) 461-2458 (Tim Denison)
 (239) 334-3661 (fax)

Project Name: **Mediterra South CDD Pond Health (Wet Season)**
 Project Number: 20023589-012

Laboratory Submission # **19090411**

Sample Name	Sample Type ¹ / Sample Matrix ²	Collection		Container			Preservative ⁴	Parameters for Analysis	Laboratory Sample #
		Date	Time	Qty	Capacity	Type ³			
L-24	G / SW	9-9-19	11:50	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	1
L-37	G / SW	↓	12:35	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	2
L-52	G / SW		13:55	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	3
L-55	G / SW		11:00	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	4
L-72	G / SW		15:00	1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	5
	G / SW				1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)
	G / SW			1	½ Pint	P	1:4 H ₂ SO ₄ pH<2 0	TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) TN (Calc.)	

1 "Sample Type" is used to indicate whether the sample was a grab (G) or whether it was a composite (C)
 2 "Sample Matrix" is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMNT), or sludge (SLDG)
 3 "Container Type" is used to indicate whether the container is plastic (P) or glass (G)
 4 "Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F). Under "Preservative," list any preservatives that were added to the sample container.

Instructions:
 1. Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis.
 2. The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID.
 3. All bottles not containing preservative may be rinsed with appropriate sample prior to collection.
 4. The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form.

	Collected By:	Date	Time	Received By:	Date	Time
1	<i>[Signature]</i>	9-9-19	17:00	<i>[Signature]</i>		
2	<i>[Signature]</i>	9-9-19	17:00	<i>[Signature]</i>	9-10-19	10:55
3	<i>[Signature]</i>	9-10-19	05:00	<i>[Signature]</i>	9-10-19	12:00
4	<i>[Signature]</i>	9-10-19		<i>[Signature]</i>	9-10-19	1:50

Laboratory Sample Acceptability: pH ~~2~~ 0
 BEA Temperature: 0.6°C

APPENDIX B
PHOTOGRAPHS

Appendix B: Mediterra CDD Photographs (Wet Season 2019)



Photo 1: L-24



Photo 2: L-37

Appendix B: Mediterra CDD Photographs (Wet Season 2019)



Photo 3: L-52



Photo 4: L-55

Appendix B: Mediterra CDD Photographs (Wet Season 2019)



Photo 5: L-72

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

6

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT GRANTING THE CHAIR THE AUTHORITY TO EXECUTE REAL AND PERSONAL PROPERTY CONVEYANCE AND DEDICATION DOCUMENTS, PLATS AND OTHER DOCUMENTS RELATED TO THE DEVELOPMENT AND MAINTENANCE OF THE DISTRICT'S IMPROVEMENTS; APPROVING THE SCOPE AND TERMS OF SUCH AUTHORIZATION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mediterra Community Development District (the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated within the Collier County and Lee County, Florida; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the District to construct, install, operate, and/or maintain systems and facilities for certain public infrastructure improvements; and

WHEREAS, the District has adopted a report of its District Engineer (the "Engineer's Report"), which sets forth the scope of the District's capital improvement plan and the improvements which are to be constructed therewith (the "Improvements"); and

WHEREAS, in connection with the development and maintenance of the Improvements in accordance with the Engineer's Report, which includes, but is not limited to, obtaining all necessary permits and approvals from local governments and agencies for the construction and/or operation of infrastructure improvements, the District is required, from time to time, to accept, convey and dedicate certain interests in real and personal property, including, but not limited to easements, plat dedications, deeds and bills of sale for infrastructure improvements (hereinafter, the "Permits and Conveyances"); and

WHEREAS, to facilitate the efficient development and maintenance of the Improvements, the District desires to authorize the Chairman to approve and execute the Permits and Conveyances necessary to develop and maintain the District's capital improvement plan (the "Conveyance Authority"); and

WHEREAS, the Conveyance Authority shall be subject to the District Engineer and District Counsel agreeing that each such proposed Permit or Conveyance is legal, consistent with the District's improvement plan and necessary for the development and maintenance of the Improvements; and

WHEREAS, the Board of Supervisors finds that granting to the Chairman the Conveyance Authority is in the best interests of the District so that the development and maintenance of the Improvements may continue expeditiously, subject to the terms and limitations imposed by this Resolution.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. INCORPORATION OF RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. DELEGATION OF AUTHORITY. The Chairman of the District's Board of Supervisors is hereby authorized to sign, accept or execute Permits and Conveyances as defined above. The Chairman, Vice Chairman, Secretary, and Assistant Secretary of the District's Board of Supervisors are hereby authorized to countersign any such Permits and Conveyances signed by the Chairman. Such authority shall be subject to the District Engineer and District Counsel's review and approval.

SECTION 3. SEVERABILITY. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 16th day of October, 2019.

ATTEST:

