## **MEDITERRA**

# COMMUNITY DEVELOPMENT DISTRICT

August 18, 2021
BOARD OF SUPERVISORS
PUBLIC HEARINGS &
REGULAR MEETING
AGENDA

## Mediterra Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W

Boca Raton, Florida 33431

Phone: (561) 571-0010

Fax: (561) 571-0013

Toll-free: (877) 276-0889

August 11, 2021

Board of Supervisors Mediterra Community Development District

#### **ATTENDEES:**

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

#### **Dear Board Members:**

The Board of Supervisors of the Mediterra Community Development District will hold Multiple Public Hearings and a Regular Meeting on August 18, 2021 at 9:00 a.m., in the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Chairman's Comments
- 3. Public Hearing on Adoption of Fiscal Year 2021/2022 Budget
  - A. Proofs/Affidavits of Publication
  - B. Consideration of Resolution 2021-11, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2021, and Ending September 30, 2022; Authorizing Budget Amendments; and Providing an Effective Date
- 4. Public Hearing to Hear Comments and Objections on the Imposition of Maintenance and Operation Assessments to Fund the Budget for Fiscal Year 2021/2022, Pursuant to Florida Law
  - A. Proofs/Affidavits of Publication
  - B. Mailed Notice(s) to Property Owners
  - C. Consideration of Resolution 2021-12, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2021/2022; Providing for the Collection and Enforcement of Special Assessments, Including But Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

- 5. Presentation of Annual Quality Assurance Audit: Lake Maintenance
  - A. Memorandum
  - B. Evaluation Sheets/Lake Photos
- 6. Discussion: SFWMD New Application 210716-6843
- 7. Acceptance of Unaudited Financial Statements as of June 30, 2021
- 8. Approval of June 16, 2021 Regular Meeting Minutes
- 9. Staff Reports
  - A. District Counsel: Hopping Green & Sams, P.A.
  - B. District Engineer: Johnson Engineering, Inc.
  - C. District Manager: Wrathell, Hunt and Associates, LLC
    - NEXT MEETING DATE: October 20, 2021 at 9:00 A.M.
      - QUORUM CHECK

Mary Wheeler	In-Person	PHONE	☐ No
Kenneth Tarr	In-Person	PHONE	☐ No
John Henry	In-Person	PHONE	☐ No
Robert Greenberg	In-Person	PHONE	☐ No
Vicki Gartland	In-Person	PHONE	☐ No

- D. Operations Manager: Wrathell, Hunt and Associates, LLC
  - Key Activity Dates
- 10. Action/Agenda or Completed Items
- 11. Old Business
- 12. Supervisors' Requests
- 13. Public Comments
- 14. Adjournment

Board of Supervisors Mediterra Community Development District August 18, 2021, Public Hearings and Regular Meeting Agenda Page 3

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,

Chesley "Chuck" E. Adams, Jr.

District Manager

FOR RESIDENTS TO 'LISTEN IN' TO THE BOARD MEETING

CALL IN NUMBER: 877-876-9174 CONFERENCE ID: MEDITERRA

PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE CALL-IN NUMBER WILL BE PROVIDED WITHIN 24 HOURS OF MEETING

FEEL FREE TO CONTACT <u>561-571-0010</u> FOR CALL-IN NUMBER

**CONFERENCE ID: MEDITERRA** 

PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

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## The News-Press Media group Rews-press.com A GANNETT COMPANY

Attn:

MEDITERRA NORTH CDD 2300 GLADES RD STE 410W BOCA RATON, FL 33431

STATE OF FLORIDA COUNTY OF LEE:

Before the undersigned authority personally appeared , who on oath says that

he or she is a Legal Assistant of the News-Press, a daily newspaper published at Fort Myers in Lee County, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION THE FISCAL YEAR 2021/2022 BUDGETS; AND NOTICE OF REGULAR BOARD OF

In the Twentieth Judicial Circuit Court was published in said newspaper in the issues of:

#### 08/02/2021

Affiant further says that the said News-Press is a paper of general circulation daily in Lee County and published at Fort Myers, in said Lee County, Florida, and that the said newspaper has heretofore been continuously published in said Lee County, Florida each day and has been entered as periodicals matter at the post office in Fort Myers, in said Lee County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has never paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and Subscribed before me this 2nd of August 2021, by legal/clerk who is personally known to me.

Affiant

Notary State of Wisconsin, County of Brown

My commission expires

# of Affidavits1

This is not an invoice

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2021/2022 BUDGETS; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

SUPERVISORS' MEETING.

The Board of Supervisors ("Board") of the Mediterra Community Development District ("District") will hold a public hearing on August 18, 2021 at 9:00 a.m. at The Sports Club at Mediterra (Bella Vita I Room), 15735 Corso Mediterra (Ircle, Naples, Florida 34110 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (551)571-0010 ("District Manager's Office"), during normal business hours, on the District's website at https://mediterracdd.net/.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1, or 1-800-955-877 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbaim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Chuck Adams District Manager #4829723

8/2/2021

SARAH BERTELSEN Notary Public State of Wisconsin Published Daily

Naples, FL 34110

MEDITERRA SOUTH COMM UNITY 2300 GLADES RD STE 410 W

BOCA RATON, FL 33431

#### Affidavit of Publication

STATE OF WISCONSIN COUNTY OF BROWN

Before the undersigned they serve as the authority, personally appeared said legal clerk who on oath says that he/she serves as Legal Clerk of the Naples Daily News, a daily newspaper published at Naples, in Collier County, Florida; distributed in Collier and Lee counties of Florida; that the attached copy of the advertising was published in said newspaper on dates listed. Affiant further says that the said Naples Daily News is a newspaper published at Naples, in said Collier County, Florida, and that the said newspaper has heretofore been continuously published in said

Collier County, Florida; distributed in Collier and Lee counties of Florida, each day and has been entered as second class mail matter at the post office in Naples, in said Collier County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Published: 08/02/2021

Subscribed and sworn to before on August 2, 2021:

Notary, State of Wit County of Brown

5.15.23

My commission expires

Publication Cost: \$343.00 Ad No: 0004829737 Customer No: 1306338

PO #:

# of Affidavits1

This is not an invoice

#### MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2021/2022 BUDGETS; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors ("Board") of the Mediterra Community Development District ("District") will hold a public hearing on August 18, 2021 at 9:00 a.m. at The Sports Club at Mediterra (Bella Vita I Room), 15735 Corso Mediterra Circle, Naples, Florida 34110 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561)571-0010 ("District Manager's Office"), during normal business hours, or on the District's website at https://mediterracdd.net/

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Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Chuck Adams District Manager #4829737

8/2/2021

NANCY HEYRMAN Notary Public State of Wisconsin

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

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#### **RESOLUTION 2021-11**

THE ANNUAL APPROPRIATION RESOLUTION OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has submitted to the Board of Supervisors ("Board") of the Mediterra Community Development District ("District") proposed budgets ("Proposed Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT:

#### SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a),

Florida Statutes ("Adopted Budget"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.

- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Mediterra Community Development District for the Fiscal Year Ending September 30, 2022."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

#### **SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2021/2022, the sum of \$2,479,651 to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$1,107,013
DEBT SERVICE FUND (SERIES 2012)	\$1,056,882
DEBT SERVICE FUND (SERIES 2013)	\$ 315,756
TOTAL ALL FUNDS	\$2,479,651

#### SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2021/2022 or within 60 days following the end of the Fiscal Year 2021/2022 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 18<sup>th</sup> DAY OF AUGUST, 2021.

ATTEST:	MEDITERRA COMMUNITY DEVELOPMENT DISTRICT
Connector with a sint and Connector with	Ву:
Secretary/Assistant Secretary	lts:

#### Exhibit A

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2022 PROPOSED BUDGET

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT TABLE OF CONTENTS

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Projected Fiscal Year 2022 Assessments	9-12

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND 001 BUDGET FISCAL YEAR 2022

		Actual	Estimated	Total Actual	Proposed
		through	through	and	Budget
	Adopted	3/31/2021	9/30/2021	Estimated	FY 2022
REVENUES					
Assessment levy: on-roll - gross	\$ 759,316				\$1,153,139
Allowable Discounts (4%)	(30,373)				(46,126)
Assessment levy: on-roll - net	728,943	\$ 708,533	\$ 20,410	\$ 728,943	1,107,013
Assessment levy: off-roll	129,259	64,630	64,629	129,259	-
Interest and miscellaneous		38	100	138	<u>-</u>
Total revenues	858,202	773,201	85,139	858,340	1,107,013
EXPENDITURES					
Professional & admin	0.000	4.000	5 504	0.000	0.000
Supervisors	9,900	4,306	5,594	9,900	9,900
Management	48,000	24,000	24,000	48,000	49,973
Accounting	16,700	8,350	8,350	16,700	16,700
Audit	10,000	-	10,000	10,000	10,000
Legal	10,000	4,086	5,914	10,000	10,000
Field management	15,300	7,650	7,650	15,300	15,300
Engineering	95,000	42,129	52,871	95,000	95,000
Trustee	10,000	-	10,000	10,000	10,000
Dissemination agent	4,000	2,000	2,000	4,000	4,000
Arbitrage rebate calculation	1,500	-	1,500	1,500	1,500
Assessment roll preparation	5,000	2,500	2,500	5,000	5,000
Telephone	259	129	130	259	<u>-</u>
Postage	1,000	597	403	1,000	1,000
Insurance	11,750	10,696	-	10,696	11,800
Printing & binding	1,714	857	857	1,714	<b>-</b>
Legal advertising	4,000	1,556	2,444	4,000	4,000
Contingencies	2,500	1,170	1,330	2,500	2,500
Annual district filing fee	175	175	-	175	175
Website	705	705	-	705	705
ADA website compliance	210	210		210	210
Total professional & admin	247,713	111,116	135,543	246,659	247,763

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND 001 BUDGET FISCAL YEAR 2022

-		Actual	Estimated	Total Actual	Proposed
		through	through	and	Budget
	Adopted	3/31/2021	9/30/2021	Estimated	FY 2022
Water management	-				
Contractual services	215,000	85,910	121,130	207,040	237,400
Aquascaping/aesthetic enhance/pipe cleanou	100,000	6,325	35,000	41,325	100,000
Conservation area fire mitigation clean up	-	-	-	-	175,000
Lake bank-erosion repairs	-	-	-	-	75,000
Electricity	31,500	15,053	16,447	31,500	31,500
Capital Outlay-Drain Pipe Repair	78,000	116,000	18,000	134,000	-
Future aeration replacement	17,340	3,648	13,692	17,340	9,000
Capital outlay-aeration FCB loan pymt	89,960	4,074	85,886	89,960	112,177_
Total water management	531,800	231,010	290,155	521,165	740,077
Other fees and charges					
Property appraiser & tax collector	18,729	9,593	9,136	18,729	29,173
Total other fees and charges	18,729	9,593	9,136	18,729	29,173
Total expenditures and other uses	798,242	351,719	434,834	786,553	1,017,013
Excess/(deficiency) of revenues					
over/(under) expenditures	59,960	421,482	(349,695)	71,787	90,000
over/(under) experialities	59,960	421,402	(349,093)	71,707	90,000
Net increase/(decrease) of fund balance	59,960	421,482	(349,695)	71,787	90,000
Fund balance - beginning (unaudited)	100,919	135,112	556,594	135,112	206,899
Fund balance - ending (projected)					
Assigned					054.050
3 months working capital	400.070	-	-	-	254,253
Unassigned	160,879	556,594	206,899	206,899	42,646
Fund balance - ending (projected)	\$ 160,879	\$ 556,594	\$ 206,899	\$ 206,899	\$ 296,899

	Assessment Sur	mmary		
		FY 2021	FY 2022	
		Actual	Proposed	Total
Description	Units	Assessment	Assessment	Revenue
On-roll assessments	1 094 53	\$ 820.00	\$ 1,053,55	\$1 153 139

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT DEFINITION OF GENERAL FUND EXPENDITURES

EXPENDITURES	
Supervisors	\$ 9,900
Supervisors pay is statutorily set at \$200, per Supervisor, (plus applicable taxes) for each meeting of the Board of Supervisors not to exceed \$4,800, per Supervisor, for each fiscal year. It is anticipated the Board will meet 9 times a year.	
Management Standard Grant Control of Management	49,973
Wrathell, Hunt and Associates, LLC, specializes in managing community development districts in the State of Florida by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all governmental requirements of the District, develop financing programs, oversee the issuance of tax exempt bonds, and operate and maintain the assets of the community.	
Accounting	16,700
Fees related to all aspects of accounting for the District funds, including budget and financial statement preparation, cash management and accounts payable. These functions are performed by <b>Wrathell</b> , <b>Hunt and Associates</b> , <b>LLC</b> , on behalf of the District.	
Audit	10,000
The District are required to complete annual, independent examinations of their accounting records and procedures. These audit is conducted pursuant to Florida Law and the Rules of the Florida Auditor General.	
Legal	10,000
Fees for on-going general counsel and legal representation on behalf of the District.	
Field management	15,300
<b>Wrathell, Hunt &amp; Associates, LLC,</b> is responsible for day-to-day field operations. These responsibilities include, but are not limited to, preparing and bidding services, contract administration, hiring and maintaining qualified personnel, preparing operating schedules and policies, ensuring compliance with operating permits, preparing and implementing field operating budgets, providing District-related information to the public and attending board meetings.	
Engineering	95,000
Johnson Engineering, Inc. provides an array of engineering, consulting, and construction services to the District, assisting them in crafting solutions with sustainability for the long-term interests of the community, while recognizing the needs of the government, environment and maintenance of the community's facilities.	
Trustee	10,000
Annual fees paid to U.S. Bank for acting as trustee, paying agent and registrar.	4 000
Dissemination agent The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities & Exchange Act of 1934. The District has amended their contracts with Wrathell, Hunt and Associates, LLC to provide this service.	4,000
Arbitrage rebate calculation	1,500
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate arbitrage rebate liability.	<b>5</b> 000
Assessment roll preparation  The District has amended their contracts with Wrathell, Hunt and Associates, LLC to provide assessment roll management services.	5,000
Telephone	-
Telephone and fax machine services.  Postage	1,000
Mailing of agenda packages, overnight deliveries, correspondence, etc.	1,000

#### **MEDITERRA**

## COMMUNITY DEVELOPMENT DISTRICT DEFINITION OF GENERAL FUND EXPENDITURES

EXPENDITURES (continued)	
Insurance	11,800
The District carries public officials liability, general liability and fire damage insurance. The District has	
a general liability insurance limit of \$1,000,000 (\$2,000,000 general aggregate limit), a public officials	
liability limit of \$5,000,000 (\$5,000,000 general aggregate limit) and a fire damage liability limit of	
\$50,000.	
Printing & binding	-
Letterhead, envelopes, copies, etc.	
Legal advertising	4,000
Required advertisements for monthly meetings, special meetings, public hearings, bidding, etc.	
Contingencies	2,500
Bank charges, automated AP routing and miscellaneous expenses incurred throughout the year.	475
Annual district filing fee	175
Annual fee paid to the Department of Economic Opportunity.	705
Website	705
ADA website compliance Contractual services	210
	237,400
Contracts entered into by the District for water management related professional services, including lake and wetland maintenance, monthly bacteria packs for lake 52 as well as water quality testing and	
cane toad removal.	
Lake maintenance 200,000 Cane toad removal 22,000	
Lake 52 bacteria 5,400	
Water quality testing 10,000	
237,400	
Aquascaping/aesthetic enhance/pipe cleanout	100,000
Addresses the continued supplementation of the lake perimeter beneficial aquatic plant program as well	100,000
as inspection and cleanout of District owned drainage pipes and structures. It is also anticipated that	
the District will continue the lake aesthetic enhancement program in 2022.	
Conservation area fire mitigation clean up	175,000
This effort is a continuation of the porgram intiated by the District in 2017 which includes the vegetation	,
and debris clean up of the District's Conservation Area perimeters that are adjacent to residences.	
Lake Bank-Erosion Repairs	75,000
In fiscal year 2022, the District plans on continuing its lake bank erosion repair and mitigation efforts.	
Lakes 13 and 35 are planned to have rip raprock installed along the eroded shorelines.	
Electricity	31,500
Electrical expenses incurred relating to water management of the District.	
Future aeration replacement	9,000
In 2018 the District adopted an aeration major component replacement schedule. The budgeted	
amount is per that schedule	440.477
Capital outlay-aeration FCB loan pymt	112,177
In 2017 the District completed the remaining aeration systems and began repaying the 5 year loan from	
FCB during fiscal year 2018 maturing during fiscal year 2022 with a final payment of 112,177,	
Property appraiser & tax collector	29,173
In Collier County the tax collector's fee is 1.5% of assessments collected and property appraiser's fee is	
2.5% . In Lee County the tax collector's fee is \$1.50 per parcel and the property appraiser's fee is \$1.00	
per parcel.	<b>64.047.040</b>
	\$1,017,013

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND BUDGET - SERIES 2012 (\$6,025,000 and \$7,430,000) REFUNDING MEDITERRA SOUTH SERIES 1999 & 2001 FISCAL YEAR 2022

		Fiscal Y	ear 2021		
	•	Actual	Estimated	Total Actual	Proposed
		through	through	and	Budget
	Adopted	3/31/2021	9/30/2021	Estimated	FY 2022
REVENUES					
Assessment levy: on-roll - gross	\$1,112,497				\$ 1,100,919
Allowable Discounts (4%)	(44,500)				(44,037)
Assessment levy: on-roll - net	1,067,997	\$1,035,301	\$ 32,696	\$1,067,997	1,056,882
Assessment prepayments	-	6,868	-	6,868	-
Interest	-	35	-	35	-
Total Revenues	1,067,997	1,042,204	32,696	1,074,900	1,056,882
EXPENDITURES					
Debt service					
Principal	615,000	-	615,000	615,000	635,000
Principal prepayment	-	10,000	65,000	75,000	-
Interest	431,010	215,505	215,250	430,755	400,178
Total debt service	1,046,010	225,505	895,250	1,120,755	1,035,178
Other fees & charges					
Property appraiser & tax collector	21,987	12,044	9,943	21,987	21,704
Total other fees & charges	21,987	12,044	9,943	21,987	21,704
Total expenditures	1,067,997	237,549	905,193	1,142,742	1,056,882
Total experiances	1,007,007	201,040	300,100	1,172,172	1,000,002
Excess/(deficiency) of revenues					
over/(under) expenditures	_	804,655	(872,497)	(67,842)	_
, , , , , , , , , , , , , , , , , , , ,		, , , , , , , ,	(- , - ,	(- ,- ,	
B : : ( II I ( I' I' I' I'	4 050 740	4.074.004	4 070 470	4 074 004	4 000 070
Beginning fund balance (unaudited)	1,053,749	1,071,821	1,876,476	1,071,821	1,003,979
Ending fund balance (projected)	\$1,053,749	\$1,876,476	\$1,003,979	\$1,003,979	1,003,979
Use of fund balance					
Debt service reserve account balance (require	ed)				(804,268)
Interest expense - November 1, 2022	,ω,				(185,801)
Projected fund balance surplus/(deficit) as of \$	Sentember 30 3	2022			\$ 13,910
r rojected furia balarice surplus/(uelicit) as of t	Jopiellibel 30, 2	2022			ψ 10,510

#### Mediterra

Community Development District Series 2012 (Refunded Mediterra North CDD Series 2001 and Mediterra South CDD Series 1999 & 2001) \$6,025,000 and \$7,430,000

### **Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I
11/01/2021	-	-	200,088.75	200,088.75
05/01/2022	635,000.00	4.500%	200,088.75	835,088.75
11/01/2022	-	-	185,801.25	185,801.25
05/01/2023	665,000.00	4.650%	185,801.25	850,801.25
11/01/2023	-	-	170,340.00	170,340.00
05/01/2024	695,000.00	5.100%	170,340.00	865,340.00
11/01/2024	-	-	152,617.50	152,617.50
05/01/2025	735,000.00	5.100%	152,617.50	887,617.50
11/01/2025	-	-	133,875.00	133,875.00
05/01/2026	775,000.00	5.100%	133,875.00	908,875.00
11/01/2026	-	-	114,112.50	114,112.50
05/01/2027	815,000.00	5.100%	114,112.50	929,112.50
11/01/2027	-	-	93,330.00	93,330.00
05/01/2028	855,000.00	5.100%	93,330.00	948,330.00
11/01/2028	-	-	71,527.50	71,527.50
05/01/2029	900,000.00	5.100%	71,527.50	971,527.50
11/01/2029	-	-	48,577.50	48,577.50
05/01/2030	950,000.00	5.100%	48,577.50	998,577.50
11/01/2030	-	-	24,352.50	24,352.50
05/01/2031	955,000.00	5.100%	24,352.50	979,352.50
Total	\$7,980,000.00		\$2,389,245.00	\$10,369,245.00