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

7

Map #	Lake #	2019%	2019 Condition	Recommend Cleaning	2018%	2017%	2016%	4yr avg.
1	L-1	30%	Sand and debris	Yes	30%	15%	40%	29%
11	L-55	20%	Sand and debris	No	10%	50%	80%	40%
21	L-54	5%	Sand and debris	No	35%	25%	20%	21%
16	L-56	25%	Sand and debris	Yes	30%	35%	5%	24%
17	L-56	25%	Sand and debris	Yes	20%	30%	20%	24%
20	L-54	10%	Sand and debris	No	30%	40%	0%	20%
30	L-60	55%	Sand and debris	Yes	10%	25%	60%	38%
32	L-17	75%	Sand and debris	Yes	50%	20%	35%	45%
33	L-17	30%	Sand and debris	Yes	30%	40%	30%	33%
36	L-17	50%	Sand and debris	Yes	20%	40%	60%	43%
38	L-23	35%	Sand and debris	Yes	50%	15%	25%	31%
44	L-20	35%	Sand and debris	Yes	30%	25%	0%	23%
73	L-27/28	25%	Sand and debris	Yes	30%	35%	10%	25%
74	L-29	60%	Sand and debris	Yes	20%	25%	10%	29%
75	L-27/28	30%	Sand and debris	Yes	90%	15%	35%	43%
79	L-20	0%	Clean	No	30%	25%	10%	16%
87	L-31	90%	Sand and debris Lake bank erosion present	Yes	90%	0%	100%	70%
90	L-32	25%	Sand and debris	Yes	35%	25%	30%	29%
93	L-32	10%	Sand and debris	No	30%	15%	25%	20%
99	L-58	90%	Sand and debris	Yes	10%	100%	50%	63%
101	L-35	65%	Sand and debris	Yes	95%	95%	50%	76%
105	L-36	25%	Sand and debris	Yes	80%	20%	90%	54%
106	L-36	25%	Sand and debris	Yes	35%	10%	30%	25%
128	L-38	50%	Sand and debris	Yes	10%	25%	10%	24%
137B	L-42	25%	Sand and debris	Yes	20%	25%	15%	21%
143	L-43	50%	Sand and debris	Yes	60%	10%	10%	33%
145	L-19	10%	Sand and debris	No	50%	5%	50%	29%
149	L-15	25%	Sand and debris	Yes	40%	15%	35%	29%
160	L-52	10%	Sand and debris	No	35%	25%	10%	20%
166	L-52	75%	Sand and debris	Yes	10%	70%	15%	43%
190	L-49	40%	Sand and debris	Yes	35%	30%	40%	36%

9/29/2019

M.R.I Underwater Specialists, Inc.
17891 Wetstone Rd, North Fort Myers, FL 33917

Rip-Rap Headwall List
Mediterra CDD 2019 Interconnect Inspection

193	L-10	25%	Sand and debris	Yes	35%	15%	10%	21%
194	L-10	10%	Sand and debris	No	35%	40%	10%	24%
196	L-10	35%	Sand and debris	Yes	40%	20%	10%	26%
200	L-9	80%	Sand and debris	Yes	80%	20%	60%	60%
191	L-49	35%	Sand and debris	Yes	35%	15%	10%	24%
210	L-11	60%	Leaves	Yes	30%	0%	0%	23%
217	L-13	45%	Sand and debris	Yes	5%	40%	10%	25%
223	L-11	95%	Sand and debris	Yes	65%	35%	0%	49%
219	L-12	30%	Sand and debris	Yes	55%	40%	40%	41%
220	L-12	90%	Sand and debris	Yes	35%	95%	18%	60%
221	L-12	40%	Sand and debris	Yes	10%	50%	100%	50%
222	L-12B	40%	Sand and debris	Yes	10%	65%	100%	54%
238	L-2	75%	Sand and debris	Yes	25%	25%	30%	39%
239	L-2	30%	Sand and debris	Yes	35%	40%	50%	39%
241	L-3	85%	Sand and debris	Yes	55%	15%	60%	54%
253	L-76	10%	Sand and debris	No	80%	70%	10%	43%
273	L-68	65%	Sand and debris	Yes	80%	80%	60%	71%
275	L-70	65%	Sand and debris	Yes	30%	100%	35%	58%
278	L-70	85%	Sand and debris	Yes	35%	35%	10%	41%

Map #	Lake #	2019%	2019 Condition	Recommend Cleaning	2018%	2017%	2016%	4yr avg.	Est. Costs
87	L-31	90%	Sand and debris Lake bank erosion present	Yes	90%	0%	100%	70%	7500
99	L-58	90%	Sand and debris	Yes	10%	100%	50%	63%	7500
101	L-35	65%	Sand and debris	Yes	95%	95%	50%	76%	7500
105	L-36	25%	Sand and debris	Yes	80%	20%	90%	54%	7500
200	L-9	80%	Sand and debris	Yes	80%	20%	60%	60%	7500
220	L-12	90%	Sand and debris	Yes	35%	95%	18%	60%	7500
221	L-12	40%	Sand and debris	Yes	10%	50%	100%	50%	7500
222	L-12B	40%	Sand and debris	Yes	10%	65%	100%	54%	7500
241	L-3	85%	Sand and debris	Yes	55%	15%	60%	54%	7500
273	L-68	65%	Sand and debris	Yes	80%	80%	60%	71%	7500
275	L-70	65%	Sand and debris	Yes	30%	100%	35%	58%	7500
Rip Rap Total Est. Costs									82500

* Average costs per pipe to clean is \$3500

** Average costs per head wall to rip rap is \$7500

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

8

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
AUGUST 31, 2019**

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
BALANCE SHEET
GOVERNMENTAL FUNDS
AUGUST 31, 2019**

	Governmental Funds			Total Governmental Funds
	General	Debt Service Series 2012	Debt Service Series 2013	
ASSETS				
Cash				
Operating	\$ 34,328	\$ -	\$ -	\$ 34,328
Investments				
BB&T - CDARS	20,803	-	-	20,803
Series 2012				
Revenue	-	502,962	-	502,962
Reserve	-	801,808	-	801,808
Series 2013				
Revenue	-	-	161,140	161,140
Reserve	-	-	75,000	75,000
Series 2017				
Reserve	10,000	-	-	10,000
Due from clearing fund	1,834	-	-	1,834
Electric deposit	2,346	-	-	2,346
Total assets	<u>\$ 69,311</u>	<u>\$ 1,304,770</u>	<u>\$ 236,140</u>	<u>\$ 1,610,221</u>
Fund Balances				
Restricted for:				
Debt service	\$ -	\$ 1,304,770	\$ 236,140	\$ 1,540,910
Unassigned	69,311	-	-	69,311
Total fund balances	<u>69,311</u>	<u>1,304,770</u>	<u>236,140</u>	<u>1,610,221</u>
Total liabilities and fund balances	<u>\$ 69,311</u>	<u>\$ 1,304,770</u>	<u>\$ 236,140</u>	<u>\$ 1,610,221</u>

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED AUGUST 31, 2019**

	Current Month	Year to Date	Budget	% of Budget
REVENUE				
Special assessment: on roll	\$ -	\$ 580,881	\$ 576,986	101%
Special assessment: off-roll	-	101,604	101,604	100%
Interest and miscellaneous	3	3,037	-	N/A
Total revenues	<u>3</u>	<u>685,522</u>	<u>678,590</u>	101%
EXPENDITURES				
Administrative				
Supervisors	1,077	7,966	6,600	121%
Management	4,000	44,000	48,000	92%
Accounting	1,392	15,308	16,700	92%
Audit	-	6,900	10,000	69%
Legal	607	10,768	10,000	108%
Field management	1,275	14,025	15,300	92%
Engineering	2,922	25,977	10,000	260%
Trustee	3,659	3,659	10,000	37%
Dissemination agent	333	3,667	4,000	92%
Arbitrage rebate calculation	-	1,000	1,500	67%
Assessment roll preparation	417	4,583	5,000	92%
Telephone	22	237	259	92%
Postage	1,643	4,318	1,000	432%
Insurance	-	11,214	10,000	112%
Printing & binding	143	1,571	1,714	92%
Legal advertising	1,676	4,098	2,000	205%
Contingencies	156	2,069	1,000	207%
Annual district filing fee	-	175	175	100%
Website	-	880	500	176%
ADA website compliance	-	139	-	N/A
Total administrative	<u>19,322</u>	<u>162,554</u>	<u>153,748</u>	106%
Water management				
Contractual services	19,570	182,385	200,000	91%
Aquascaping/cutbacks/pipe cleanout	41,563	107,267	50,000	215%
Electricity	4,290	29,991	24,000	125%
Fire break and clear zone initiatives	-	119,869	-	N/A
Future aeration replacement	-	4,719	42,000	11%
Capital outlay-aeration FCB loan pymt	-	92,279	92,319	100%
Total water management	<u>65,423</u>	<u>536,510</u>	<u>408,319</u>	131%
Other fees & charges				
Property appraiser	-	333	10,699	3%
Tax collector	-	7,580	8,024	94%
Total other fees & charges	<u>-</u>	<u>7,913</u>	<u>18,723</u>	42%
Total expenditures	<u>84,745</u>	<u>706,977</u>	<u>580,790</u>	122%
Excess/(deficiency) of revenues over/(under) expenditures	(84,742)	(21,455)	97,800	
Fund balances - beginning	154,053	90,766	31,039	
Fund balances - ending	<u>\$ 69,311</u>	<u>\$ 69,311</u>	<u>\$ 128,839</u>	

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 210 - SERIES 2012 (REFUNDED 1999 & 2001 BONDS)
FOR THE PERIOD ENDED AUGUST 31, 2019**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on roll	\$ -	\$ 1,111,666	\$ 1,108,281	100%
Interest	2,171	25,600	-	N/A
Total revenues	<u>2,171</u>	<u>1,137,266</u>	<u>1,108,281</u>	103%
EXPENDITURES				
Debt service				
Principal	-	585,000	590,000	99%
Prepayment	-	45,000	-	N/A
Interest	-	494,616	495,580	100%
Total debt service	<u>-</u>	<u>1,124,616</u>	<u>1,085,580</u>	104%
Other fees & charges				
Property appraiser	-	-	9,729	0%
Tax collector	-	12,885	12,972	99%
Total other fees & charges	<u>-</u>	<u>12,885</u>	<u>22,701</u>	57%
Total expenditures	<u>-</u>	<u>1,137,501</u>	<u>1,108,281</u>	103%
Excess/(deficiency) of revenues over/(under) expenditures	2,171	(235)	-	
Fund balances - beginning	1,302,599	1,305,005	1,214,675	
Fund balances - ending	<u>\$ 1,304,770</u>	<u>\$ 1,304,770</u>	<u>\$ 1,214,675</u>	

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 204 - SERIES 2013 (REFUNDED 2003A BONDS)
FOR THE PERIOD ENDED AUGUST 31, 2019**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on roll	\$ -	\$ 319,158	\$ 316,490	101%
Interest	392	4,678	-	N/A
Total revenues	<u>392</u>	<u>323,836</u>	<u>316,490</u>	102%
EXPENDITURES				
Debt service				
Principal	-	145,000	145,000	100%
Interest	-	157,806	157,806	100%
Total debt service	<u>-</u>	<u>302,806</u>	<u>302,806</u>	100%
Other fees & charges				
Property appraiser	-	-	4,945	0%
Tax collector	-	6,379	6,594	97%
Total other fees & charges	<u>-</u>	<u>6,379</u>	<u>11,539</u>	55%
Total expenditures	<u>-</u>	<u>309,185</u>	<u>314,345</u>	98%
Excess/(deficiency) of revenues over/(under) expenditures	392	14,651	2,145	
Fund balances - beginning	235,748	221,489	211,402	
Fund balances - ending	<u>\$ 236,140</u>	<u>\$ 236,140</u>	<u>\$ 213,547</u>	

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

9C

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2019/2020 MEETING SCHEDULE

LOCATION

*Sports Club at Mediterra, Bella Vita I Room
15735 Corso Mediterra Circle, Naples, Florida 34110*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 16, 2019	Regular Meeting	9:00 AM
November 20, 2019	Regular Meeting	3:00 PM
January 15, 2020	Regular Meeting	3:00 PM
February 19, 2020	Regular Meeting	3:00 PM
March 18, 2020	Regular Meeting	3:00 PM
April 15, 2020	Regular Meeting	3:00 PM
May 20, 2020	Regular Meeting	9:00 AM
June 17, 2020	Regular Meeting	9:00 AM
August 19, 2020	Public Hearing & Regular Meeting	9:00 AM