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND 204 BUDGET - SERIES 2013 BONDS FISCAL YEAR 2022

		Actual	Estimated	Total Actual	Proposed
		through	through	and	Budget
	Adopted	3/31/2021	9/30/2021	Estimated	FY 2022
REVENUES					
Assessment levy: on-roll - gross	\$329,677				\$ 328,913
Allowable discounts (4%)	(13,187)				(13,157)
Assessment levy: on-roll - net	316,490	\$308,527	\$ 7,963	\$ 316,490	315,756
Interest		8		8	
Total revenues	316,490	308,535	7,963	316,498	315,756
EXPENDITURES					
Debt service					
Principal	155,000	-	155,000	155,000	165,000
Interest	145,638	72,819	72,819	145,638	139,244
Total debt service	300,638	72,819	227,819	300,638	304,244
Other fees & charges	44 =00			44 =00	44 = 40
Property appraiser & tax collector	11,539	6,171	5,368	11,539	11,512
Total other fees & charges	11,539	6,171	5,368	11,539	11,512
Total expenditures	312,177	78,990	233,187	312,177	315,756
Excess/(deficiency) of revenues	4.040	000 545	(005 004)	4.004	
over/(under) expenditures	4,313	229,545	(225,224)	4,321	-
Fund balance:					
Net increase/(decrease) in fund balance	4,313	229,545	(225,224)	4,321	_
Beginning fund balance (unaudited)	242,766	255,383	484,928	255,383	259,704
Ending fund balance (projected)	\$247,079	\$484,928	\$259,704	\$ 259,704	259,704
Ending fund balance (projected)	Ψ241,019	Ψ404,920	\$239,704	\$ 239,704	239,704
Use of fund balance					
	١٨)				(75,000)
Debt service reserve account balance (require Interest expense - November 1, 2022	;u <i>)</i>				(66,219)
Projected fund balance surplus/(deficit) as of \$	Santambar 30	2022			\$ 118,485
i rojected futiu balatice surplus/(deficit) as of t	pehrenner 20	, 2022			ψ 110,400

#### Mediterra

Community Development District Series 2013 \$4,030,000

## **Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I
11/01/2021	-		69,621.88	69,621.88
05/01/2022	165,000.00	4.125%	69,621.88	234,621.88
11/01/2022	-		66,218.75	66,218.75
05/01/2023	170,000.00	4.125%	66,218.75	236,218.75
11/01/2023	-		62,712.50	62,712.50
05/01/2024	180,000.00	4.125%	62,712.50	242,712.50
11/01/2024	-		59,000.00	59,000.00
05/01/2025	185,000.00	5.000%	59,000.00	244,000.00
11/01/2025	-		54,375.00	54,375.00
05/01/2026	195,000.00	5.000%	54,375.00	249,375.00
11/01/2026	-		49,500.00	49,500.00
05/01/2027	210,000.00	5.000%	49,500.00	259,500.00
11/01/2027	-		44,250.00	44,250.00
05/01/2028	220,000.00	5.000%	44,250.00	264,250.00
11/01/2028	-		38,750.00	38,750.00
05/01/2029	230,000.00	5.000%	38,750.00	268,750.00
11/01/2029	-		33,000.00	33,000.00
05/01/2030	240,000.00	5.000%	33,000.00	273,000.00
11/01/2030	-		27,000.00	27,000.00
05/01/2031	255,000.00	5.000%	27,000.00	282,000.00
11/01/2031	-		20,625.00	20,625.00
05/01/2032	265,000.00	5.000%	20,625.00	285,625.00
11/01/2032	-		14,000.00	14,000.00
05/01/2033	280,000.00	5.000%	14,000.00	294,000.00
11/01/2033	-		7,000.00	7,000.00
05/01/2034	280,000.00	5.000%	7,000.00	287,000.00
Total	\$2,875,000.00	<u> </u>	\$1,092,106.25	\$3,967,106.25

#### \*\*\*PRELIMINARY\*\*\*

#### Lee County "North" 2012 Series A Bond Issue - Refinanced 2001 Bonds

Lee County
9 years remaining

Neighborhoods	Parcel	Bond Designation	Debt Service Assessment	O & M Assessment	Total Assessment	Outstanding Principal after 2021-2022 tax payment
Teramo	115	Manor 2	\$2,942.13	\$ 1,053.55	\$ 3,995.68	\$20,040.56
Il Cuore Ct	115A	Manor A	4,222.16	1,053.55	5,275.71	28,759.62
Verona (Lots 1-5,31-34	ł) 117	Manor 3	3,021.66	1,053.55	4,075.21	20,582.27
Cortile (lots 1-5, 37-48)	) 118	Villa 1	1,391.54	1,053.55	2,445.09	9,478.60
Treviso (Lots 2 - 10)	120	Manor 1	2,862.61	1,053.55	3,916.16	19,498.92
Marcello	114	Estate 1	2,862.61	1,053.55	3,916.16	19,498.92
Marcello	114	Estate 1A	3,645.02	1,053.55	4,698.57	24,828.33
Amarone	124	Estate 1	2,862.61	1,053.55	3,916.16	19,498.92
Positano	116	Villa 1	1,391.54	1,053.55	2,445.09	9,478.60
Villalago	121	Villa 2	1,113.23	1,053.55	2,166.78	7,582.88
Terrazza	123	Villa 2	1,113.23	1,053.55	2,166.78	7,582.88
Serata	122A	Villa 2	1,113.23	1,053.55	2,166.78	7,582.88
Serata II	122A	Villa 2A	1,867.52	1,053.55	2,921.07	12,720.78
Brendisi	119	Coach 1	830.03	1,053.55	1,883.58	5,653.84
Calabria	122B	Coach 1	830.03	1,053.55	1,883.58	5,653.84
Porta Vecchio	113	Coach	795.17	1,053.55	1,848.72	5,416.37
Fiscal year 2020-2021	Assessments:	Manor 1	\$ 2,890.40	\$ 820.00	\$ 3,710.40	\$20,927.87
		Manor 2	2,970.69	820.00	3,790.69	21,509.21
		Manor 3	3,050.99	820.00	3,870.99	22,090.62
		Manor A	4,263.16	820.00	5,083.16	30,867.24
		Estate 1	2,890.40	820.00	3,710.40	20,927.87
		Estate 1A	3,680.40	820.00	4,500.40	26,647.82
		Villa 1	1,405.06	820.00	2,225.06	10,173.27
		Villa 2	1,124.04	820.00	1,944.04	8,138.61
		Villa 2A Coach 1	1,885.66 838.09	820.00 820.00	2,705.66	13,653.04
		Coach 1	838.09 802.89	820.00 820.00	1,658.09 1,622.89	6,068.16
		Cuacii	002.89	020.00	1,022.89	5,813.32

#### \*\*\*PRELIMINARY\*\*\*

#### Collier County "South" 2012 Series Bond Issue - REFINANCED 1999 Bonds

Collier County
9 years remaining

Phase I Neighborhoods	Parcel	Bond Designation	Debt Service Assessment	O & M Assessment	Total Assessment	Outstanding Principal after 2021-2022 tax payment
Benvenuto IL Corsini IL Trebbio Lots 1-14 Savona Medici Milan Villoresi Monterosso	100 108 101 102 107 105/106 103 104	Manor SF Manor SF Estate SF Estate SF Villa A Villa B Villa C Coach	\$ 2,357.15 2,357.15 2,357.15 2,357.15 939.42 939.42 939.42 939.42 704.57	\$ 1,053.55 1,053.55 1,053.55 1,053.55 1,053.55 1,053.55 1,053.55 1,053.55	\$ 3,410.70 3,410.70 3,410.70 3,410.70 1,992.97 1,992.97 1,992.97 1,758.12	\$ 15,470.54 15,470.54 15,470.54 15,470.54 6,165.65 6,165.65 6,165.65 4,624.27
Fiscal year 2020-2021 Assess	ments:	Manor SF Estate SF Villa A,B,C Coach	\$2,380.03 2,380.03 948.54 711.41	\$ 820.00 820.00 820.00 820.00	\$ 3,200.03 3,200.03 1,768.54 1,531.41	\$17,232.55 \$17,232.55 6,867.87 5,150.94

#### \*\*\*PRELIMINARY\*\*\*

#### Collier County "South" 2012 A-1 Series Bond Issue - REFINANCED 2001 Bonds

Collier County
9 years remaining

		Bond	Debt Service	O & M	Total	Outstanding Principal after 2021-2022
Phase II Neighborhoods	Parcel	Designation	Assessment	Assessment	Assessment	tax payment
Bello Lago	109	Manor SF B	\$ 2,781.03	\$ 1,053.55	\$ 3,834.58	\$ 18,252.60
Padova (Lots 28-35)	110	Manor SF C	2,317.53	1,053.55	3,371.08	15,210.54
Ravello	111	Manor SF B	2,781.03	1,053.55	3,834.58	18,252.60
Cortile (lots 6-18,26-36)	118A	Villa A	1,446.89	1,053.55	2,500.44	9,496.32
Cortile (lots 19-25)	118B	Manor SF A	2,472.02	1,053.55	3,525.57	16,224.49
Treviso (Lot 1)	120	Manor SF B	2,781.03	1,053.55	3,834.58	18,252.60
IL Trevvio Lots (15-22)	101A	Estate SF A	2,317.53	1,053.55	3,371.08	15,210.5 <del>4</del>
Padova Lots 1-27	110	Estate SF A	2,317.53	1,053.55	3,371.08	15,210.54
Verona (lots 6-30)	117	Estate SF B	2,935.54	1,053.55	3,989.09	19,266.69
Bellezza	112	Villa B	1,081.51	1,053.55	2,135.06	7,098.22
Porta Vecchio (Bldgs 13,14)	113	Coach	772.51	1,053.55	1,826.06	5,070.18
Fiscal year 2020-2021 Assessm	nents:	Manor SF A	\$ 2,496.02	\$ 820.00	\$ 3,316.02	\$ 18,072.39
•		Manor SF B	2,808.03	820.00	3,628.03	20,331.44
		Manor SF C	2,340.03	820.00	3,160.03	16,942.94
		Estate SF A	2,340.03	820.00	3,160.03	16,942.94
		Estate SF B	2,964.04	820.00	3,784.04	21,461.03
		Villa A	1,460.94	820.00	2,280.94	10,577.91
		Villa B	1,092.01	820.00	1,912.01	7,906.67
		Coach	780.01	820.00	1,600.01	5,647.62

#### \*\*\*PRELIMINARY\*\*\*

#### Collier County "South" 2013 Series Bond Issue (Phase III) - REFINANCED 2003 Bonds

Collier County 12 years remaining

Phase III Neighborhoods	Bo eighborhoods Parcel Desigr		Debt Service on Assessment			O & M sessment	Total Assessment		Outstanding Principal after 2021-2022 tax payment	
Lucarno	125	Villa C	\$	1,376.21	\$	1,053.55	\$	2,429.76	\$	11,338.91
Lucarno	126	Villa C		1,376.21	•	1,053.55	•	2,429.76	•	11,338.91
Felicita	127	SF - 90		2,752.41		1,053.55		3,805.96		22,677.82
Cellini	128	SF - 90		2,752.41		1,053.55		3,805.96		22,677.82
Celebrita	129	SF - 90		2,752.41		1,053.55		3,805.96		22,677.82
Buonasera	130	SF - 90		2,752.41		1,053.55		3,805.96		22,677.82
Cabreo	131	Villa C		1,376.21		1,053.55		2,429.76		11,338.91
Caminetto		SF - 90		2,752.41		1,053.55		3,805.96		22,677.82
Fiscal year 2020-2021 Assessm	ents:	SF - 90	\$	2,758.81	\$	820.00	\$	3,578.81	\$	24,058.62
		Villa C		1,379.40		820.00		2,199.40		12,029.31

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT



MEDITERRA NORTH CDD 2300 GLADES RD STE 410W BOCA RATON, FL 33431 ATTN DAPHNE GILLYARD

#### STATE OF WISCONSIN COUNTY OF BROWN:

Before the undersigned authority personally appeared said legal clerk, who on oath says that he or she is a Legal Assistant of the News-Press, a daily newspaper published at Fort Myers in Lee County, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of

#### PUBLIC NOTICE

In the Twentieth Judicial Circuit Court was published in said newspaper in the issues of:

#### 7/26/2021

Affiant further says that the said News-Press is a paper of general circulation daily in Lee, Charlotte, Collier, Glades and Hendry Counties and published at Fort Myers, in said Lee County, Florida, and that the said newspaper has heretofore been continuously published in said Lee County, Florida each day and has been entered as periodicals matter at the post office in Fort Myers, in said Lee County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has never paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and Subscribed before me this 26th day of July, 2021.

Notary Public State of Wisconsin County of Brown

My commission expires

Publication Cost: \$1,356.00 Ad No: GCI0692856 Customer No: 649875

PO#: PUBLIC NOTICE

NANCY HEYRMAN Notary Public State of Wisconsin

#### MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2021/2022 BUDGET; NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATIONS AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING

#### Upcoming Public Hearings, and Regular Meeting

The Board of Supervisors ("Board") for the Mediterra Community Development District ("District") will hold the following two

public hearings and a regular meeting:

DATE: August 18, 2021 TIME: 9:00 a.m.

LOCATION: The Sports Club at Mediterra (Bella Vita I Room)

15735 Corso Mediterra Circle Naples, Florida 34110

The first public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"). The second public hearing is being held pursuant to Chapters 190 and 197, Florida Statutes, to consider the imposition of operations and maintenance special assessments("0&M Assessments") upon the lands located within the District, to fund the Proposed Budget for Fiscal Year 2021/2022; to consider the adoption of an assessment roll; and, to provide for the levy, collection, and enforcement of assessments. At the conclusion of the hearings, the Board will, by resolution, adopt a budget and levy 0&M Assessments as finally approved by the Board. A Board meeting of the District will also be held where the Board may consider any other District business.

l	Land Use	Total # of Units / Acres	ERU Factor	Proposed Annual 0&M Assessment (including collection costs / early payment discounts)
١	Residential Unit	926	1	\$1,053.55
ı	Golf Club	168.53		\$1,053.55 - may be collected off-roll at the discretion of the District

#### **Description of Assessments**

The District imposes 0&M Assessments on benefitted property within the District for the purpose of funding the District's general administrative, operations, and maintenance budget. A geographic depiction of the property potentially subject to the proposed 0&M Assessments is identified in the map attached hereto. The table below shows the schedule of the proposed 0&M Assessments, which are subject to change at the hearing:

The proposed 0&M Assessments as stated include collection costs and/or early payment discounts, which Collier or Lee County ("County") may impose on assessments that are collected on the County tax bill. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for 0&M Assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4), Florida Statutes, is met. Note that the 0&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2021/2022.

For Fiscal Year 2021/2022, the District intends to have the County tax collector collect the assessments imposed on certain developed property, and will directly collect the assessments imposed on the remaining benefitted property by sending out a bill prior to, or during, November 2021. It is important to pay your assessment because failure to pay will cause a tax certificate to be issued against the property which may result in loss of title, or for direct billed assessments, may result in a foreclosure action, which also may result in a loss of title. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

#### **Additional Provisions**

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Budget, proposed assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, located at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561)571-0010 ("District Manager's Office"), during normal business hours, or on the District's website at https://mediterracdd.net/. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty days of publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Chuck Adams District Manager

Moderate Density
Mixed Use/Planned
Development

Combined Mediterra

Community Development District

Urban Residential
SubDistrict

Wed
CDD



PART OF THE USA TODAY NETWORK

Published Daily Naples, FL 34110

MEDITTERA SOUTH COMMUNITY 2300 GLADES RD STE 410W BOCA RATON, FL 33431 ATTN DAPHNE GILLYARD

Affidavit of Publication STATE OF WISCONSIN COUNTY OF BROWN

Before the undersigned they serve as the authority, personally appeared who on oath says that they serve as legal clerk of the Naples Daily News, a daily newspaper published at Naples, in Collier County, Florida; distributed in Collier and Lee counties of Florida; that the attached copy of the advertising was published in said newspaper on dates listed. Affiant further says that the said Naples Daily News is a newspaper published at Naples, in said Collier County, Florida, and that the said newspaper has heretofore been continuously published in said Collier County, Florida; distributed in Collier and Lee counties of Florida, each day and has been entered as second class mail matter at the post office in Naples, in said Collier County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement and affiant further says that he has neither paid nor promised any person, or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

7/26/2021

Subscribed and sworn to before on July 26th, 2021

PUBLICATION COST: \$1.040.26

AD NO: GCI0692812

My commission

CUSTOMER NO: MEDITTERA SOUTH COMMUNITY

PO#: PUBLIC NOTICE

NANCY HEYRMAN Notary Public State of Wisconsin

#### MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2021/2022 BUDGET: NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATIONS AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY COLLECTION AND ENFORCEMENT OF THE SAME: AND NOTICE OF REGULAR ROARD OF SUPERVISORS! MEETING

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l	Golf Club	168.53	1	\$1,053.55 - may be collected off-roll at the discretion of the District

The proposed O&M Assessments as stated include collection costs and/or early payment discounts, which Collier or Lee County ("County") may impose on assessments that are collected on the County tax bill. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for O&M Assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4), Florida Statutes, is met. Note that the O&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2021/2022

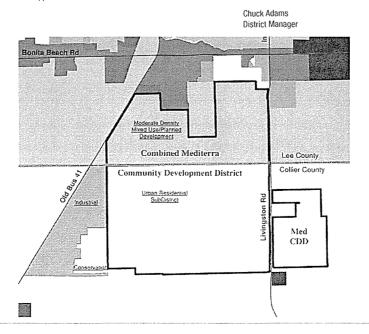
For Fiscal Year 2021/2022, the District intends to have the County tax collector collect the assessments imposed on certain developed property, and will directly collect the assessments imposed on the remaining benefitted property by sending out a bill prior to, or during, November 2021. It is important to pay your assessment because failure to pay will cause a tax certificate to be issued against the property which may result in loss of title, or for direct billed assessments, may result in a foreclosure action, which also may result in a loss of title. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

#### **Additional Provisions**

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Budget, proposed assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, located at 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561)571-0010 ("District Manager's Office"), during normal business hours, or on the District's website at https://mediterracdd.net/. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty days of publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.



ND-GCI0692812-01

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- Classifieds Phone: 239.263.4700
  Classifieds Email: classified@naplesnews.com
  Hours: Monday Friday 8:30am 5:30pm

All despited not are subject to the applicable resource, copies of which are available from our After stang Dept. All who are subject to approve before available for the present the digit to differ on the problem of the light to differ any position of the light to any force approach to the first day of publication. The Naples Delty Heavy shall not be light to any force approach to the count from the area to be exceeded of the after the country and the light to any force any position of the different force.



Domestic Pets

BOSTON TERRIER Jeff, Maley females , \$52000., 8 wks, Black and white , Intelli-gent Mother AKC. Sire ACA (239)273-9972

English Bulldags- adults, 1 male, 1 female, \$1,000 or \$500/ea, 239-265-7777.