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

9D

MEDITERRA CDD

Key Activity Dates

Updated: October 2019

Description	Reference	Submit To	Due Date	Date
Qualified Public Depositor Annual Report to CFO	280.17	Department of Financial Services- Division of Treasury - Collateral Management.	By November 30 of each year, file annual report for the period ending September 30, 2019	11/30/2019
Fiscal Year Annual District Filing Fee and Update Form	190,189.064 & 189.018 & Chapter 73C-24, F.A.C.	Florida department of Economic Opportunity (Special District Accountability Program)	Annual filing fee of \$175 is paid to the Florida department of Economic Opportunity. The filing of the Update Form is required to verify the status of the Special District and to update any changes (including changes to the registered agent). Filing Fee invoice and Update Form is mailed out by the State on October 1st of each year. The fee and form are due and must be postmarked by the following December 3rd.	12/3/2019
Street Sweeping	SOP	N/A	Street Sweeping to commence yearly January 1st thru March 31st, on a weekly basis.	1/20 thru 3/20
Interconnecting Drain Pipe inspection and cleanout	SOP	N/A	Annual inspection and clean out of all lake and wetland interconnecting drain pipes and control structures, that are owned and operated by the District, where the percentage of pipe block exceeds 25%. Inspections to commence Wednesday, February 6th, 2019 and cleaning has been completed as of June 17th.	2/20 thru 6/20
Special Assessment Off-Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration.	3/25/2020
Certification of District Registered Voters	190(3)(a)(2)(d)	District receives annually from the local Supervisor of Elections	Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required)	4/15/2020

Lake Audit Report	SOP	N/A	Annual inspection and report of all District owned lakes. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes.	4/29 & 4/30 2020
Annual Financial Report	190.008/218.32 & 39	Florida Department of Financial Services	45 days after the completion of the Annual Financial Audit but no more than 9 months after end of Fiscal Year. Management to provide update when completed. Per the request of the Board, to be provided in their May agenda package yearly.	5/1/2020
Proposed Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by June 15th each year.	6/15/2020
Assessment Roll Certification	Local County requirement.	Local County Tax Collector	For most counties, submission and certification of the annual assessment roll is due by September 15th each year.	9/15/2020
Insurance Renewal	SOP	N/A	Bind Insurance for upcoming Fiscal Year with an effective of October 1st thru September 30th	10/1/2020
Adopted Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by October 1st each year.	10/1/2020
TRIM Compliance Report	200.068	Department of Revenue, Property Tax Oversight, Trim Compliance Section	No later than 30 days following the adoption of the property tax levy ordinance/resolution (if levying property taxes)	10/15/2020
Canna Lilly cut back	SOP	N/A	Seasonal cut back and removal of large stands of Canna Lilly on lake banks owned by the District, to reduce seasonal unsightliness and promote new lush and vigorous growth. Program to be considered/completed between Thanksgiving and Christmas holidays each year if necessary.	November/D ecember yearly.
Special Assessment Off- Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration.	9/25/2020
Laptop @ MCS	SOP	Tim Richards - MCA General Mgr.	Mr. Adams will have all necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson.	On-going
Bank Stabilization Project	SOP	N/A	2020/21 Budget - Rip Rap Install project to be completed on Lake #35. (As of 2019 current proposal cost \$38K).	2020/21 Budget

Headwall & Mitered End Pipes	SOP	N/A	Budget Discussion: \$911,400.0- - 147 headwalls = \$6,200.00 each.	On-going
Qualified Public Deposit Identification and Acknowledgement Form	280.02	Maintain original document in District Reports	Complete each time a new account is opened with a Qualified Public Depository.	
Bond - Continuing Disclosure	Bond Indenture	E.M.M.A. (Electronic Municipal Marketing Access) and Bond Trustee	Bond indentures generally require continuing disclosure of financial information to bond holders that may impact the bondholders investment. During construction, many bond indenture require quarterly reporting concerning the status of construction, development and real estate closings. Additionally, annual disclosure include posting annual independent audit reports and annual budgets reflecting assessment information. Generally, any material event affecting the bonds must be disclosed timely.	
Bonds - Arbitrage	IRS Regulation	IRS - if a rebate is due.	The Bond Indenture refers to IRS rules which state an issuer must pay (an Arbitrage) rebate installment for computation dates that occur at least once every 5 years. Rebate payments are due within 60 days after each computation date. The final rebate payment for an issue is due within 60 days after the issue is discharged. See IRS Regulation Section 1.148-3(e) through (g).	

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

10

DRAFT
MINUTES OF MEETING
MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Mediterra Community Development District held Multiple Public Hearings and a Regular Meeting on August 21, 2019 at 9:00 a.m., at the Sports Club at Mediterra (Bella Vita I), 15735 Corso Mediterra Circle, Naples, Florida 34110.

Present and constituting a quorum were:

Robert Greenberg	Chair
Ken Tarr (via telephone)	Vice Chair
Thomas H. Van Tassel	Assistant Secretary
Mary Wheeler	Assistant Secretary
Mike Bishko (via telephone)	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Jason Olson	Assistant Regional Manager
Alyssa Willson (via telephone)	District Counsel
Andy Tilton (via telephone)	District Engineer
Jay Gaines (via telephone)	Berger, Toombs, Elam, Gaines & Frank
Tammy Campbell (via telephone)	McDermitt Davis & Company, LLC
Tim Richards	Mediterra General Manager
Terry Wood	Mediterra Landscape Superintendant

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 9:02 a.m. Supervisors Greenberg, Van Tassel and Wheeler were present, in person. Supervisors Tarr and Bishko were attending via telephone.