A NEW ENGLAND Collector wants to buy all types of fine antiques. Before you sell, please call for 2nd opinion, you may be pleasantly surprised. 802-236-5669

odern art, Picasso, Warhol, old masters, Chinese antiques, jade, bronze, etc. (561) 801-0222

#### Cemetery Lots

l plot at Naples Memorial Gardens: Field of Honor Section- last plot left! 53,500. 239-253-5748



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DIAMONDS 5 CI Gushion ACT Canny, Carmpy, June 4 CI Canny, Carmpy, June 4 Cler. Roles, 239-260-3632 Tangs, Gold overla "Ings, Gold overla" "10, Cz -0 "1, 737-8 

Furniture Household BAR STOOLS - (4) dark wood, svivel, \$500 Call 239-784-4917

Mediterranean 9 draw dresser, mirror 8 night table, all \$350... TV Armoire wistorage; \$250 wimatching attachable,



#### Medical Equipment

Hoveround, Merit, Pride Mobility chairs & scooters. \$200-\$800. Marco Island Call: 239-235-156\$

Miscellaneous

Public Notices Public Notices MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

Upcoming Public Hearings, and Regular Meeting The Board of Supervisors (\*Board\*) for the Mesterna Community Development District () will not the full wing two public

## Homes c

## Adult Communities

EQUAL HOUSING OPFORTURITY OF COMPORTURITY Equal Housing Opportunity All real estate advertising in this newspaper is subject to the Federal Fair Housing Act utilized to advertise any preference, limitation or discrimination based on race, color, religion, sex, national origin, handicap or familial status or an impreference, limitation or discrimination or discrimination or discrimination. This private will as restled in Aston Gardens at Pelican Aston Gardens at Pelican College Control of the College Colle discrimination.

This newspaper will not knowingly accept any advertising for real estate which is in violation of the law. Our readers are hereby informed that all dwellings advertised in this newspaper are available on an equal opportunity basis.



VERMONT HISTORIC Property Contact 802-236-5669 clarendonspringshotel.com

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BY OWNER Naples/\$450,000, 2 BR, 2 BA, den, pool, Village Walk, roof 2018 (239)287-0606 OPEN HSE 7/24 & 25, 1-4pm

NAPLES - Duplexs For Sale Owner Financing! Dan: 239-250-7714

#### Rentals Beach Rentals 💯

Marco Island - Turn-Key spa-cious beach front, 28N/28A, island views, for lease. No Pets. No Smoking Call 440-871-152 3

Avalon at Pelican Bay. Quiet upstairs end unit. 2br 4 deribed, vaulted cielings, 1 car gar, updated, \$2,350/mo annually, 949-584-5366

Naples, \$3500. 3 bdrm, 2.5 ba, The Preserve at The Shores Condo 1406 sq ft, mandatory background check, Jan-Apr 2022, text (201)310-2927

#### Mobile Homes

HOLIDAY MANOR - 55+. Mobile home w/florida room. No pets. Call: 239-821-6284

#### Vacation Rentals

Naples Lake View 2 bed 2 bath Jan and Feb available \$4000 a month plus cleaning , (610)751-1316

(610)751-1316

Old Naples first floor
1 bedroom condo, Beautifully
thoughed, cortage-like first
floor highed, cortage-like first
flo

#### Wanted to Rent

LOOKING TO RENT room in someone home w/privileges. I can offer xtra healthcare for yourself or spouse. Bonita/ Na-ples area. Linda 239-272-6740

WANYED: modern 1br apt, 1st flr, dac. Little dog, 2 adults. Naples, Bonita Springs or sur-rounding area. Private owner or Apartment Community. Good tennants. 239-206-7379



Brand New Royal Harbor 80ft Boat Dock rental! 1605 Chesapeake Ave, Best fit for 2 boats, up to 40 ft ea. Seadoo & jet ski, kayak, paddle board, lift, electric & plumbing incl'd. 239-821-4042



#### 💙 Autos Wanted 🤲

AA+ TOP DOLLAR PAID! for Classics Cars, Muscle Cars, & Sports Cars. (239)221-3000

Public Notices Public Notices Public Notices

#### LELY COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC MEETINGS AND PUBLIC HEARINGS TO RECEIVE PUBLIC COMMENT ON AND CONSIDER THE ADOPTION OF THE FISCAL YEAR 2022 PROPOSED FINAL BUDGET, TO CONSIDER THE MIPOSITION OF RON-AD VALOREM SPECIAL ASSESSMENTS, ADDITION OF A FINAL NON-AD VALOREM SPECIAL ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME, AND NOTICE OF REGULAR BOARD OF SUPPRIVISORS MEETING.

15., 26., 26. TO PURE THE CAN PUBLIC HEARINGS OF THE BOARD OF SUPERVISORS ON THE SECOND MEETING, AND PUBLIC HEARINGS OF THE BOARD OF SUPERVISORS ON WEDGEN OF THE SECOND O

P.M. AT THE LELY COD MAINTENANCE BUILDING, 6815 WILDFLOWER WAY, NAPLES, F. 3413. The District is set to hear and consider any comments or objections for the owner of the propertyles to be assessed or any other persons interested theren, to consider and to determine, fley, and impose non-advancem proceed assessments upon the hards located with in the District, it geographic depliction of the propertyles of the non-advancement of the non-advancement proceed for the levy, collection and enforcement of the non-advancement of th

Proposed FY 2022 Maintenance Budget							
Adapted 2021 Budget Proposed 2022 Budget Increase from 2021 vs. 2022							
	\$2,502,357	\$2,563,782	\$61,425				
ERU	3,139.72	3,139.72	c				
Assessment/ERU/Unit	\$797.00	\$616.56	\$19.56				

Existing the Residential Unit | 3 viz / 0.0 | 3 si 6 a 3 si 16 a 3

# 16

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# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

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#### Mediterra Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431 Phone: (561) 571-0010 • Fax: (561) 571-0013 • Toll-free: (877) 276-0889

#### THIS IS NOT A BILL - DO NOT PAY

July 29, 2021

VIA FIRST CLASS MAIL

XXX XXX XXX [PARCEL ID]

RE: Mediterra Community Development District

Fiscal Year 2021/2022 Budget and O&M Assessments

Dear Property Owner:

Pursuant to Chapters 190, and 197, Florida Statutes, the Mediterra Community Development District ("District") will be holding two public hearings and a Board of Supervisors' ("Board") meeting for the purpose of adopting the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022") and levying operations and maintenance assessments ("O&M Assessments") to fund the Proposed Budget for Fiscal Year 2021/2022, on August 18, 2021, at 9:00 a.m., at The Sports Club at Mediterra (Bella Vita I Room), 15735 Corso Mediterra Circle, Naples, Florida 34110. The District is a special purpose unit of local government established under Chapter 190, Florida Statutes, for the purposes of providing infrastructure and services to your community. The proposed O&M Assessment information for your property is set forth in Exhibit A.

The public hearings and meeting are open to the public and will be conducted in accordance with Florida law. A copy of the Proposed Budget and assessment roll, and the agenda, for the hearings and meeting may be obtained by contacting Wrathell, Hunt and Associates, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (561)571-0010 ("District Manager's Office"), during normal business hours, or on the District's website at <a href="https://mediterracdd.net/">https://mediterracdd.net/</a>. The public hearings and meeting may be continued to a date, time, and place to be specified on the record. There may be occasions when staff or board members may participate by speaker telephone. Any person requiring special accommodations because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear and comment at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty (20) days of issuance of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you have any questions, please do not hesitate to contact the District Manager's Office.

Sincerely,

Chesley "Chuck" E. Adams, Jr.

District Manager

#### **EXHIBIT A**

#### Summary of O&M Assessments

- 1. **Proposed Budget / Total Revenue.** For all O&M Assessments levied to fund the Proposed Budget for Fiscal Year 2021/2022, the District expects to collect no more than \$1,153,139 in gross revenue.
- 2. Unit of Measurement. The O&M Assessments are allocated on a per acre basis for undeveloped property and on an Equivalent Residential Unit ("ERU") basis for platted lots. Your property is classified as 1 platted lot(s) with 1 ERU(s).

#### 3. Schedule of O&M Assessments:

Land Use	Total # of Units / Acres	ERU Factor	Proposed Annual O&M Assessment (including collection costs / early payment discounts)
Residential Unit	926	1	\$1,053.55
Golf Club	168.53	1	\$1,053.55

Note that the O&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2021/2022. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4) is met.

4. Proposed O&M Assessments for Your Property:

Current Annual O&M Assessment	Proposed Annual O&M Assessment	Change in
(October 1, 2020 – September 30,	(October 1, 2021 – September 30,	Annual Dollar
2021)	2022)	Amount
\$820.00	\$1,053.55	\$233.55

5. Collection. By operation of law, the District's assessments each year constitute a lien against benefitted property located within the District just as do each year's property taxes. For Fiscal Year 2021/2022, the District intends to have the County Tax Collector collect the assessments imposed on certain developed property, and will directly collect the assessments imposed on the remaining benefitted property by sending out a bill prior to, or during, November 2021. For delinquent assessments that were initially directly billed by the District, the District may initiate a foreclosure action or may place the delinquent assessments on the next year's county tax bill.

IT IS IMPORTANT TO PAY YOUR ASSESSMENT BECAUSE FAILURE TO PAY WILL CAUSE A TAX CERTIFICATE TO BE ISSUED AGAINST THE PROPERTY WHICH MAY RESULT IN LOSS OF TITLE, OR FOR DIRECT BILLED ASSESSMENTS, MAY RESULT IN A FORECLOSURE ACTION, WHICH ALSO MAY RESULT IN A LOSS OF TITLE. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

#### Dear Mediterra CDD Member:

Today, you received a Mediterra Community Development District ("CDD") notice of proposed budget and annual assessment for fiscal year 2021-2022 ("Notice").

The Notice is required each year by Florida Statute when there is going to be an increase. It alerts you to what the CDD proposes to assess you as a property owner to fund operations for the coming year. It sets out your rights to be heard during the public process we follow to adopt the budget for the coming fiscal year's activities. The exhibit attached to the Notice is designed to fully explain how your CDD calculated the assessment to meet the proposed budget.

The other part of your annual assessment, to pay down the bonds (principal and interest) issued to create the infrastructure of our storm water management system, is fixed and predetermined and is not part of the Board's current Notice. Both assessments are combined and will appear on your annual real property tax bill issued by the county in which your Mediterra home is located. (If you wish to pre-pay the bond amount on your property, please contact the CDD Manager's office at (561) 571-0010) They will provide you with the amount and more information. To help you with what the numbers mean, on behalf of the Board of Supervisors, I write to summarize the CDD's accomplishments this fiscal year and items that impact next year's budget.

#### Ponds and Stormwater Infrastructure

The water quality and clarity in the ponds and reduced debris in the piping infrastructure is the result of our capital investment in aeration equipment and the inspection and cleaning protocols we implemented over the last several years. All ponds had good amounts of dissolved oxygen and nitrogen levels. As we reported last year, this year we continued to emphasize remediation of two ponds with the highest sediment/quality issues.

The CDD is responsible for 344 inspectable structures within the community. Of these, 148 showed an accumulation of sand and other debris in excess of the Board's 25% occlusion threshold triggering a cleaning mandate by our vendor. Since this is only the third year of the 25% policy, it remains to be seen what the year over year budget impact will be, although we are optimistic it will make planning easier and reduce the erratic expenses experienced historically. We do already know that it is having a positive effect on water quality, and as our experience grows, we will make any necessary adjustments in the threshold level.

We also undertook a major repair to one outfall pipe that had failed and would have catastrophically impacted one neighborhood in the event of a hurricane or other sustained rain event. Since this was not a budgeted item, we exhausted much of our reserves to make the needed replacement of pipe and replenish the landscaping effected by the pipe failure and the construction work to replace it.

#### Cane Toads

Our cane toad program has been a hugely popular and successful program. We removed 3200 adults and thousands of tadpoles. It is now a regular budget program, and will continue each year during the breeding seasons and warmer months.

#### Audit

Our outside accountants conducted its first statutory audit of the CDD's finances since the merger was accomplished. We received a "clean" audit letter, meeting or exceeding all of the statutory requirements for state agencies such as the CDD.

#### Wildfire Management

This year we will be reinitiating this program which we first introduced and completed 4 years ago. We have already secured proposals and because of our initial efforts the reimplementation costs are not as substantial, though they still remain significant. These costs are programmed into this budget.

#### The Assessment

We are required by law to maintain adequate reserves to replace capital items (pipes and outfall structures); we are not for landscaping, lake bank erosion and the like. We typically use undesignated reserves (a rainy day fund if you will), to fund projects that were unanticipated at budget preparation time (cane toad remediation), or unusual planned expenses (merger, wildfire reduction). To accomplish this mission, the Board determined that we should replenish our undesignated reserves to historic levels which has proven to be a prudent level.

Your Board has proposed a modest operations/maintenance assessment increase of \$233.55 per home.

Finally, I want to thank all of my Supervisor colleagues: Ken Tarr, Mary Wheeler, John Henry (back for a second tour of duty) and our newest member, Vicki Gartland and the District Staff for their tireless work to benefit our community.

Please feel free to contact any of the Supervisors on your Board, or our District Manager regarding any matter of interest within the CDD's purview.

Sincerely,

Robert E. Greenberg Chair, Mediterra Community Development District

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

#### **RESOLUTION 2021-12**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2021/2022; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mediterra Community Development District ("District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Collier and Lee Counties, Florida ("Counties"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("Board") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("Adopted Budget") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("Fiscal Year 2021/2022"), attached hereto as Exhibit "A;" and

**WHEREAS,** the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS,** the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS,** Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS,** the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2021/2022; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("Uniform Method"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraisers and Tax Collectors of the Counties for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll ("Assessment Roll") attached to this Resolution as Exhibit "B," and to certify the portion of the Assessment Roll related to certain developed property ("Tax Roll Property") to the County Tax Collectors pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property ("Direct Collect Property"), all as set forth in Exhibit "B;" and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collectors by this Resolution, as the Property Appraisers update the property rolls for the Counties, for such time as authorized by Florida law.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEDITERRA COMMUNITY DEVELOPMENT DISTRICT:

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits "A" and "B,"** and is hereby found to be fair and reasonable.

**SECTION 2. Assessment Imposition.** Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

# **SECTION 3.** Collection and Enforcement; Penalties; Interest.

A. Tax Roll Assessments. The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibits "A" and "B."

- B. Direct Bill Assessments. The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in Exhibits "A" and "B." Assessments directly collected by the District are due in full on December 1, 2021; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than October 25, 2021 and 50% due no later than April 25, 2022. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment including any remaining partial, deferred payments for Fiscal Year 2021/2022, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, Florida Statutes, or other applicable law to collect and enforce the whole assessment, as set forth herein.
- C. **Future Collection Methods.** The decision to collect special assessments by any particular method e.g., on the tax roll or by direct bill does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.
- **SECTION 4.** Assessment Roll. The Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified for collection. That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collectors and shall be collected by the County Tax Collectors in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.
- **SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.
- **SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

# **PASSED AND ADOPTED** this 18<sup>th</sup> day of August, 2021.

ATTEST:		MEDITERRA COMMUNITY DEVELOPMENT DISTRICT
 Secretary/A	 ssistant Secretary	Ву:
,,	•	Its:
Exhibit A:	Budget	
Exhibit B:	Assessment Roll (Uniform Method) Assessment Roll (Direct Collect)	

# Exhibit A: Budget

# Exhibit B: Assessment Roll

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

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# MEDITERRA

# COMMUNITY DEVELOPMENT DISTRICT

# OFFICE OF THE DISTRICT MANAGER

9220 Bonita Beach Road, Suite #214 Bonita Springs, FL 34135

# **MEMORANDUM**

Date: August 18, 2021

To: Mediterra Board of Supervisors

From: Shane Willis – Operations Manager

Cleo Adams – Assistant District Manager

Subject: Quality Assurance Audit – Lake Maintenance

Cc: File

Management recently conducted the annual on-site audit to review District owned Lakes within Mediterra. The audit was conducted on June 18<sup>th</sup> and June 24<sup>th</sup>.

Included in this report are the following:

- Evaluation Sheets for each Lake
- Pictures of each Lake
- Map of each Lake (previously provided)

There are (74) District owned Lakes & (2) RCS owned Lakes within Mediterra, totaling 203.60 acres.

There is an Evaluation Sheet for each lake included - Please note the below observations, which may/may not require Board discussion and action for resolution:

- <u>Interconnecting Pipe Cleaning:</u> The following lakes interconnecting pipes were identified during the 2021 inspections and were cleaned in April: Lakes 1,3-5,8,8A,15,17,20,21,30,32,33,36,38,39,55 61,68,72,75,76.
- Interconnecting Pipe Cleaning: For comparison purposes 2020 included: Lakes 1 3, 5 7, 9 15, 17, 19, 23 27/28, 30 33, 35 39, 42, 43, 46, 47, 49, 50, 52 56, 60, 62, 66S, 70, 71, 73 76, All 5 Outfall Structures were also inspected and found to be clean with no signs of structural issues.
- <u>Aeration System:</u> The following lakes were identified during the 2021 inspections as not working properly: Staff has reported these concerns to Solitude Lake Management to have addressed immediately: Lakes 1,6,7,11,12b,17,19,36-37,50-51,54,61,73,74, & 75.
- Littoral Planting: The following lakes have been identified for potential plantings: Lake 4 & 47.

#### **MEDITERRA**

# COMMUNITY DEVELOPMENT DISTRICT

#### OFFICE OF THE DISTRICT MANAGER

9220 Bonita Beach Road, Suite #214 Bonita Springs, FL 34135

- <u>Canna Trimming:</u> The following locations will be trimmed between Thanksgiving & Christmas if necessary: Lakes 1, 2, 4, 5, 7, 10 thru 13, 15, 17, 18, 20, 22, 23, 27/28, 29, 32, 34, 35, 38, 40, 43, 47, 49, 55, 56, 59 and 60.
- Bank Remediation: The following have been identified for yearly bank remediation projects:
  - <u>Lake 35:</u> Located on the golf course side of the lake an area of approximately 150 linear feet of
    erosion has occurred. Rip/Rap installation to be completed under the 2021/22 budget year.
  - <u>Lake 13:</u> Located on the golf course side of the lake adjacent to North Hole #18 at the green to be completed under the 2021/22 budget year.
  - Lake 47: Two wash out areas adjacent to the golf course.
  - o <u>Lake 32</u>: Erosion observed adjacent to 14826 & 14830 Bellezza Lane.

<u>Action Required</u>: Bank remediation for Lakes 35 and 13 will be scheduled in the Spring of 2022, following Easter. Staff has contacted the Golf Course Superintendent regarding the two minor washout areas adjacent to the golf course on Lake 47. Proposals will be secured and the homeowners notified surrounding the required the washout areas in the rear of their lots.

During the time of this inspection Management observed wildlife that included Florida Mottled Ducks, Cormorant, Anhinga, Turtles, Bass, Bream, Mosquito Fish, Otters, Blue, Grey and White Herons, Egrets, Squirrels and a Florida Brown Bear & her cub. Cane Tadpoles were observed on Lake 15.

<u>Action Required</u>: Upon observations of the Cane Tadpoles, Staff contacted Pesky Varmints and provided them with this information.

Management observed that the majority of the lakes had very minimal issues of concern with bank weeds, Torpedo Grasses and Algae. The following lakes were identified as being Out of Compliance: Lakes 24,39,41-42,64 and 66S; which were due to Torpedo Grasses, Bank weeds and required vine removals from the littorals.

Additionally, it is the recommendation of Management that the CDD continues with their yearly program to install Littoral Shelf plants to ensure Lake Bank stabilization, which will help minimize Lake Bank erosion.

In conclusion, it is determined that the district's lakes are healthy ecosystems that are home to a wide variety of wildlife and with the proper maintenance will remain so for the foreseeable future.