SECOND ORDER OF BUSINESS

Chairman's Comments

Mr. Greenberg stated, for the first year of the CDD's merged operations, the Board and the District are doing very well and thanked Staff and fellow Board Members for their contributions.

42 **THIRD ORDER OF BUSINESS**

Public Comments [3 minutes per person]

43

44 There being no public comments, the next item followed.

45

46 **FOURTH ORDER OF BUSINESS**

**Presentation of Mediterra North
Community Development District's
Audited Annual Financial Report for the
Fiscal Year Ended September 30, 2018,
Prepared by Berger, Toombs, Elam, Gaines
& Frank**

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53 Mr. Adams stated that the following correction regarding the Audited Financials would
54 be made on the resolution:

55 Change: "Year Ended September 30, 2018" to "Period ending June 11, 2018"

56 Mr. Greenberg stated the Board would forego the Berger, Toombs, Elam, Gaines &
57 Frank (BTEG&F) audit review and question Mr. Gaines directly. Mr. Gaines responded to
58 questions regarding Management's representation letter to BTEG&F, builder contributions, the
59 timeliness of the audit and the materiality threshold.

60 Mr. Adams would include the representation letter from WHA in the Annual
61 Management report and forward copies, under separate cover, to Board Members as well as
62 McDermitt Davis & Company LLC.

63 Mr. Greenberg felt it should be a policy of the Board that no mention is made of a
64 Developer or Declarant in the audit. Mr. Adams stated, going forward, a distinction would be
65 made that the audited financials refer only to the "Builder" not "Developer".

66

67 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-08,
Accepting the Mediterra North Community
Development District's Audited Annual
Financial Report for the Fiscal Year Ended
September 30, 2018**

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72

73 Mr. Greenberg presented Resolution 2019-08.

74

75 **On MOTION by Mr. Tarr and seconded by Mr. Bishko, with all in favor,**
76 **Resolution 2019-08, Accepting the Mediterra North Community Development**
77 **District's Audited Annual Financial Report for the Fiscal Year Ended September**
78 **30, 2018, as amended, was adopted.**

79

80 SIXTH ORDER OF BUSINESS

Presentation of Mediterra Community Development District’s Audited Financial Report for Fiscal Year Ended September 30, 2018, Prepared by McDirmit Davis & Company, LLC

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86 Ms. Tammy Campbell, of McDirmit Davis & Company LLC, emphasized that the Audited
87 Financial Report for Fiscal Year Ended September 30, 2018 included the merger of the two
88 Districts and highlighted the Statements of Net Positions on Pages 4 and 5, the Capital Asset
89 activity on Page 22 and the merged assets detail including, total balances, on Page 27. She
90 concluded that there were no instances of noncompliance.

91 Mr. Greenberg asked if there was anything that the Board should be aware of that was
92 not covered in the report. Ms. Campbell stated that the District is financially sound and
93 confirmed her satisfaction with the District’s financial and Management controls. In response to
94 Mr. Bishko’s request, Mr. Adams stated, going forward, the Audited Financials could be
95 completed and made available for the May Board meetings.

96
97 SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2019-09, Accepting the Mediterra Community Development District’s Audited Financial Report for the Fiscal Year Ended September 30, 2018

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103 Mr. Greenberg presented Resolution 2019-09. Mr. Adams stated the following
104 correction would be made:

105 Whereas clause: “Grau & Associates” to “McDirmit Davis & Company, LLC”

106
107 **On MOTION by Mr. Tarr and seconded by Ms. Wheeler, with all in favor,**
108 **Resolution 2019-09, Accepting the Mediterra Community Development**
109 **District’s Audited Financial Report for the Fiscal Year Ended September 30,**
110 **2018, was adopted.**

111
112
113 Mr. Adams stated that, per Mr. Gaines, the materiality was \$4,300 in the General Fund.

114
115 EIGHTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2019/2020 Budget

116
117
118 A. Proof/Affidavit of Publication

119 The affidavit of publication was included for informational purposes.

120 **B. Consideration of Resolution 2019-05, Relating to the Annual Appropriations and**
121 **Adopting the Budget for the Fiscal Year Beginning October 1, 2019, and Ending**
122 **September 30, 2020; Authorizing Budget Amendments; and Providing an Effective**
123 **Date**

124 **Mr. Greenberg opened the public hearing.**

125 In response to Mr. Greenberg's question, Mr. Adams confirmed that the published
126 notices meet the requirements of the Florida Statutes for CDDs and a follow-up errata sheet
127 was sent to all property owners identifying the date-related typo within the header of the
128 tables under Section 4.

129 In response to Mr. Greenberg's question, Mr. Adams confirmed that the proposed Fiscal
130 Year 2020 budget was filed with the local governing authorities 60 days prior to the public
131 hearings and posted on the District's website in a timely fashion. The following typographical
132 error on Page 2, Section 2 of the Resolution would be corrected:

133 Page 2, Section 2, TOTAL GENERAL FUND: Change "\$772,096" to "\$772,906"

134 In response to Mr. Greenberg's question, Mr. Adams stated that the reason for the
135 difference between the "Total General Fund" amount of \$772,906 and the "Total revenues"
136 amount of \$746,472, on Page 1 of the budget, was because of the discounts.