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

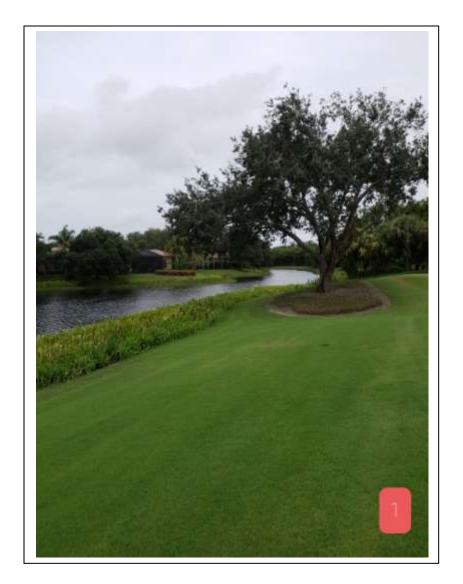
**5B** 

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

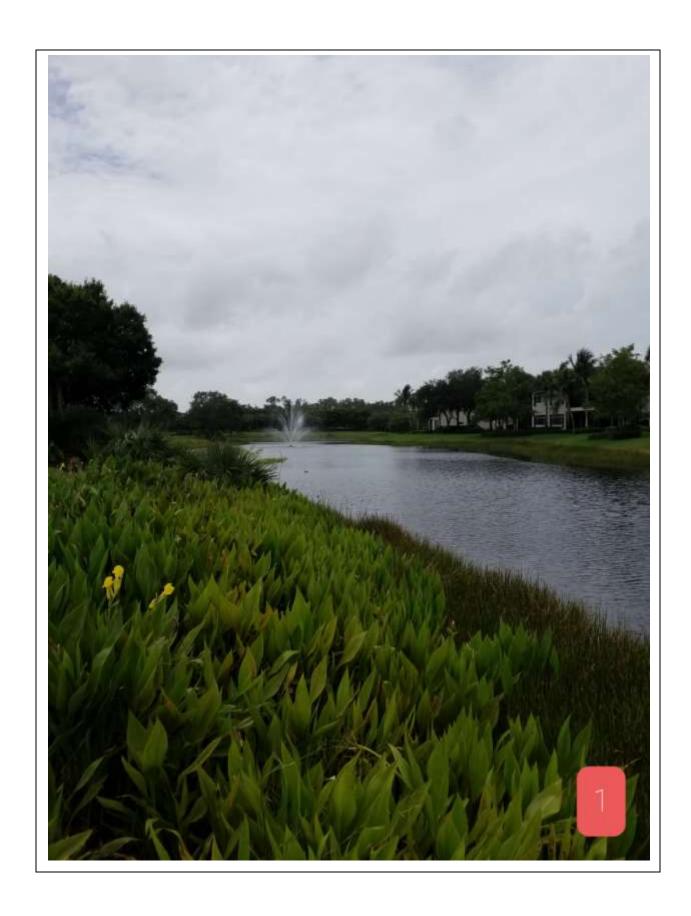
Lake ID #: Lake - 1 (Golf course irrigation lake)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	24 head aeration system
Is it operating/properly?	X	Several heads are not working Fountain off
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	





Lake 1

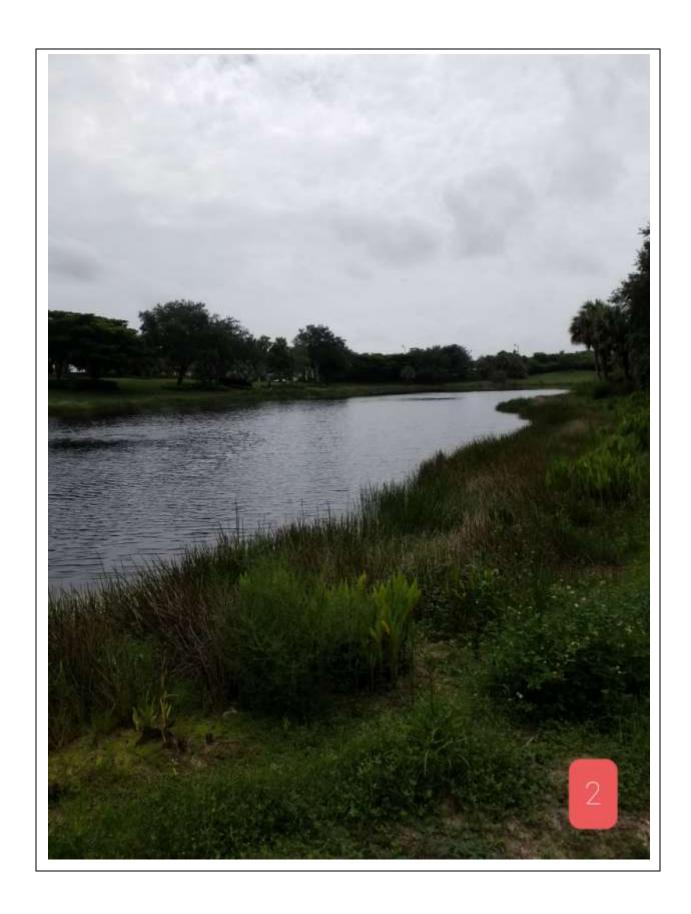


Lake 1

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021
Lake ID #:	Lake - 2

Audit Check	Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety				
Health/Salety	Is the lake surface absent any oil, grease or gas sheen?	X		Pond Scum present
	Birds and or Fish observed?		X	
	Does the over all lake body appear healthy?	X		
Structural Int	egrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Four	ntains			
iciucion/i ou	Is there a CDD or Club owned Aerator/Fountain present?	X		Aeration - 2 head system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



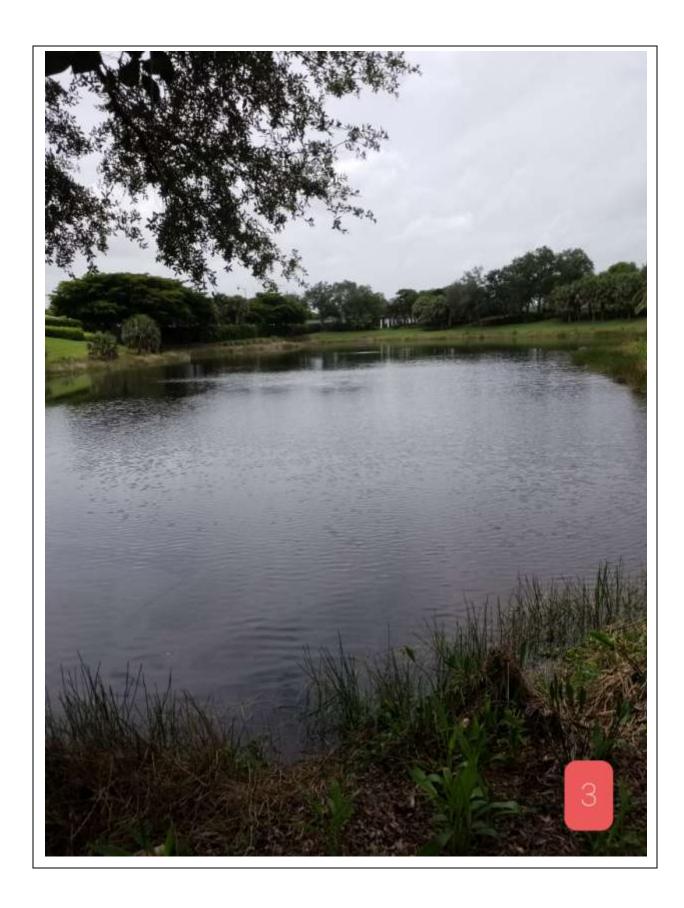
Lake 2

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

Lake ID #: Lake - 3 (Irrigation Fill Lake) (Savona)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	4 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

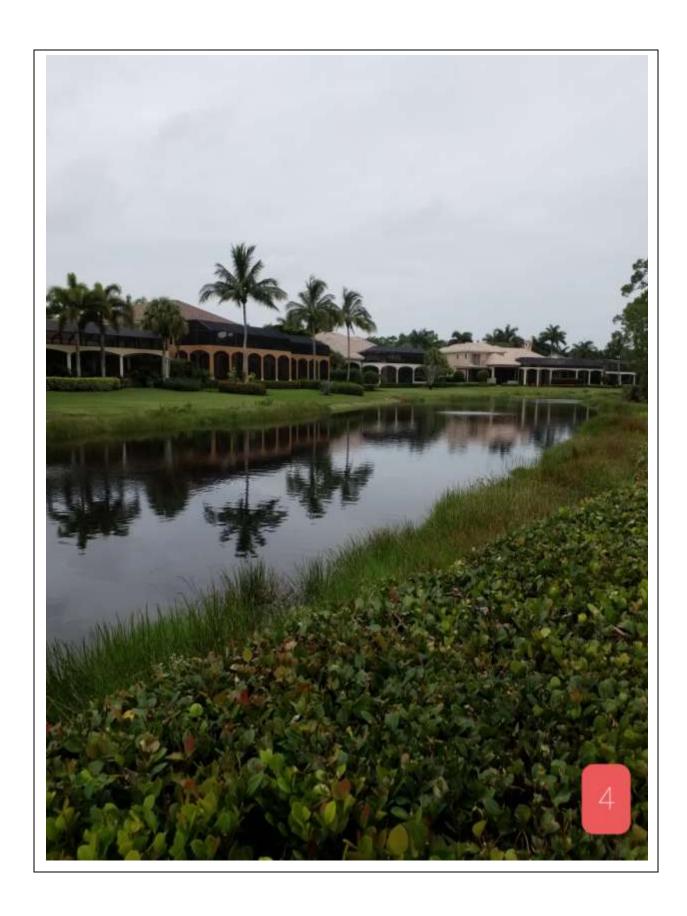


Lake 3

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021
Lake ID #:	Lake - 4

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	Lake bank adjacent to Resident's side, void of littorals
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	3 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



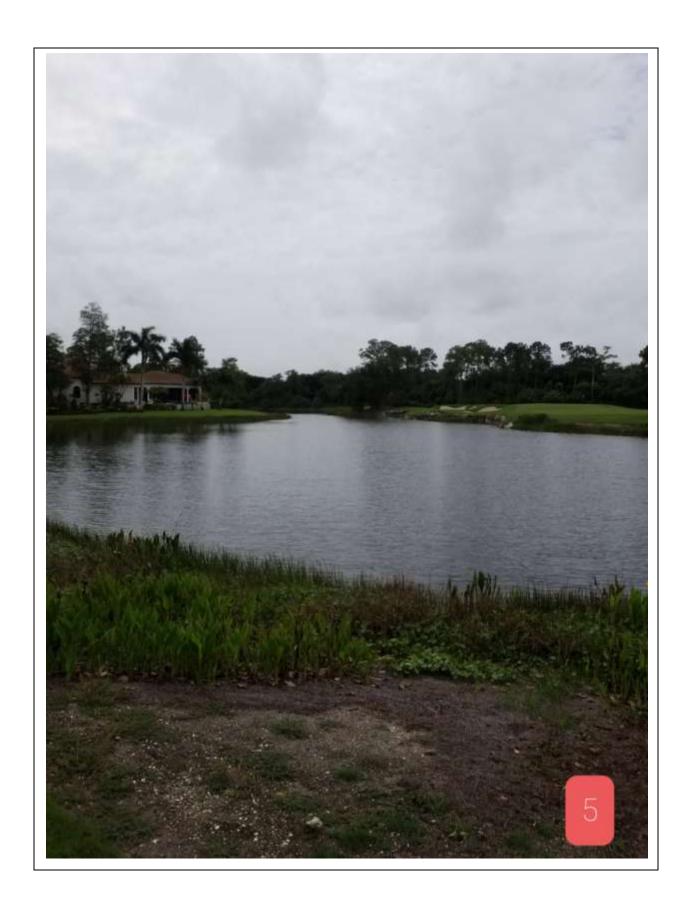
Lake 4

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake 5

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** YES Additional Comments/Information NO Invasive/undesirable plant control meet contract specifications? Pennywort, vines in the littorals X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 4 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?

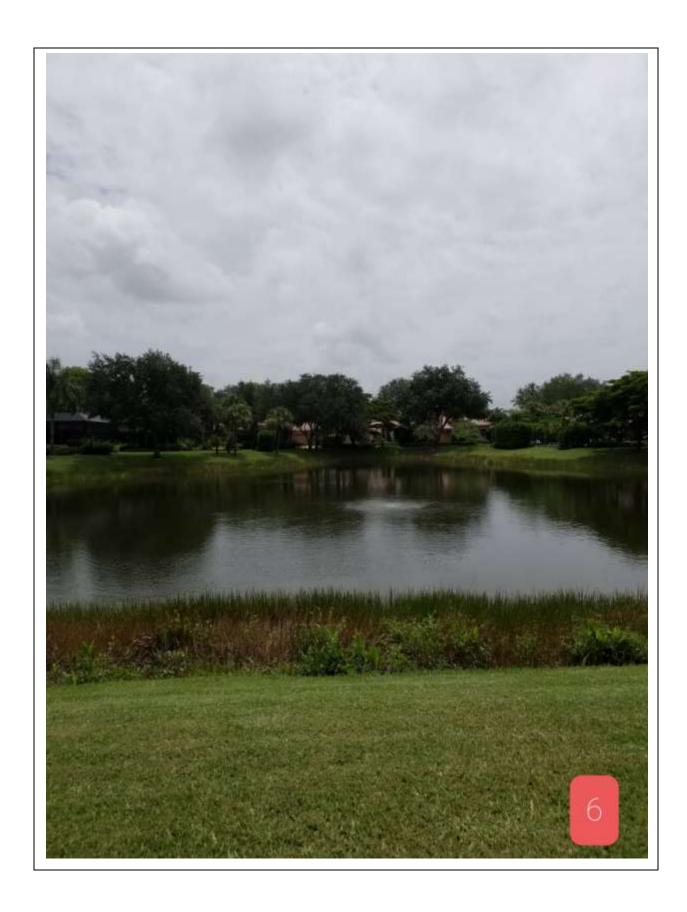


Lake 5

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 6 (Villoresi)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	Vines in littorals
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
TY141. (C)- C. 4		
Health/Safety:  Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Grey Heron
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	2 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



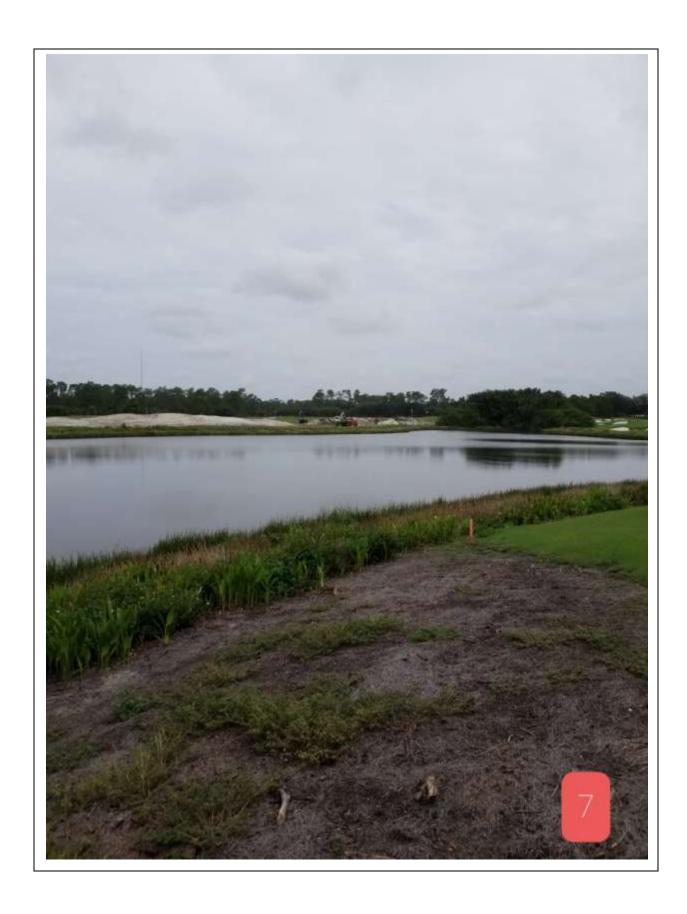
Lake 6

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

Lake ID #: Lake - 7 (RCS Irrigation Holding Pond)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	Water is murky
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	RCS owned aeration - 4 head system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?		
Do pumps and motors sound like they are operating properly?		
Are electrical and/or mechanical boxes/enclosures in good condition?		
Are the boxes/enclosures secured properly?		
Do the boxes/enclosures appear to be securing contents from elements?		
Is timer/photo cell operating properly?	N/A	



Lake 7

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake - 8

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** YES Additional Comments/Information NO Invasive/undesirable plant control meet contract specifications? Minor Weeds X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Mosquito Fish & Bream Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?

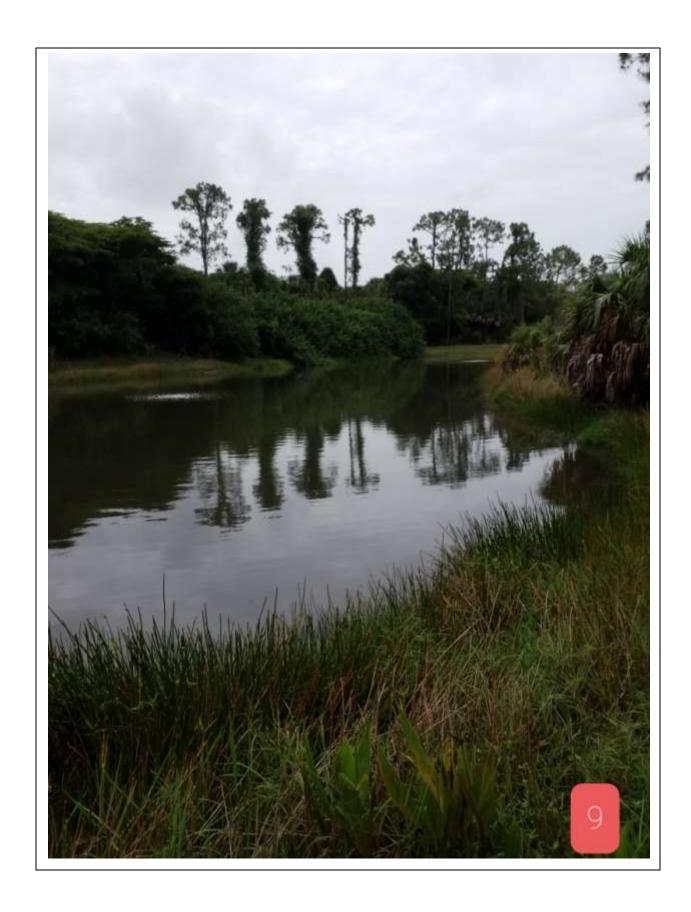


Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 9

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank weeds, vines in the littorals & Pennywort present Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly? Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



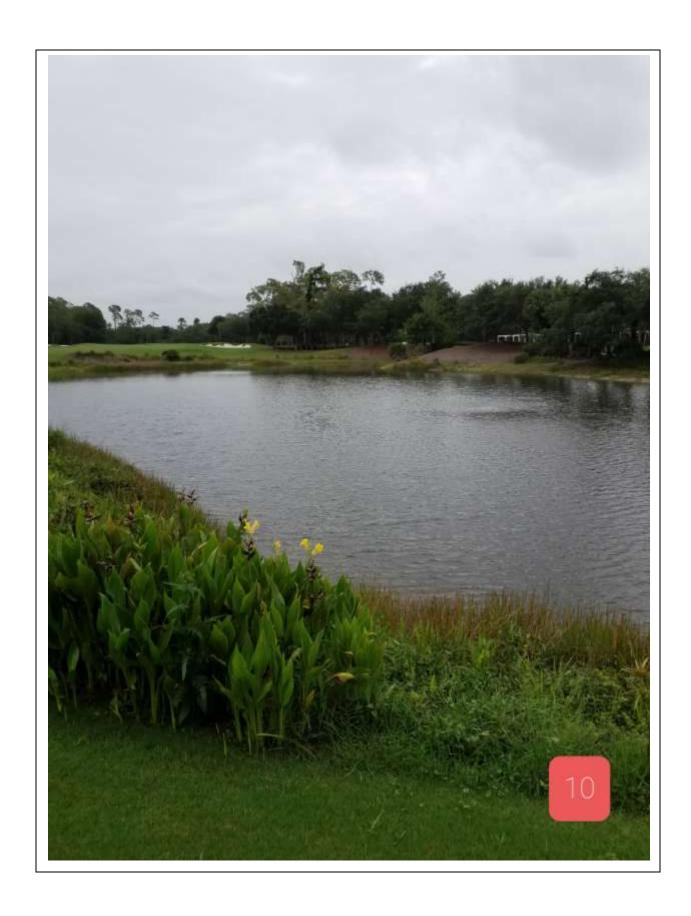
Lake 9

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake - 10

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank weeds, vines in the littorals & Torpedo Grass Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Banks rocky suggest not to plant Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X White Heron Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



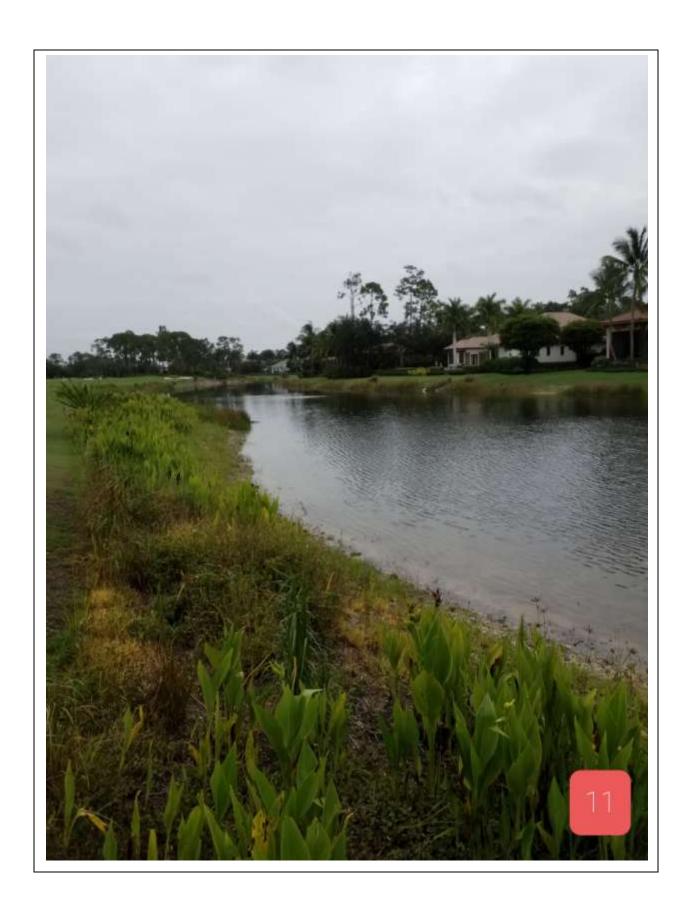
Lake 10

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake - 11

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Bank weeds Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X White Heron, Mosquito Fish Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 9 head aeration system Is it operating/properly? Not all of the aeration heads were working Are hoses or cords properly secured or screened?  $\mathbf{X}$ Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



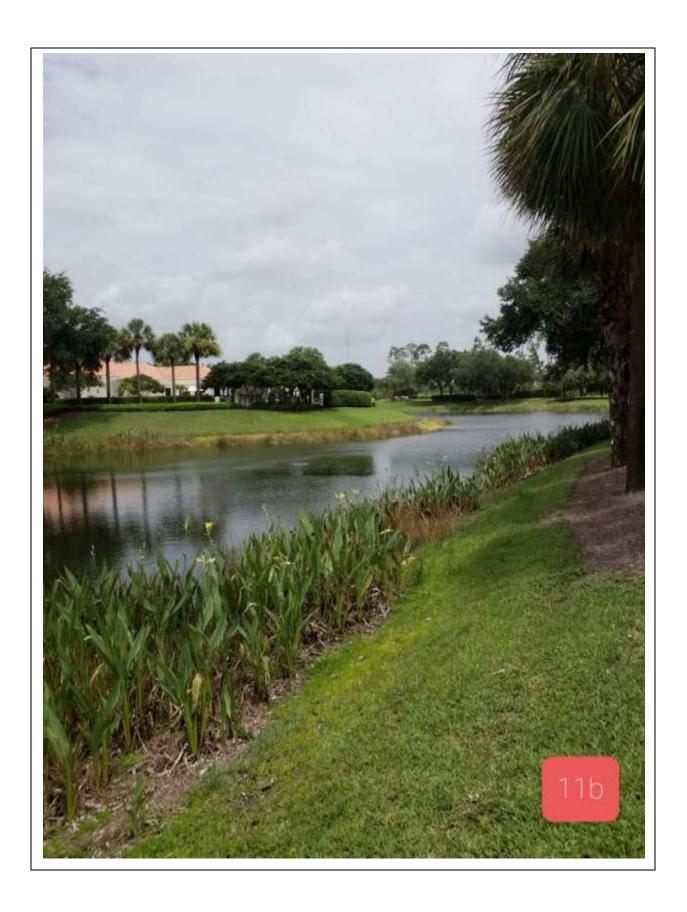
Lake 11

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

Lake ID #: Lake 11-B (@ The Club)

<b>Audit Check Po</b>	pints			All Audit Check Points	answered "No" require Ad	ditional Comments/Info	rmation
<b>Vegetation Contr</b>	ol:	YES NO			Additional Comments/Info	rmation	
In	avasive/undesirable plant control meet contract specifications?	X	Pennywort				
D	oes beneficial plant population meet regulatory requirements?	X					
A	re existing beneficial plants healthy?	X					
Is	the lake absent any trash?	X					
Health/Safety:							
	the lake surface absent any oil, grease or gas sheen?	X					
Ві	irds and or Fish observed?	X					
D	oes the over all lake body appear healthy?	X					
Structural Integri	:4						
	the lake/lake bank absent significant washouts?	X					
Is	the lawn/lake transition area absent "drop offs" greater than 8"?	X					
A	re structures in sound and appropriate life cycle condition?	X					
Aeration/Fountai							
	there a CDD or Club owned Aerator/Fountain present?	X	2 head aeration	n system			
Is	it operating/properly?	X					
A	re hoses or cords properly secured or screened?	X					
D	to pumps and motors sound like they are operating properly?	X					
A	re electrical and/or mechanical boxes/enclosures in good condition?	X					
A	re the boxes/enclosures secured properly?	X					
D	to the boxes/enclosures appear to be securing contents from elements?	X					
Is	timer/photo cell operating properly?	N/A					

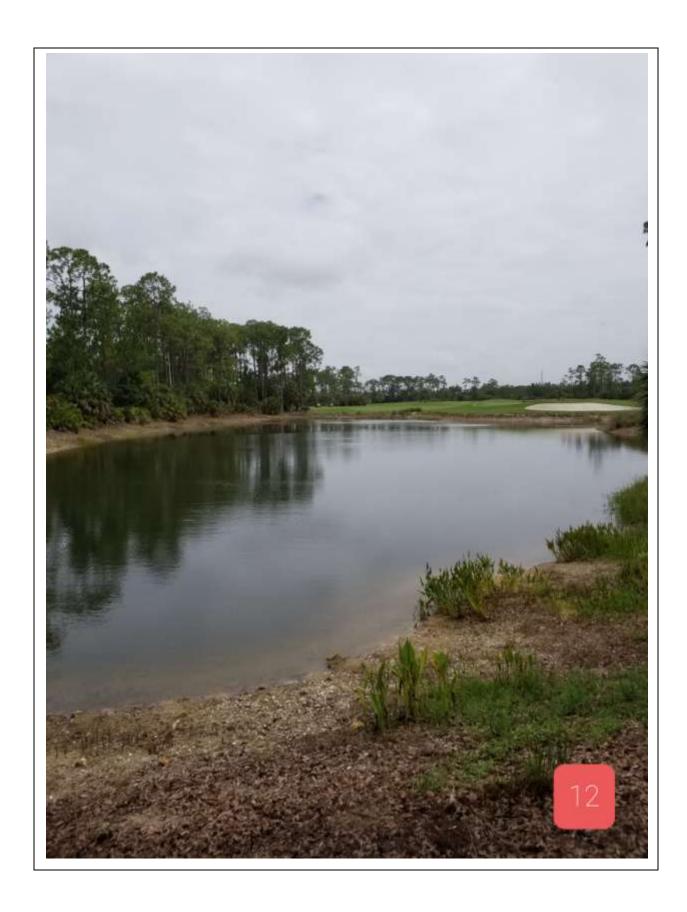


Lake 11b

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 12 (at the Club)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Various species of fish
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	2 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



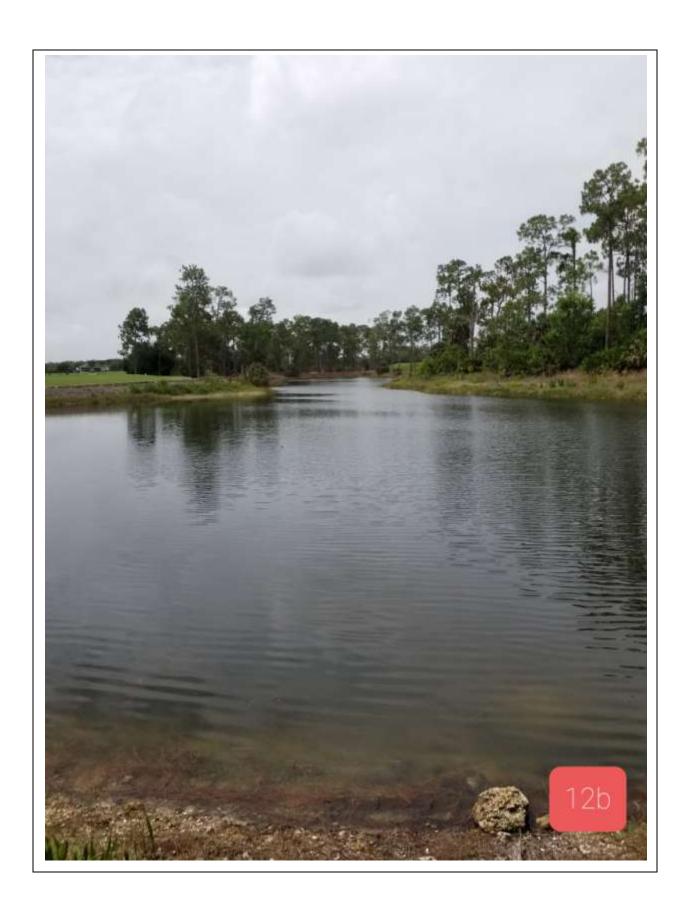
Lake 12

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 12B

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Bank weeds Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Various species of fish Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 2 head aeration system Is it operating/properly? Not working during audit Are hoses or cords properly secured or screened?  $\mathbf{X}$ Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



Lake 12b

Quality Assurance Audit Evaluation Sheet Lakes

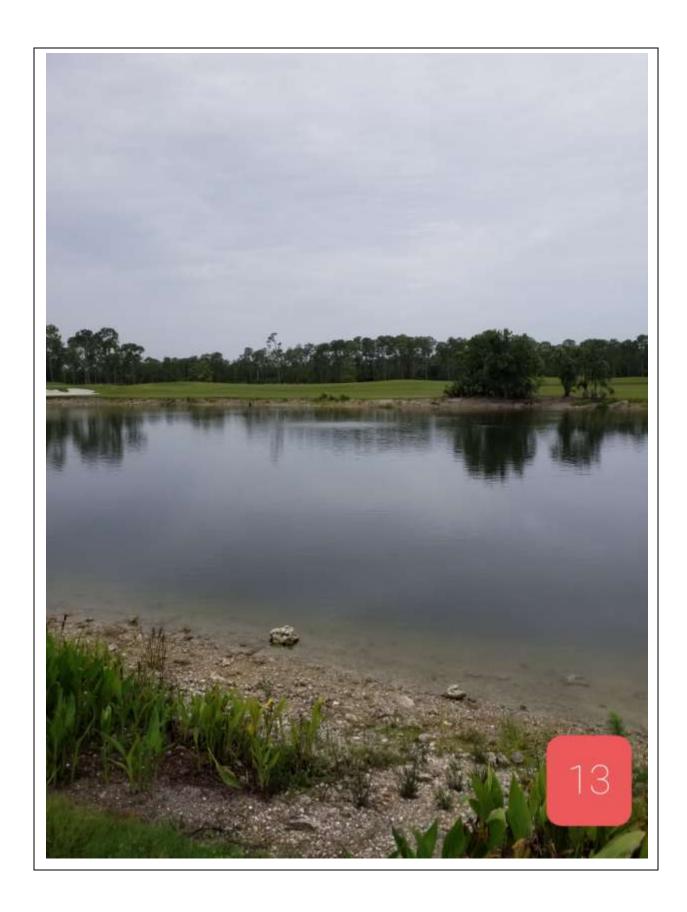
Date:	6/18/2021
Lake ID #:	Lake 13

Is timer/photo cell operating properly?

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank weeds Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? Difficult to plant due to rocky embankment  $\mathbf{X}$ Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Remove limb debris Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Florida Molten Ducks, Mosquito Fish, Ibis, & Blue Heron Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Required bank restoration adjacent to North #18 by green. Will be addressed 2022 budget Are structures in sound and appropriate life cycle condition? N/A **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Two head system  $\mathbf{X}$ Is it operating/properly? Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements?

N/A



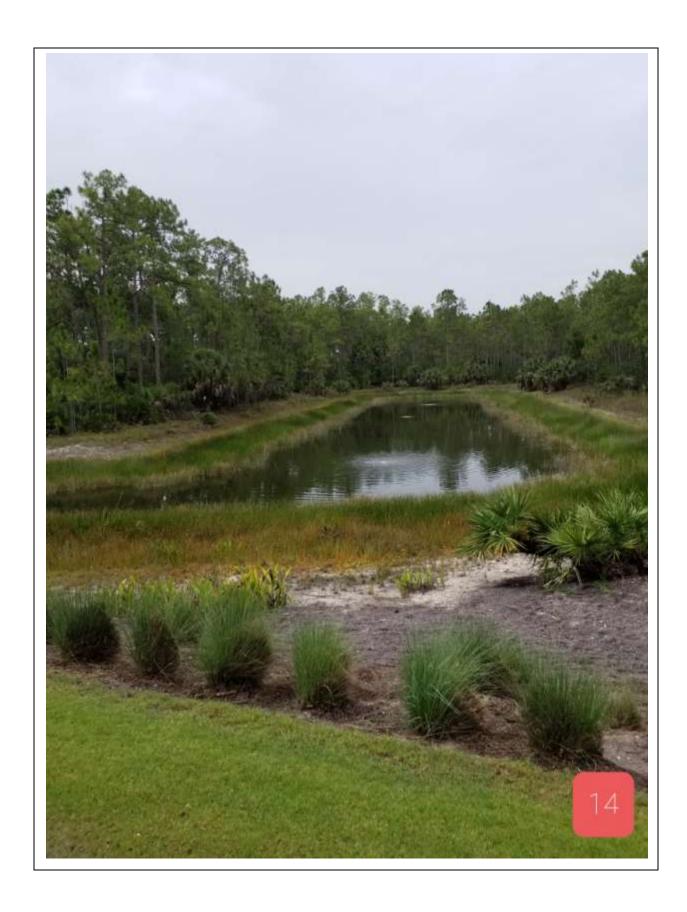
Lake 13

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake 14

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** YES Additional Comments/Information NO Invasive/undesirable plant control meet contract specifications? Spray Spike Rush back to 15 feet, vines in littorals  $\mathbf{X}$ Bank weeds, remove palm seedlings Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



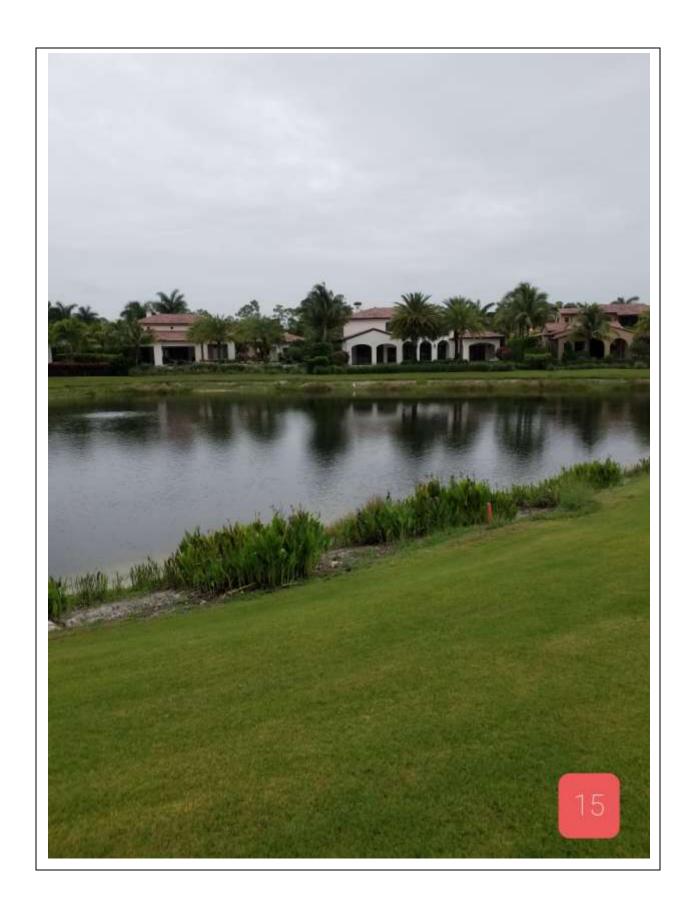
Lake 14

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 15

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Bank weeds Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Great White Heron Cane tadpoles Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



Lake 15

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021	
Lake ID #:	Lake - 16 (Milan)	

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	Minimal Algae & plankton
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	2 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

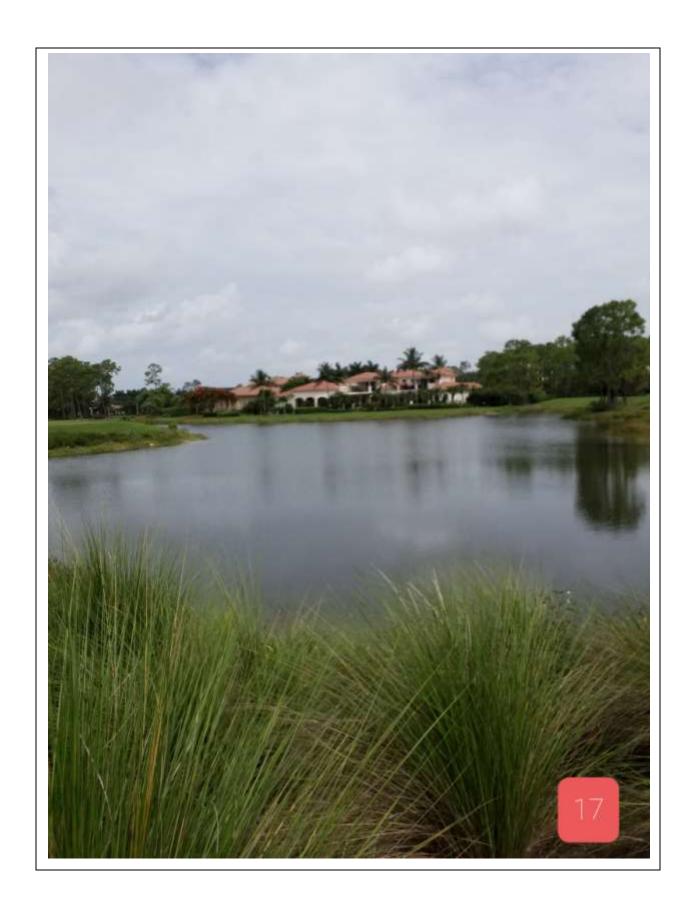


Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 17

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Bank weeds Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 2 head system Is it operating/properly? Not working during audit Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

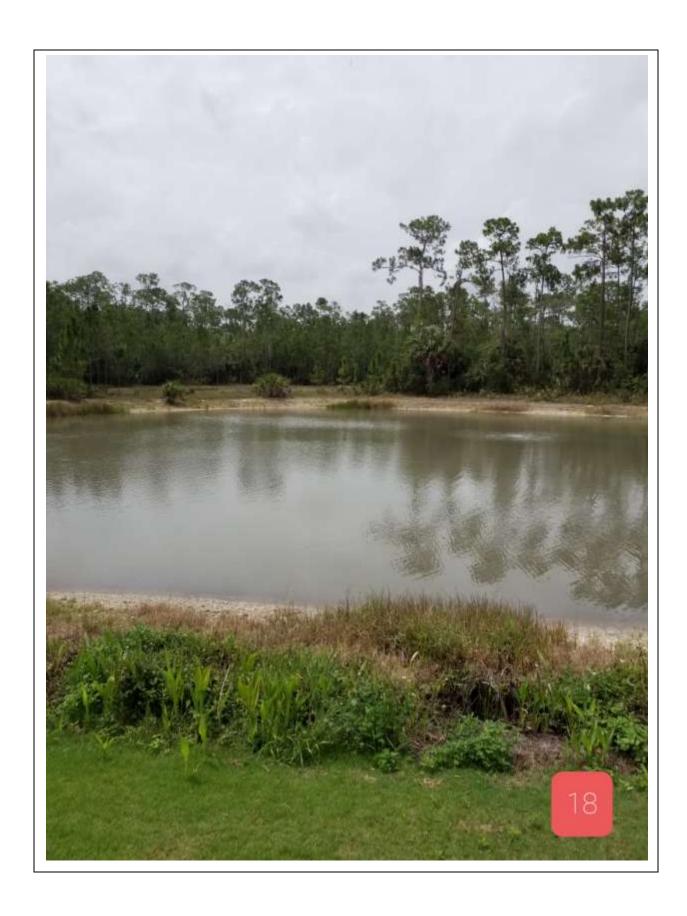


Lake 17

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 18

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	Water color was cloudy
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	3 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