137 Mr. Tarr asked about the explanation under "Streetsweeping" on Page 4 and Parcel
138 122B on Page 9 of the budget. Mr. Greenberg stated Parcel 122B is Calabria and the verbiage
139 would be amended to read as follows:

140 Page 4, Streetsweeping, Line 2: Insert "that have heavy oak tree presence" after
141 "streets"

142 **Mr. Greenberg closed the public hearing**

143 Mr. Greenberg presented Resolution 2019-05 and read the title.

144

145 **On MOTION by Ms. Wheeler and seconded by Mr. Van Tassel, with all in favor,**
146 **Resolution 2019-05, Relating to the Annual Appropriations and Adopting the**
147 **Budget for the Fiscal Year Beginning October 1, 2019, and Ending September**
148 **30, 2020, as amended; Authorizing Budget Amendments; and Providing an**
149 **Effective Date, was adopted.**

150

151

152 **NINTH ORDER OF BUSINESS**

Public Hearing to Hear Comments and
153 Objections on the Imposition of
154 Maintenance and Operation Assessments
155 to Fund the Budget for Fiscal Year
156 2019/2020, Pursuant to Florida Law

157
158 **A. Proof/Affidavit of Publication**

159 The affidavit of publication was included for informational purposes.

160 **B. Mailed Notice(s) to Property Owner(s)**

161 A copy of the mailed notice to property owners was included for informational
162 purposes.

163 **C. Consideration of Resolution 2019-06, Making a Determination of Benefit and Imposing**
164 **Special Assessments for Fiscal Year 2019/2020; Providing for the Collection and**
165 **Enforcement of Special Assessments, Including But Not Limited to Penalties and**
166 **Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the**
167 **Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

168 **Mr. Greenberg opened the public hearing**

169 No members of the public spoke.

170 **Mr. Greenberg closed the public hearing.**

171 Mr. Greenberg presented Resolution 2019-06 and read the title.

172

173 **On MOTION by Ms. Wheeler and seconded by Mr. Bishko, with all in favor,**
174 **Resolution 2019-06, Making a Determination of Benefit and Imposing Special**
175 **Assessments for Fiscal Year 2019/2020; Providing for the Collection and**
176 **Enforcement of Special Assessments, Including But Not Limited to Penalties**
177 **and Interest Thereon; Certifying an Assessment Roll; Providing for**
178 **Amendments to the Assessment Roll; Providing a Severability Clause; and**
179 **Providing an Effective Date, was adopted.**

180

181

182 **TENTH ORDER OF BUSINESS**

Consideration of Resolution 2019-07,
183 Designating Dates, Times and Locations for
184 Regular Meetings of the Board of
185 Supervisors of the District for Fiscal Year
186 2019/2020 and Providing for an Effective
187 Date

188

189 Mr. Greenberg presented Resolution 2019-07 and read the title.

190 In response to Mr. Greenberg’s question, Mr. Adams confirmed that room availability
191 was the reason for scheduling all of the 3:00 p.m. meetings.

192 Mr. Adams stated that the Resolution would be amended as follows:

193 First “Whereas” clause: Insert “City of Bonita Springs and Department of Economics
194 (DEO)” after “Collier and Lee Counties, Florida”
195

On MOTION by Mr. Van Tassel and seconded by Mrs. Wheeler, with all in favor, Resolution 2019-07, as amended, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2019/2020 and Providing for an Effective Date, was adopted.

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ELEVENTH ORDER OF BUSINESS

Discussion: Headwall Erosion Comparable Year Over Year

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203
204

205 Mrs. Adams presented the M.R.I. Underwater Specialists, Inc. (MRI) 2019 Interconnect
206 Inspection Report and a proposal for a headwall riprap project for \$322,400. Mr. Greenberg
207 commented that there were no reserve funds to facilitate the headwall erosion work unless a
208 special assessment is imposed. Discussion ensued regarding the findings. Mr. Greenberg
209 directed Management to prepare a financial analysis of the cost of cleaning each year versus
210 the cost of riprap by the next meeting and include this item on the next agenda.
211

211

TWELFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2019

212
213
214

215 Mr. Greenberg presented the Unaudited Financial Statements as of June 30, 2019. Mr.
216 Adams would make sure that fund balance is transferred to avoid a finding in the Fiscal Year
217 2019 audit.
218

218

On MOTION by Mr. Van Tassel and seconded by Ms. Wheeler, with all in favor, the Unaudited Financial Statements as of June 30, 2019, were accepted.

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220

221
222

THIRTEENTH ORDER OF BUSINESS

Staff Reports

223

A. District Counsel: *Hopping Green & Sams, P.A.*

224
225

226 There being no report, the next item followed.

227 **B. District Engineer: *Johnson Engineering, Inc.***

228 Mr. Tilton reported that the application process to the United States Army Corps of
229 Engineers (USACE) for Pond #74 commenced. As to the submission time frame, Mr. Tilton
230 stated within one month.

231 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

232 There being no report, the next item followed.

233 **D. Operations Manager: *Wrathell, Hunt and Associates, LLC***

234 • **Key Activity Dates**

235 Mrs. Adams would email a revised Updated August 2019 Key Activities sheet to Mr. Tarr
236 and Mr. Bishko.

237

238 **FOURTEENTH ORDER OF BUSINESS**

Approval of June 19, 2019 Regular Meeting Minutes

239

240

241 Mr. Greenberg presented the June 19, 2019 Regular Meeting Minutes. Edits were
242 previously submitted to Management. The following changes were made:

243 Line 232: Change “Mr. Wheeler” to “Mrs. Wheeler”

244

245 **On MOTION by Ms. Wheeler and seconded by Mr. Van Tassel, with all in favor,**
246 **the June 19, 2019 Regular Meeting Minutes, as amended to incorporate all**
247 **edits, including edits previously submitted to Management, were approved.**

248

249

250 **FIFTEENTH ORDER OF BUSINESS**

Action/Agenda or Completed Items

251

252 This item was reviewed during the Seventeenth Order of Business.

253

254 **SIXTEENTH ORDER OF BUSINESS**

Old Business

255

256 Discussion ensued regarding direct deposits and internal control.

257

258 **SEVENTEENTH ORDER OF BUSINESS**

Supervisors’ Requests

259

260 Mr. Richards stated that all liability coverages for Mr. Cintron, the deer hunter, were in
261 place. Mr. Greenberg stated a methodology should be in place so that Management confirms
262 each season that the hunter’s insurance is in place and that he is fully complying with the

263 license agreement; for informational purposes, the Board should receive the same reports
264 furnished to the MCA by the hunter. Discussion ensued regarding the District’s insurance
265 coverage, fountains in ponds and minor adjustments to the Key Activities Dates list.