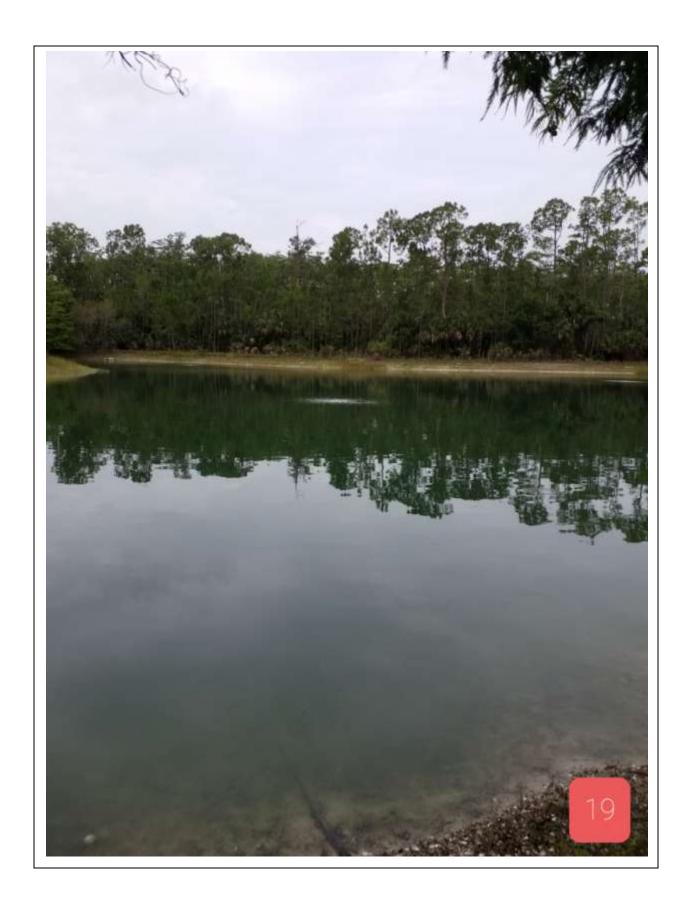


Lake 18

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake - 19

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	D
Invasive/undesirable plant control meet contract specifications?	X	Lake is dyed green Pennywort, Bank weeds
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Mosquito Fish
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	3 head aeration system
Is it operating/properly?	X	1 diffusor needs to be replaced
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



Lake 19

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 20

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank weeds, Pond Apple, & Torpedo Grass Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** 10 head system Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? Are the boxes/enclosures secured properly? Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A





Lake 20 north and Lake 20 south

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 21 (Bello Lago)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	N/A	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	One head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



Lake 21

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/24/2021 Lake ID #: Lake - 22 (Medici)

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		rocky lake banks with few Littorals, Seeded Palm & Bank Weeds
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
realin/Surety	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		Turtles & Anhiga
	Does the over all lake body appear healthy?	X		
Structural In	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fou	ntains:			
	Is there a CDD or Club owned Aerator/Fountain present?	X		Two head system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		

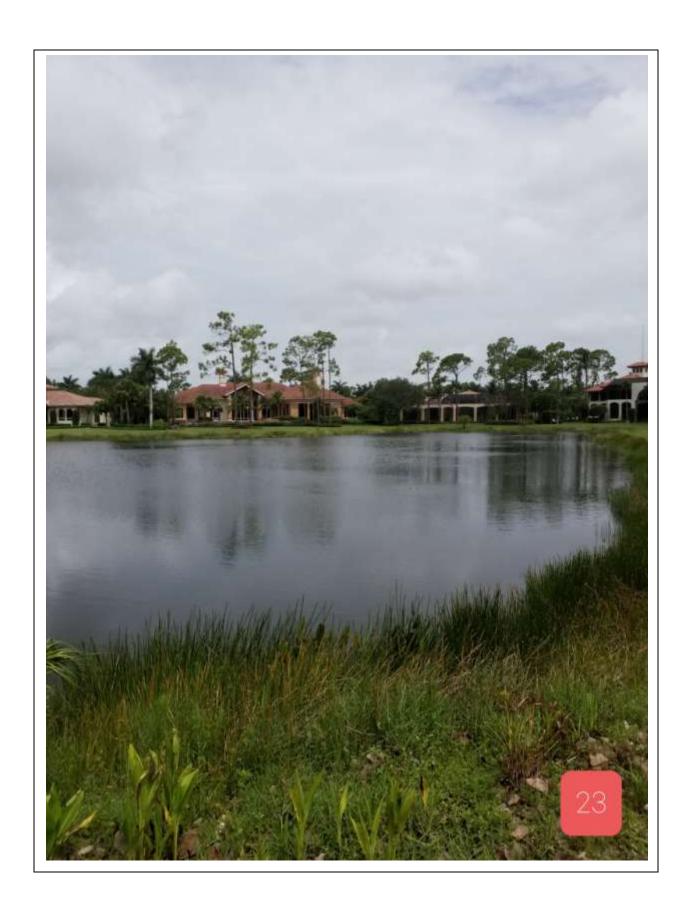


Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 23

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Remove seeded Palm from the lake bank Invasive/undesirable plant control meet contract specifications? X Torpedo Grass Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



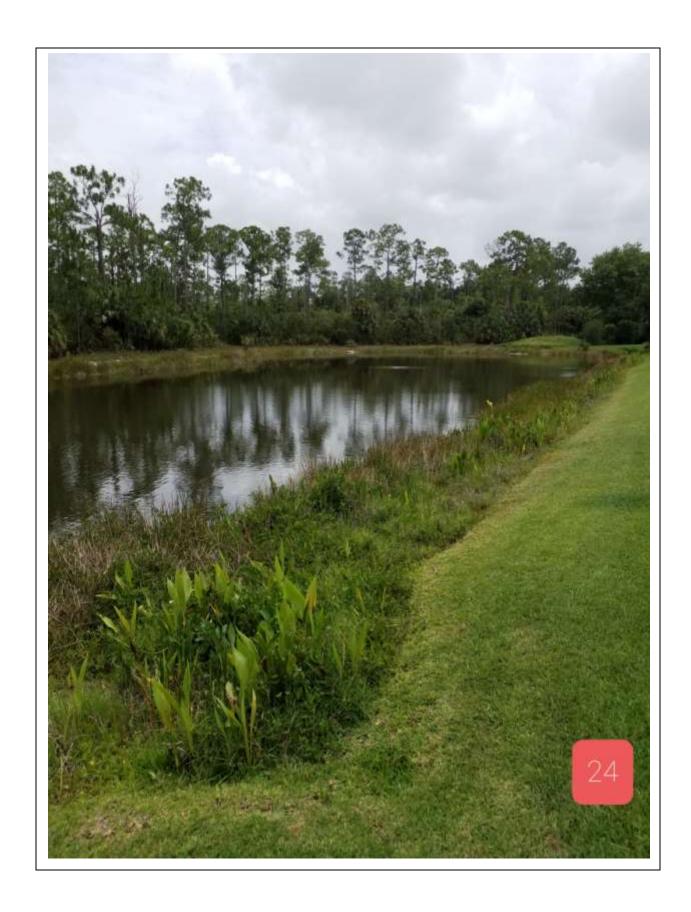
Lake 23

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 24

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** NO Additional Comments/Information YES Vines in the littorals, Pond Apple trees Invasive/undesirable plant control meet contract specifications? X This pond is Out of Compliance Does beneficial plant population meet regulatory requirements?  $\mathbf{X}$ Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Turtles & Anhinga Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ Three head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

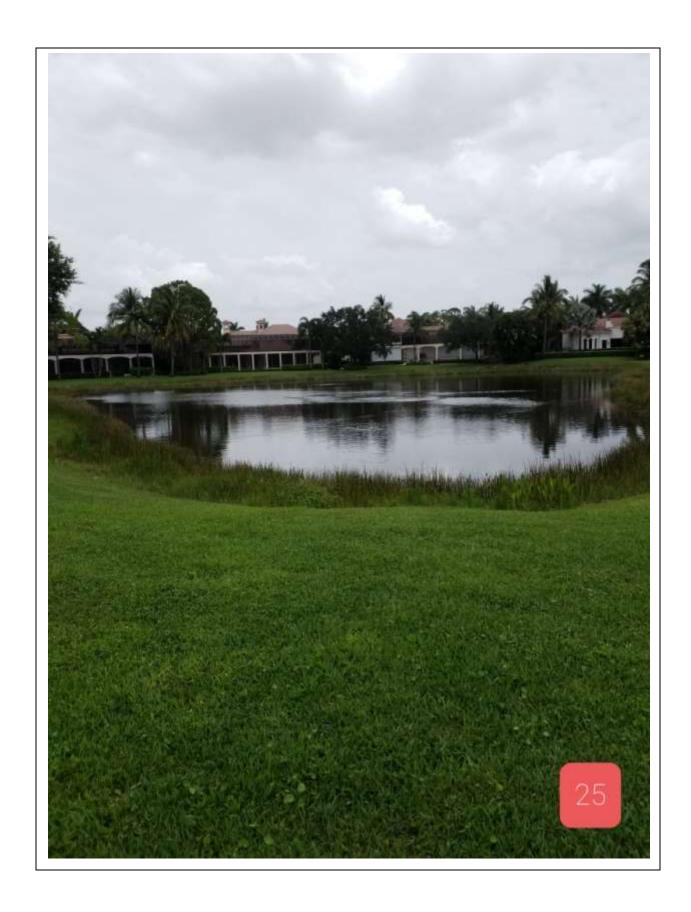


Lake 24

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 25 (Padova)

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
realin/Sarety	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		
Structural Int	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?			
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fou	ntains:			
	Is there a CDD or Club owned Aerator/Fountain present?	X		3 head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



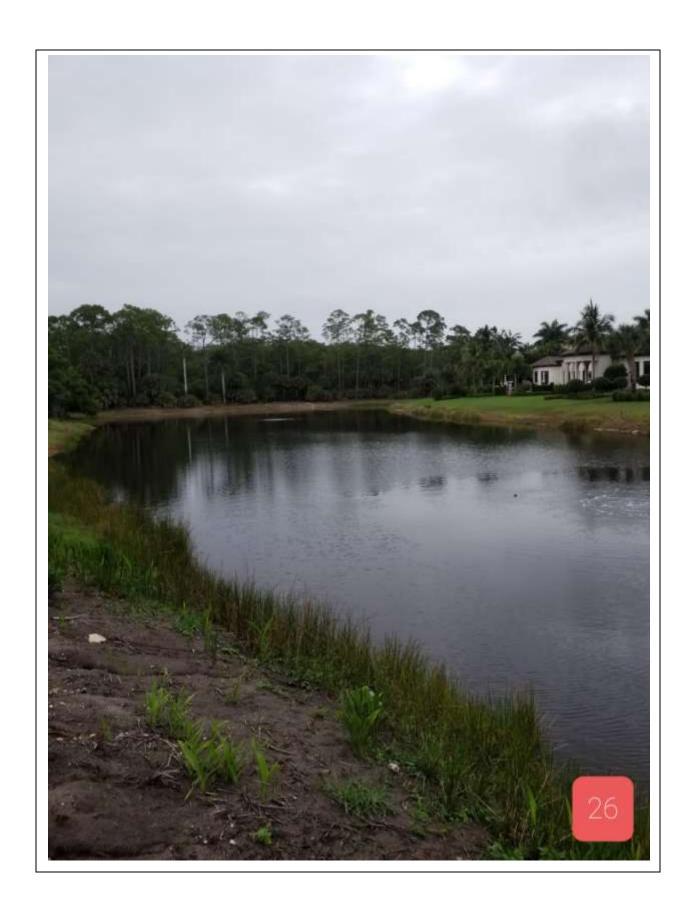
Lake 25

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 26

## PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Bank weeds Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Florida Ducks, Bass & Bream Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



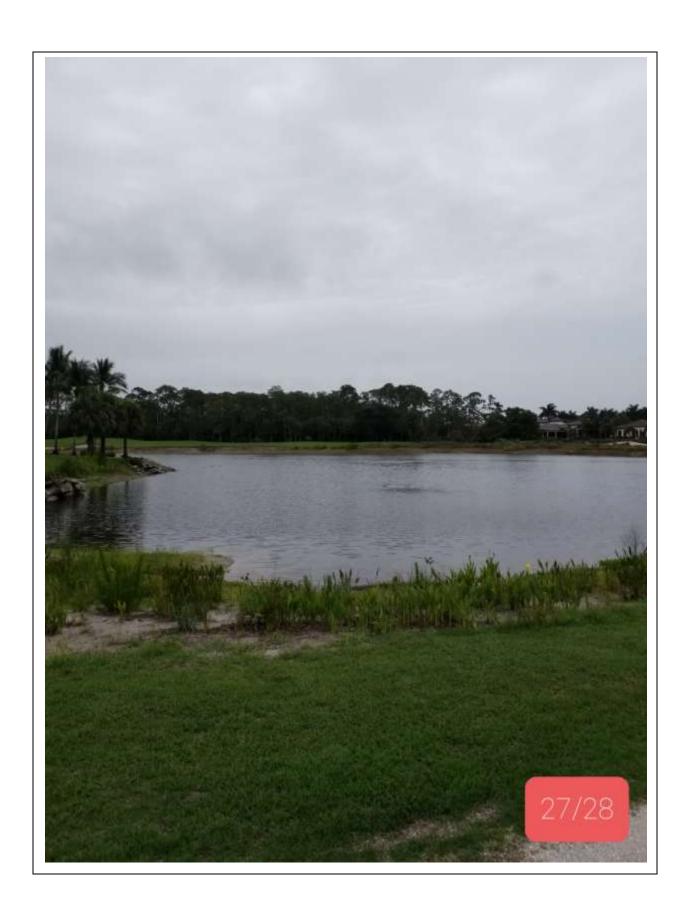
Lake 26

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lakes 27 / 28

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO minimal bull rush Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Anhiga, Florida Molten Ducks, Blue Heron Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 7 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



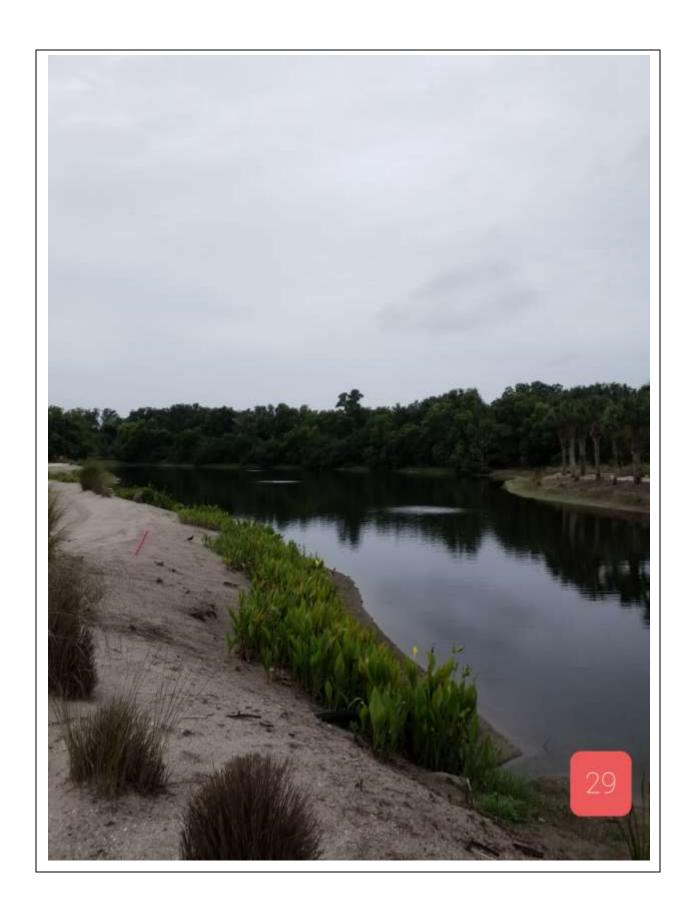
**Lake 27/28** 

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 29

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Pennywort Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Mocking Bird, Blackbird, Mosquito Fish & Bass Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 4 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



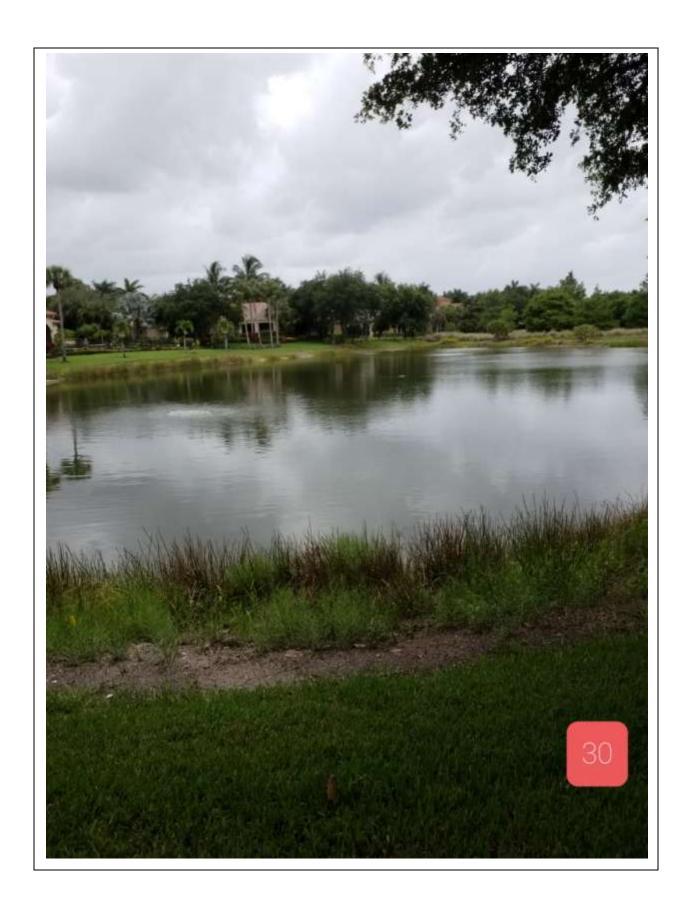
Lake 29

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 30

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** NO Additional Comments/Information YES Bank Weeds, T.G. Invasive/undesirable plant control meet contract specifications?  $\mathbf{X}$ Does beneficial plant population meet regulatory requirements?  $\mathbf{X}$ Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Turtles Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



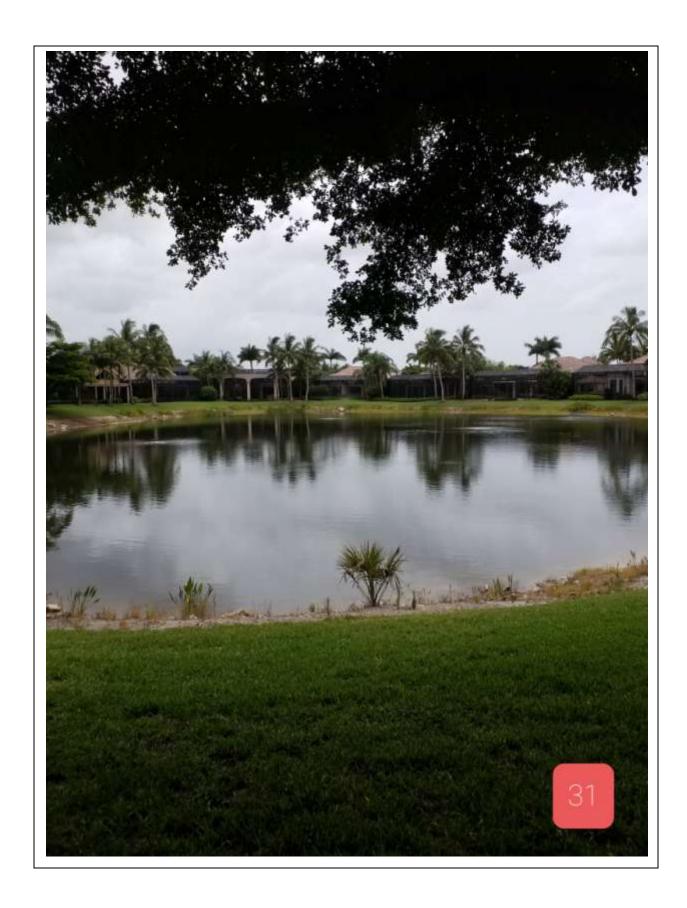
Lake 30

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 31

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** YES Additional Comments/Information NO Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 aeration head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