266 Mr. Adams would include the Annual Financial Report in the Management Report upon
267 completion.

268 **▪ Action/Agenda or Completed Items**

269 Items 1, 2, 3, 4 and 8 were ongoing.

270 Item 10 was no longer required, per Mr. Greenberg.

271 Item 11 would be moved to the “Mtg. Date Moved to Completed” column.

272 Items 5, 6, 7, 9, and 12 were completed.

273

274 **EIGHTEENTH ORDER OF BUSINESS**

Public Comments

275

276 There being no public comments, the next item followed.

277

278 **NINETEENTH ORDER OF BUSINESS**

Adjournment

279

280 There being nothing further to discuss, the meeting adjourned.

281

On MOTION by Mrs. Wheeler and seconded by Mr. Van Tassel, with all in favor, the meeting adjourned at approximately 10:10 a.m.

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

11

MEDITERRA CDD August 21, 2019 MEETING

#	MEETING DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
1	03.01.18	ACTION	Per Mr. Greenberg, Mr. Adams to ensure removal of all items from the Completed Items List that are six months or older.	X			
2	10.17.18	ACTION	Mr. Adams will have all the necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson on a semi-annual basis.	X			
3	10.17.18	ACTION	Going forward, Johnson Engineering to take annual water and sediment samples at the same time each year and begin collecting water samples in a lake on the east side , either Lake #71 of #72, in lieu of Lake #50.	X			
4	01.16.19	ACTION	Per Mr. Greenberg, District Staff to monitor Lake #3 closely for signs of degradation due to the Distinctive Homes Project south of Padova.	X			
5	08.21.19	ACTION	Mr. Adams to include the WHA Representation Letter in the Annual Audit Report and forward copies to the Board Members, under separate cover.	X			
6	08.21.19	ACTION	Per Mr. Greenberg, as a policy of the Board, no mention of a Developer or Declarant should be made in audits. Per Mr. Adams, going forward, a distinction would be made that the audited financials refer on ly to the "Builder" not "Developer"; he would provide this to McDirmit Davis & Company, LLC	X			
7	08.21.19	ACTION	Per Mr. Tarr, Mr. Adams to alert the Accounting Department and the Auditor that the Audited Financials should be completed and made available prior to the May Board meetings.	X			
8	08.21.19	ACTION & AGENDA	Per Mr. Greenberg, Management to prepare a financial analysis of the cost of cleaning the interconnect pipes each year versus the cost of riprap by the next meeeting and include it on the next agenda, as "Discussion: Headwall Erosion Comparable Year Over Year".	X			
9	08.21.19	ACTION	Mrs. Adams to email a revised Updated August 2019 Key Activities sheet to Mr. Tarr and Mr. Bishko.			X (Subsequent to 08.21.19 meeting.)	
10	8.21.19	ACTION	Mr. Adams corrections to be made to the Proposed Budget to include changing of Parcel 122B and insert Calabria, and correct street sweeping to indicate sweeping of all community streets that have a heavy Oak presence.			X (Subsequent to 08.21.19 meeting.)	
11	8.21.19	ACTION	With regards to the financials, Mr. Adams to make sure that fund balance is transferred to avoid a finding in next year's audit.	X			
12	8.21.19	ACTION	Mr. Richards to provide Mr. Adams with license agreement with the Deer Hunter along with all insurance coverages. Mr. Richards to provide the Board with reports when received.	X			

MEDITERRA CDD August 21, 2019 MEETING

#	MEETING DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
1	04.18.18	ACTION	Per Mr. Greenberg, Mr. Adams to include storm drain responsibility for the neighborhoods with the MCA. An Agreement between the MCA and CDD needed to be in place. As of 01.16.19: Mr. Richards to confer with neighborhood associations.			X	03.29.19
2	05.16.18	ACTION	Per Mr. Greenberg, Lake Bank Erosion Discussion to be continued on next agenda. Mr. Adams will prepare additional information requested to present at the next meeting.			X	03.29.19
3	02.20.19	ACTION	Mr. Adams to confirm standing dead tree count and cost before engaging SOLitude and email the revised proposal to the Board.			X	03.29.19
4	02.20.19	ACTION	Mrs. Adams to forward the Board PDF file of map signifying erosion locations			X	03.29.19
5	02.20.19	ACTION	Mr. Adams to confirm The Club's off-roll payment, due in March is added to their Key Activity Dates List, to prevent future mishandling.			X	03.29.19
6	02.20.19	ACTION	Mr. Tarr to remind Mr. Richards that the District is provided copies of Evergreen's contract and all others.			X	03.29.19
7	02.20.19	ACTION	Mr. Adams to obtain and distribute Lake 52 test results from Solitude before the next meeting.			X	03.29.19
8	02.20.19	ACTION	Mr. Burns to provide Board recent write up on the nano bubbler system			X	03.29.19
9	01.16.19	ACTION	Mrs. Adams to secure an invoice from the contractor to remove all hurricane-related limb debris from the ponds. If the charges exceed \$5,000, the project must be brought back before the Board. Project delayed due to weather.			X	06.19.19
10	02.20.19	AGENDA	Mrs. Adams to confirm the Report on the drainpipe inspections from MRI.			X	06.19.19
11	02.20.19	ACTION	Mr. Adams to update the proposed Fiscal Year 2020 Budget with the lake bank remediation cost for geotubes of \$30,810.			X	06.19.19
12	03.29.19	ACTION	Mrs. Adams to include electrical and aeration boxes to the Annual Inspection Report.			X	06.19.19
13	03.29.19	ACTION	Mr. Greenberg and Mr. Adams to draft a letter alerting Serata residents that the water quality is good and that bacteria socks will be installed to control the algae.			X	06.19.19
14	03.29.19	ACTION	Staff to forward a letter to the MCA and The Club regarding vegetation clogging up the storm drains and obtain pricing for street sweeping for Jan, Feb, and March.			X	06.19.19
15	03.29.19	ACTION	Staff to remove a paragraph on the assessment off-roll bill and the Board to resolve annually. Mr. Adams to highlight this item at budget draft presentation.			X	06.19.19
16	03.29.19	ACTION	Mr. Tilton to contact SFWMD to discuss repurposing a portion of Lake 74, including costs and filling requirements			X	06.19.19