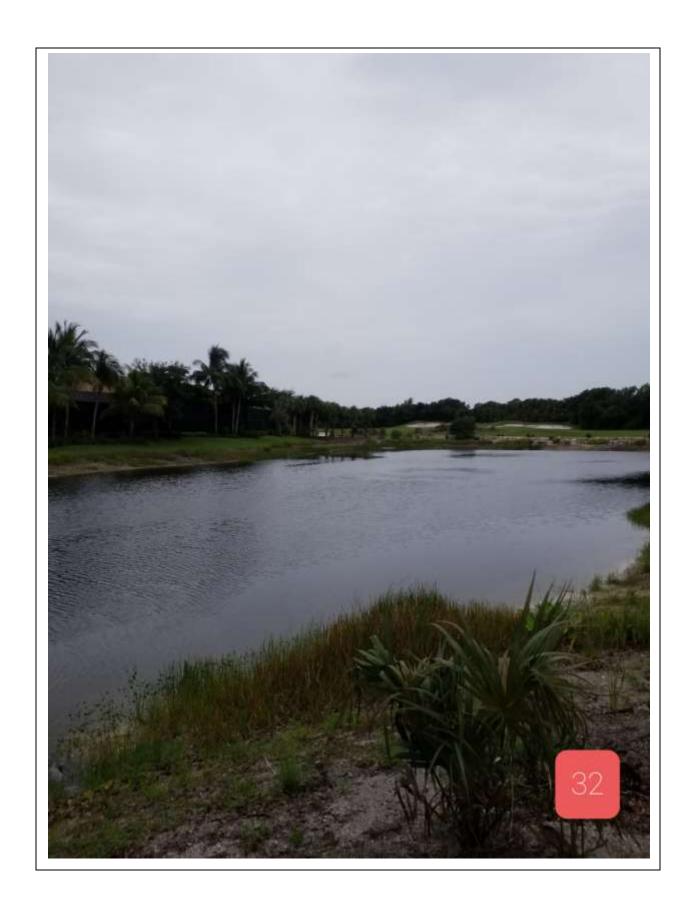
Lake 31

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	32

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds, Pennywort, Spray Thalia on Conservation Side adjacent to lake banks Invasive/undesirable plant control meet contract specifications? X Remove Pond Apple Tree Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? X **Structural Integrity:** Bank Erosion adjacent to 14826 & 14830 Belize Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 5 head system - not working. Is it operating/properly? X Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



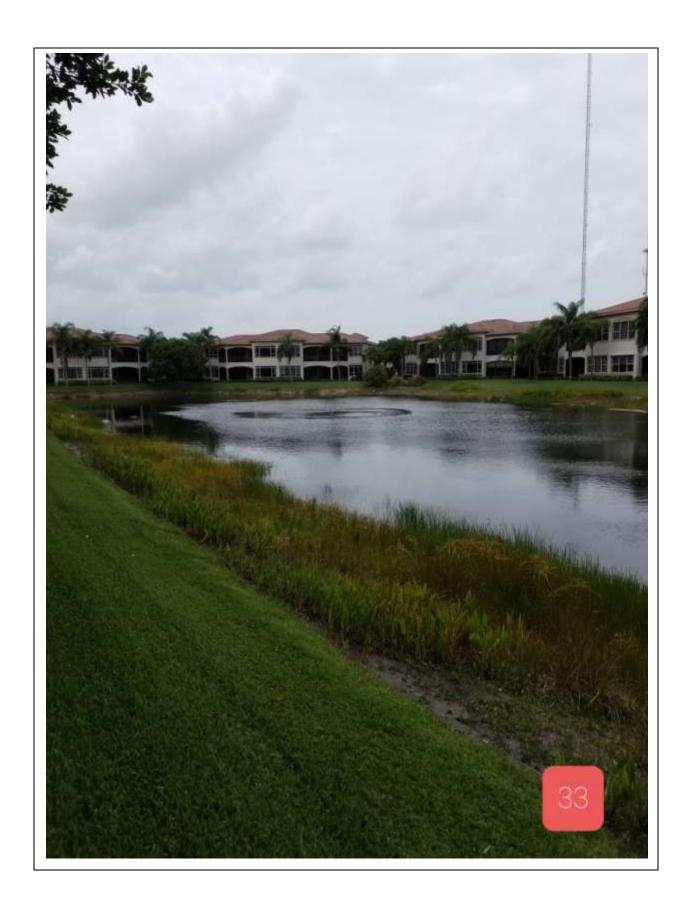
Lake 32

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

Lake ID #: Lake 33 (Porta Vecchio)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	Pennywort & Bank Weeds
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
TY. 141 (C) - C. 4		
Health/Safety:  Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
AA		
Aeration/Fountains:  Is there a CDD or Club owned Aerator/Fountain present?	X	3 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



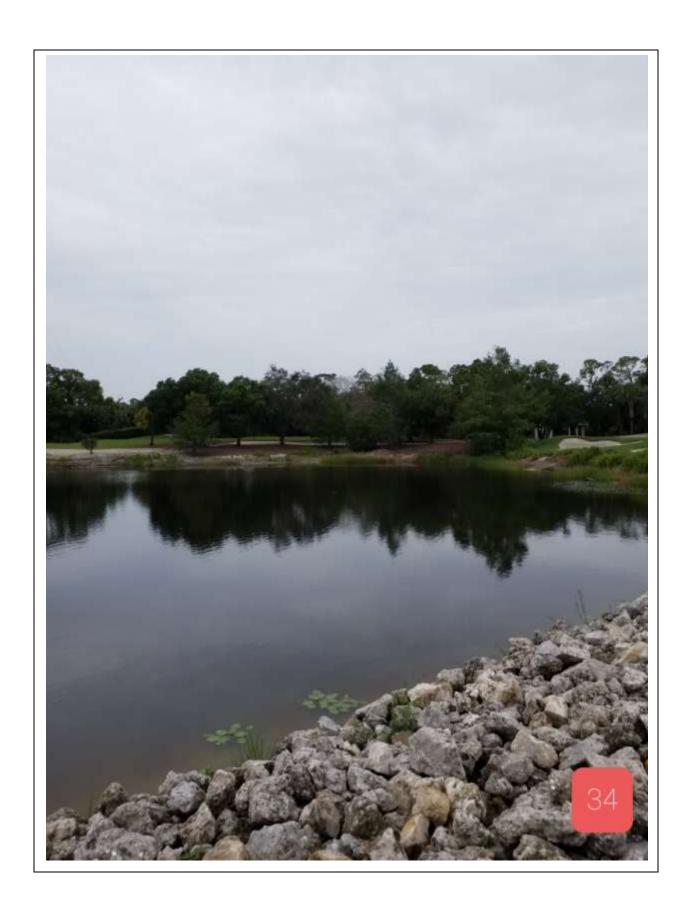
Lake 33

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 34

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Water Lilly Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Bass, Mosquito Fish & Bream Does the over all lake body appear healthy?  $\mathbf{X}$ **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



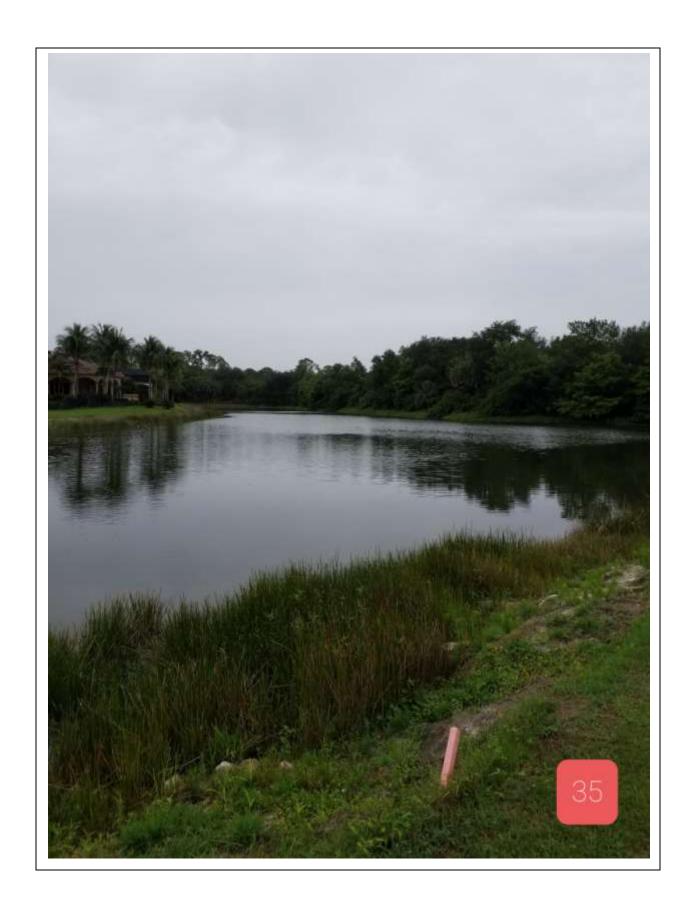
Lake 34

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake 35

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds, Vines in littorals Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Installation of rip/rap to be scheduled under the 2022 budget Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Three head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

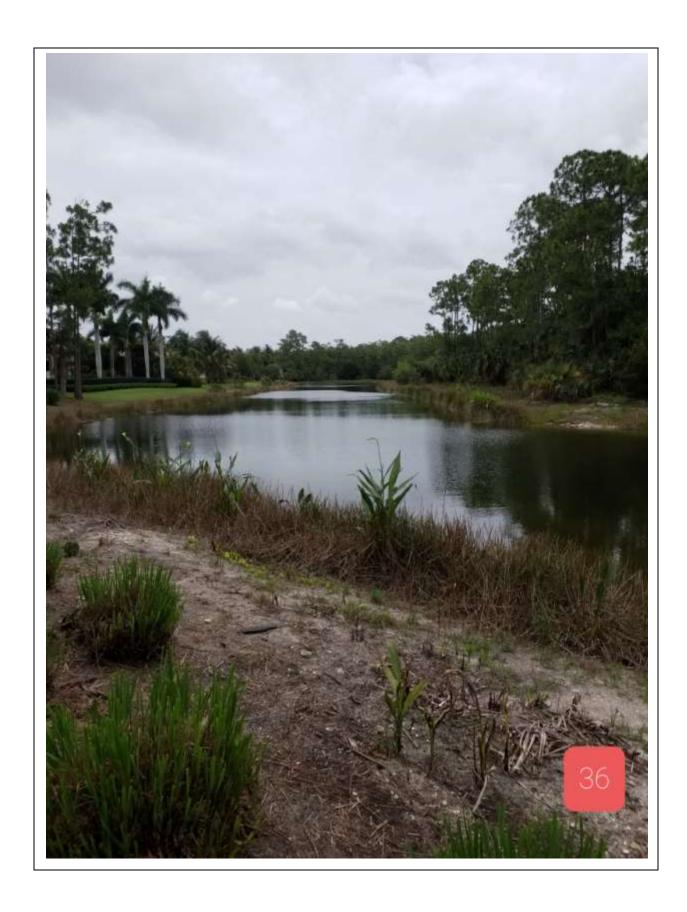


Lake 35

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 36 (Marcello)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Bass & Bream
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	Three head aeration system
Is it operating/properly?	X	Aeration Not Working
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

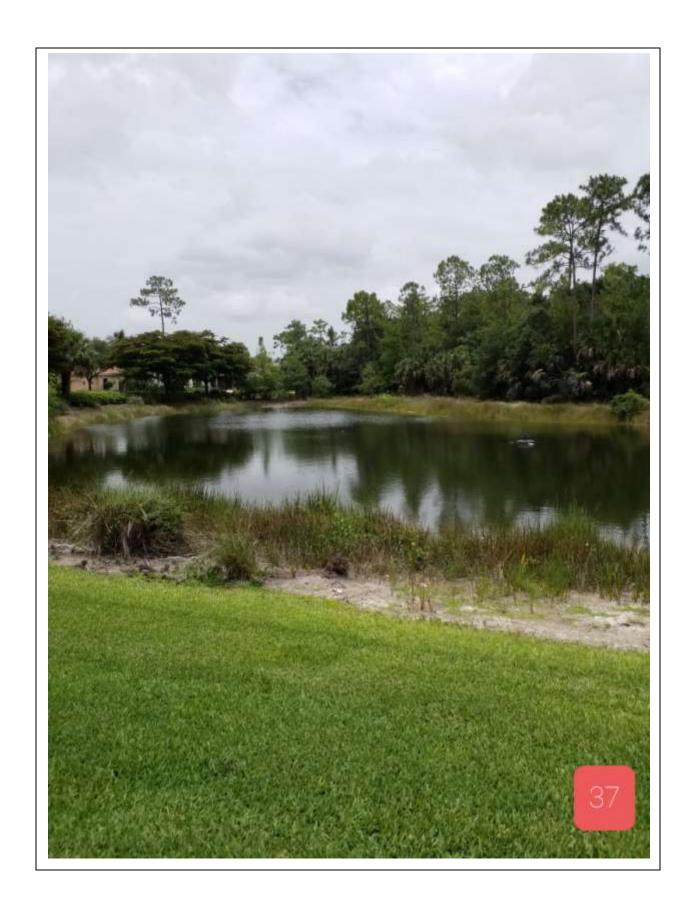


Lake 36

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 4/29/1930 Lake ID #: Lake 37 (Marcello)

Audit Check	x Points			All Audit Check P	oints answered "No" require Additional Comments/Information	
Vegetation Co	ontrol:	YES	NO		Additional Comments/Information	
	Invasive/undesirable plant control meet contract specifications?	X		Vines in littorals, bank weeds		
	Does beneficial plant population meet regulatory requirements?	X				
	Are existing beneficial plants healthy?	X				
	Is the lake absent any trash?	X				
Health/Safety	,					
icaim/Saicty	Is the lake surface absent any oil, grease or gas sheen?	X				
	Birds and or Fish observed?	X				
	Does the over all lake body appear healthy?	X				
Structural In	tegrity:					
	Is the lake/lake bank absent significant washouts?	X				
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X				
	Are structures in sound and appropriate life cycle condition?	X				
Aeration/Fou	ntains:					
101411011/1 04	Is there a CDD or Club owned Aerator/Fountain present?	X		One head aeration system		
	Is it operating/properly?		X	Aeration not working, fountain off	due to low water levels	
	Are hoses or cords properly secured or screened?	X				
	Do pumps and motors sound like they are operating properly?	X				
	Are electrical and/or mechanical boxes/enclosures in good condition?	X				
	Are the boxes/enclosures secured properly?	X				
	Do the boxes/enclosures appear to be securing contents from elements?	X				
	Is timer/photo cell operating properly?	N/A				



Lake 37

Quality Assurance Audit Evaluation Sheet Lakes

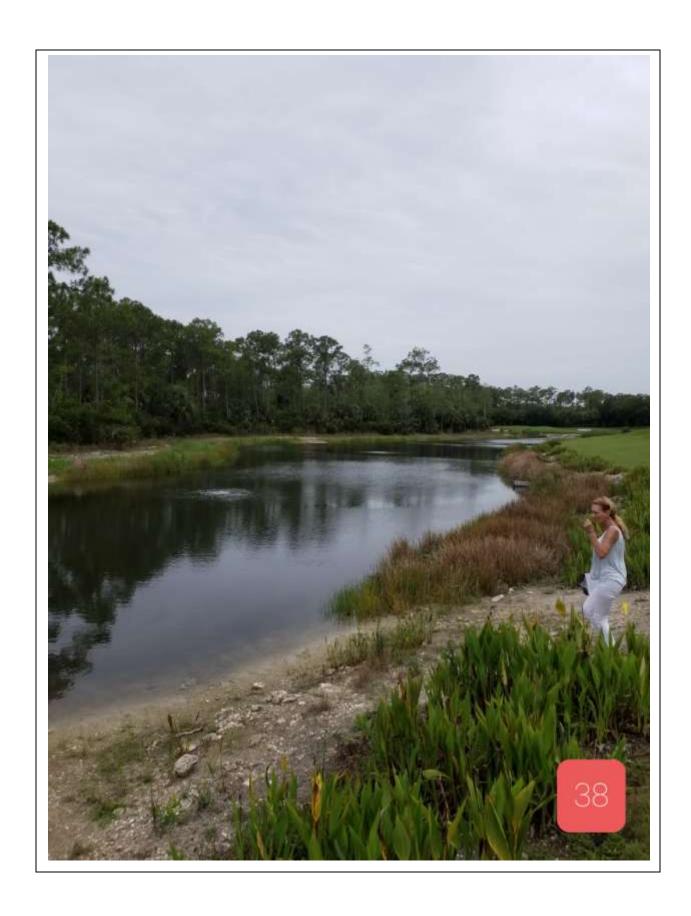
Date: 6/18/2021 Lake ID #: Lake 38

Is timer/photo cell operating properly?

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Pennywort, Bank Weeds Invasive/undesirable plant control meet contract specifications? X Remove Pond Apple Tree, Remove Seeded Palms Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Mocking Birds, Turtles Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ 4 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements?

N/A



Lake 38

Quality Assurance Audit Evaluation Sheet Lakes

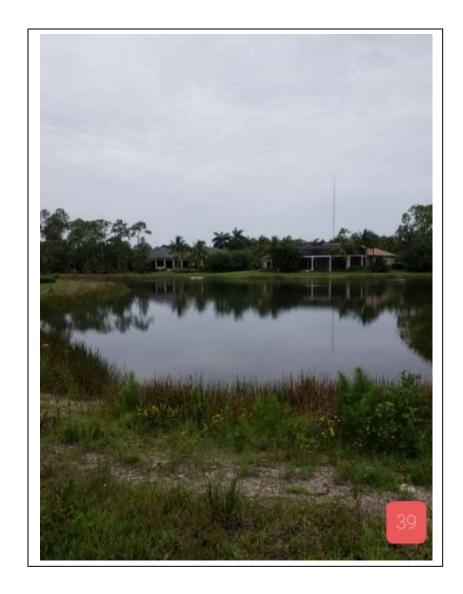
Date: 6/18/2021 Lake ID #: Lake 39

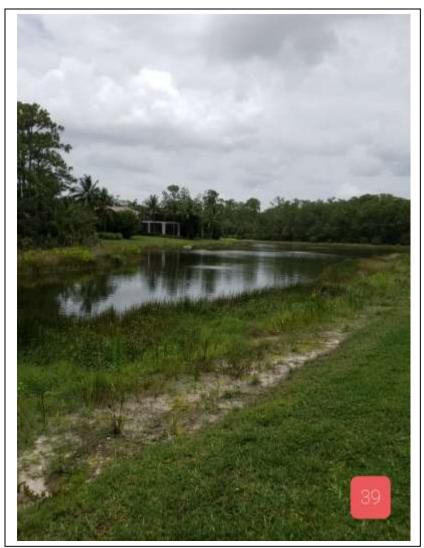
Is timer/photo cell operating properly?

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank weeds, Thalya, Torpedo Grass Invasive/undesirable plant control meet contract specifications? X Minimal algae Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Rabbits Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 4 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements?