MEDITERRA CDD August 21, 2019 MEETING

#	MEETING DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
17	04.17.19	ACTION	Mr. Adams to include in Fiscal Year 2020 Budget preparations, true up figures under "electricity" line item, for generated usage.			X	06.19.19
18	04.17.19	ACTION	The Annual Lake Bank Audit Inspections were scheduled for April 29 and 30th at 9:00 a.m. at the bag drop. Mrs. Adams to bring to Meeting Lake Audit Report and Map Listing lakes with continual Lake Bank Erosion Issues			X	06.19.19
19	04.17.19	ACTION/AGENDA	MRI's Annual Drain Pipe Inspection and Cleanout Report will be added to the agenda.			X	06.19.19
20	04.17.19	ACTION	Mrs. Adams to forward remaining Board Members draft letter to residents regarding Lake 52, once Mr. Greenberg has reviewed it.			X	06.19.19
21	04.17.19	ACTION	Ms. Willson to prepare letter to residents at 29090 & 29100 Teramo Way regarding fence encroachment into the conservation area and for debris			X	06.19.19
22	04.17.19	ACTION	Mrs. Adams to engage certified vendor to remove fence and cleanup debris behind 29090 & 29100 Teramo Way residences. District to bill residents directly for costs expended.			X	06.19.19
23	04.17.19	ACTION	Mrs. Adams to include street sweeping costs in Fiscal Year 2020 Budget preparations			X	06.19.19
24	04.17.19	ACTION	Mrs. Adams to cross reference the MRI Drain Pipe Cleaning Report areas on the map, indicating which areas have more than 25% blockage and forward to Mr. Richards who would determine if blockage is caused by single family or multi-family residences.			X	06.19.19
25	04.17.19	ACTION	Mrs. Adams to email Mr. Chase the additional proposal from EarthBalance to cut and remove trees behind his residence.			X	06.19.19
26	04.17.19	ACTION	Mrs. Adams to send Board description defining types of structures and photographs that the MRI Report is referencing in their Report.			X	06.19.19
27	04.17.19	ACTION/AGENDA	surrounding Mr. Bishko's concerns. And include for discussion on the next agenda under Old Business and bring copies of the lake bank restoration areas to the Annual Lake Audit Inspection.			X	06.19.19
28	04.17.19	ACTION	Mr. Richard to tour area and determine sod repairs were needed at the cul-de-sac area of Medici when MRI damaged area during pipe cleaning inspections.			X	06.19.19
29	04.17.19	ACTION/AGENDA	District Engineer to perform study to reduce size of Lake 74 in not-to-exceed \$10,000 and confirm SFWMD and USACE are on board.			X	06.19.19
30	05.15.19	ACTION/AGENDA	Staff to work with MRI to identify areas for rip-rap. MRI to present a proposal at the next meeting.			X	06.19.19
31	05.15.19	ACTION	Staff to coordinate with Precision to identify streets that should be excluded due to lack of debris.			X	06.19.19
32	06.19.19	ACTION	Mrs. Adams scheduling planting of Lake Banks - Medici, Villa Lago and Villa Terrazza and coordinating, with Terry Wood, that irrigation was available.			X	06.19.19

MEDITERRA CDD August 21, 2019 MEETING

#	MEETING DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
33	05.15.19	ACTION	District Manager to write a letter to the MCA, the Club, each of the HOA Presidents asking them to alert landscapers to not blow debris in the storm drains.			X	08.21.19
34	05.15.19	ACTION	Mr. Adams to check to see if the Club payment has remitted payment and email the Board if it was not received.			X	08.21.19
35	05.15.19	ACTION	Mr. Adams to circulate the letter to the residents to the Board for comments and forward them to the Chair and to contact the residents and inform them of the letter and provide their addresses to Ms. Willson to forward the letter.			X	08.21.19
36	05.15.19	ACTION	Mr. Tilton to prepare and present a permitting proposal for Lake #74 repurposing at the next meeting.			X	08.21.19
37	06.19.19	ACTION	Mr. Adams to look into WHA depositing checks electronically into the District's bank account.			X	08.21.19
38	06.19.19	ACTION	Staff to review MRI report, identify which mitered end pipes were worst offenders and obtain proposal from MRI. Mrs. Adams to update Key Activities Report to include Lake 35 for next year. Mrs. Adams to obtain revised proposal for Lake 34.			X	08.21.19
39	06.19.19	ACTION	Mr. Adams to enter into Contract with Johnson Engineering. Mr. Tilton to contact Mr. Barraco on whether he located Lake #74 original permit documents, whether there were any changes to zoning, etc., and update Mr. Adams on progress.			X	08.21.19