N/A



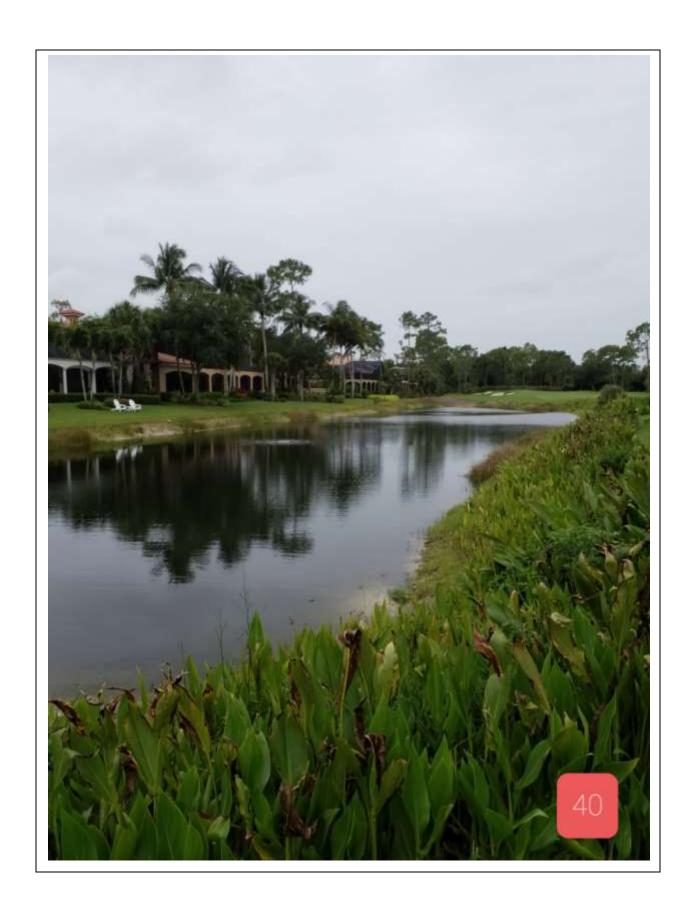


Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 40

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



Lake 40

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021
Lake ID #:	Lake 41

Audit Check				All Audit Check Po	oints answered "No" require Additional	
Vegetation Co	ontrol:	YES	NO		Additional Comments/Information	l
	Invasive/undesirable plant control meet contract specifications?	X		Bank Weeds, out of compliance		
	Does beneficial plant population meet regulatory requirements?	X				
	Are existing beneficial plants healthy?	X				
	Is the lake absent any trash?	X				
Health/Safety	•					
realin/barety	Is the lake surface absent any oil, grease or gas sheen?	X				
	Birds and or Fish observed?	X				
	Does the over all lake body appear healthy?	X				
Structural Int	egrity:					
	Is the lake/lake bank absent significant washouts?	X				
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X				
	Are structures in sound and appropriate life cycle condition?	X				
Aeration/Four	ntains:					
	Is there a CDD or Club owned Aerator/Fountain present?	X		One head aeration system		
	Is it operating/properly?	X				
	Are hoses or cords properly secured or screened?	X				
	Do pumps and motors sound like they are operating properly?	X				
	Are electrical and/or mechanical boxes/enclosures in good condition?	X				
	Are the boxes/enclosures secured properly?	X				
	Do the boxes/enclosures appear to be securing contents from elements?	X				
	Is timer/photo cell operating properly?	N/A				



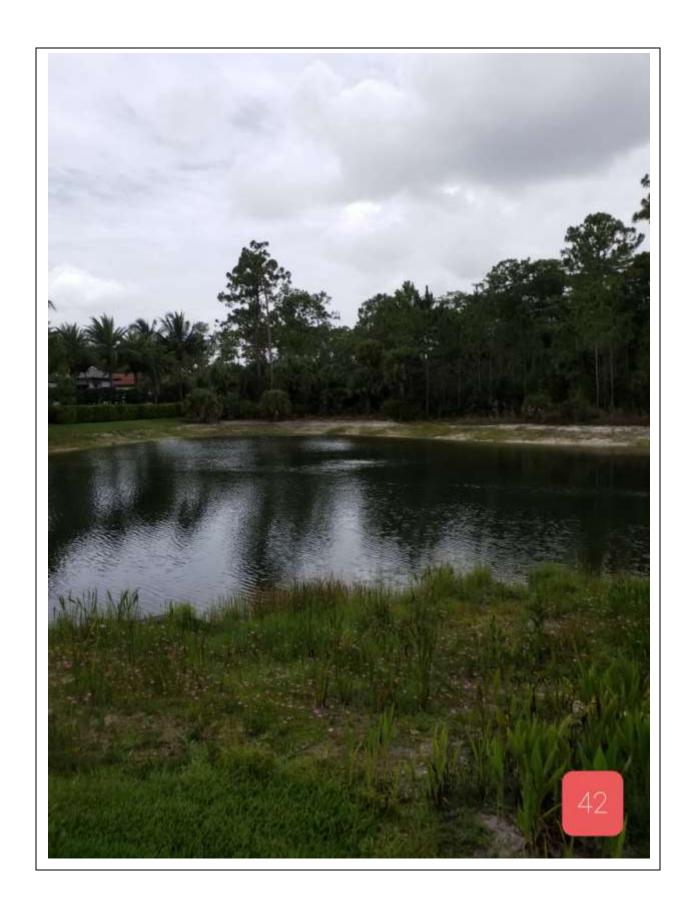
Lake 41

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake 42

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds. Pond is out of compliance Invasive/undesirable plant control meet contract specifications?  $\mathbf{X}$ Does beneficial plant population meet regulatory requirements?  $\mathbf{X}$ Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? 16981 Verona Lane - Resident resolved required erosion repairs Staff obtaining cost to remove existing rocks and install fill dirt along lake bank Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ l head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



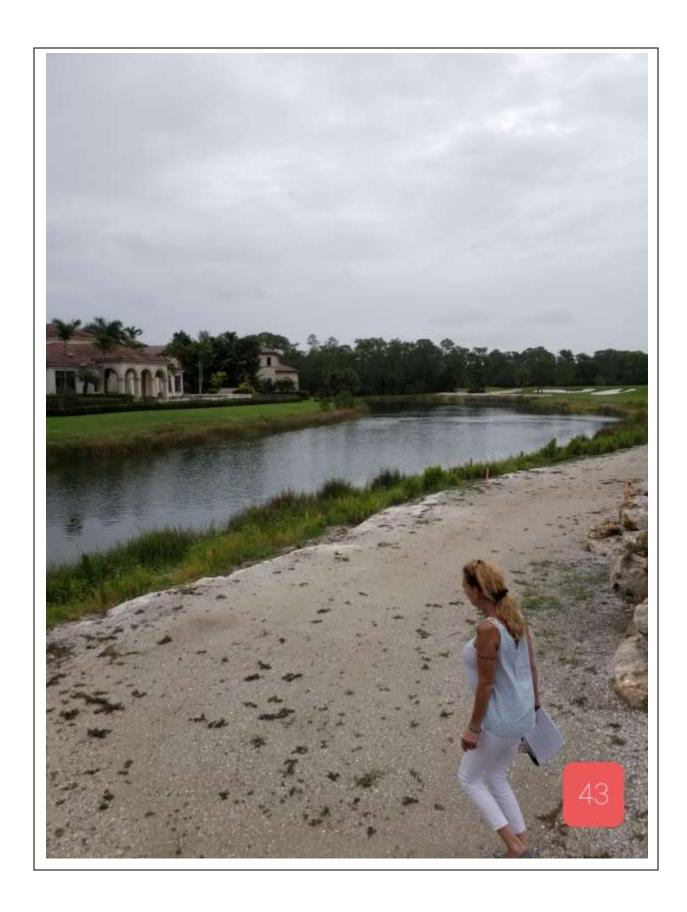
Lake 42

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 43

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds, Torpedo Grass Invasive/undesirable plant control meet contract specifications? X Remove Pond Apple tree and seeded palms Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X White Heron & Mosquito Fish Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ 4 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



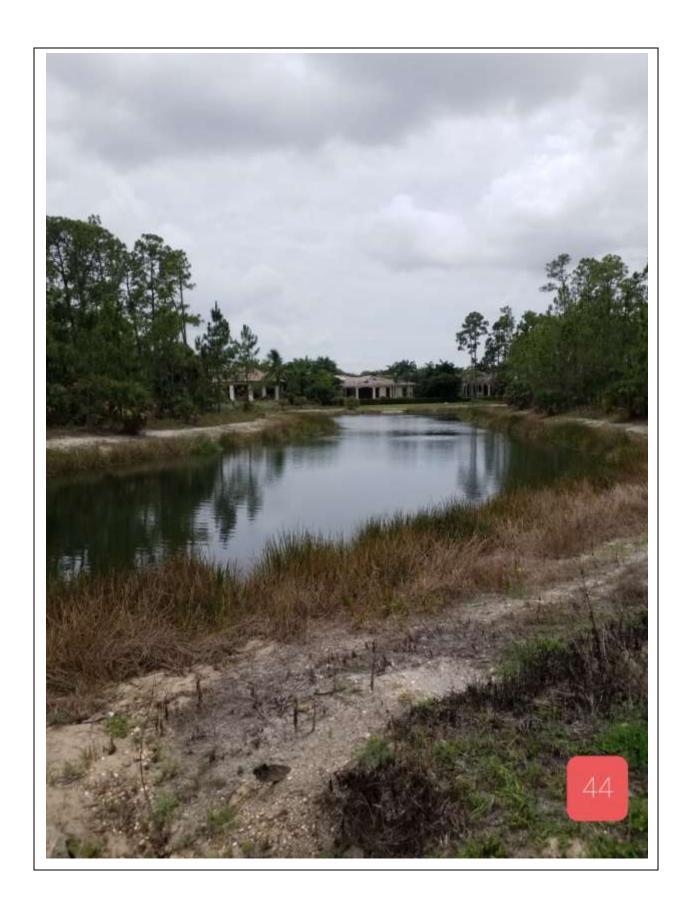
Lake 43

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 44

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Minimal T.G. Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Bear & Cub eating from garbage bin @ Cortille Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Two head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



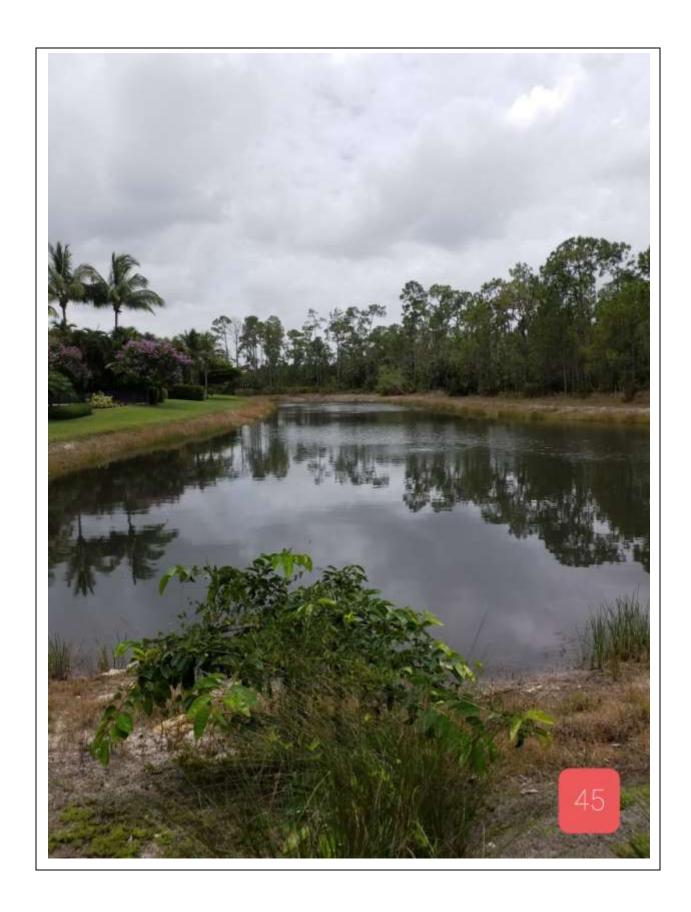
Lake 44

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 45

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Remove Pond Apple Tree Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Three head system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?

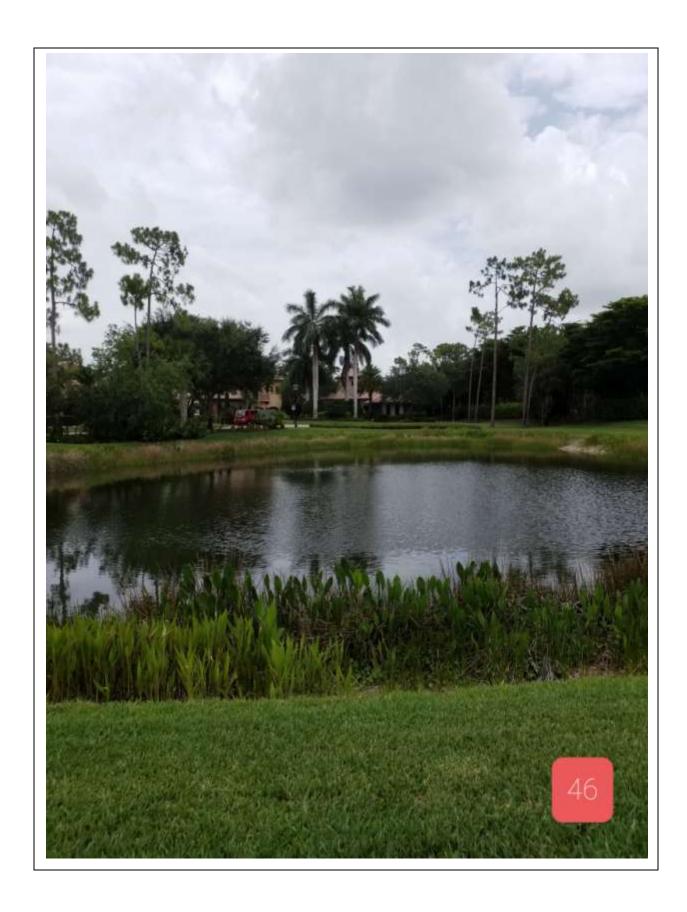


Lake 45

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021
Lake ID #: 46 (Positano)

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	One head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



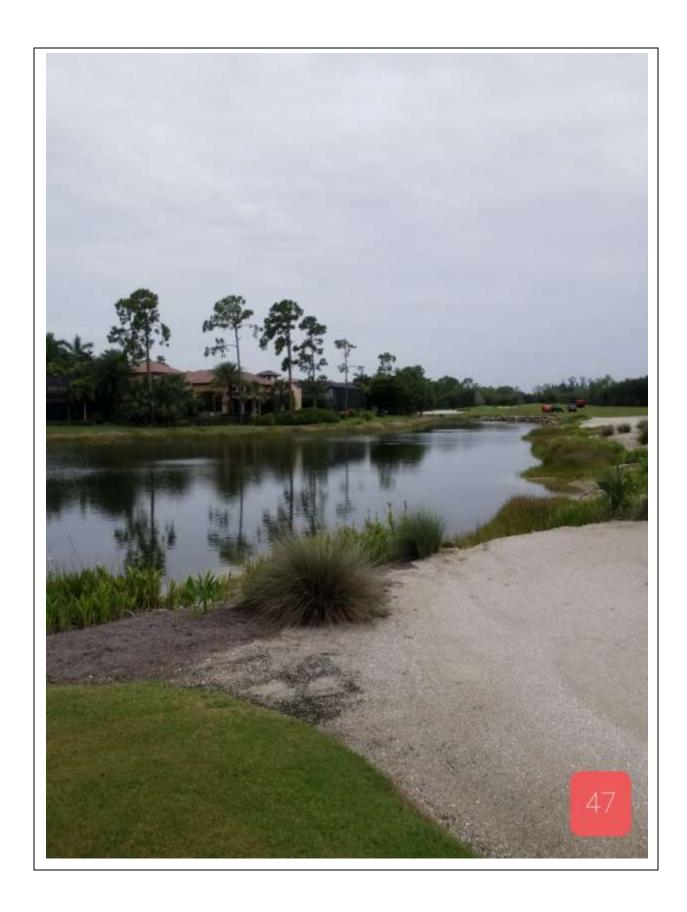
Lake 46

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/18/2021
Lake ID #:	Lake 47

# PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Pennywort Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Bass & Bream Does the over all lake body appear healthy? X **Structural Integrity:** 2 Areas adjacent to the golfcourse North Hole #6 require restoration repairs Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? N/A **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Three head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?

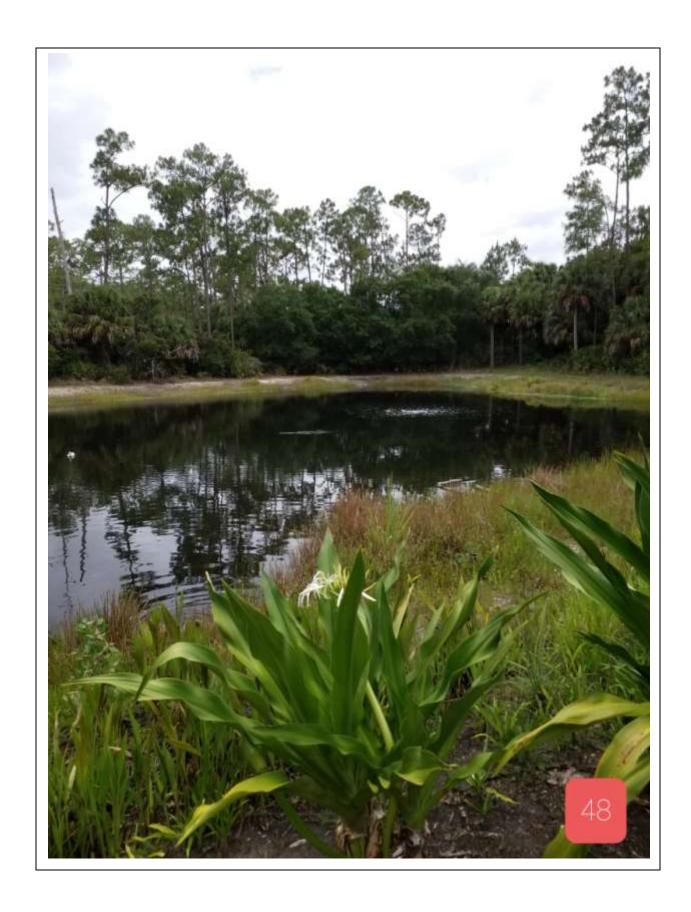


Lake 47

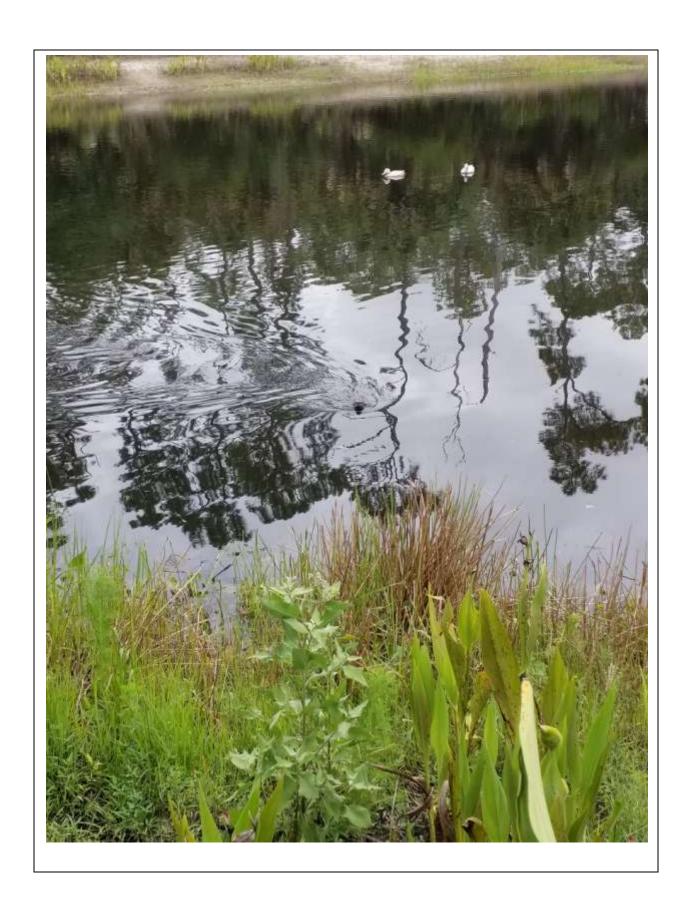
Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 48 (Brendisi)

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		Bank Weeds & Pennywort
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
Health/Salety	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		2 Otters
	Does the over all lake body appear healthy?	X		
Structural Int	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Four	ntains:			
	Is there a CDD or Club owned Aerator/Fountain present?	X		Aeration - Two head system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



Lake 48

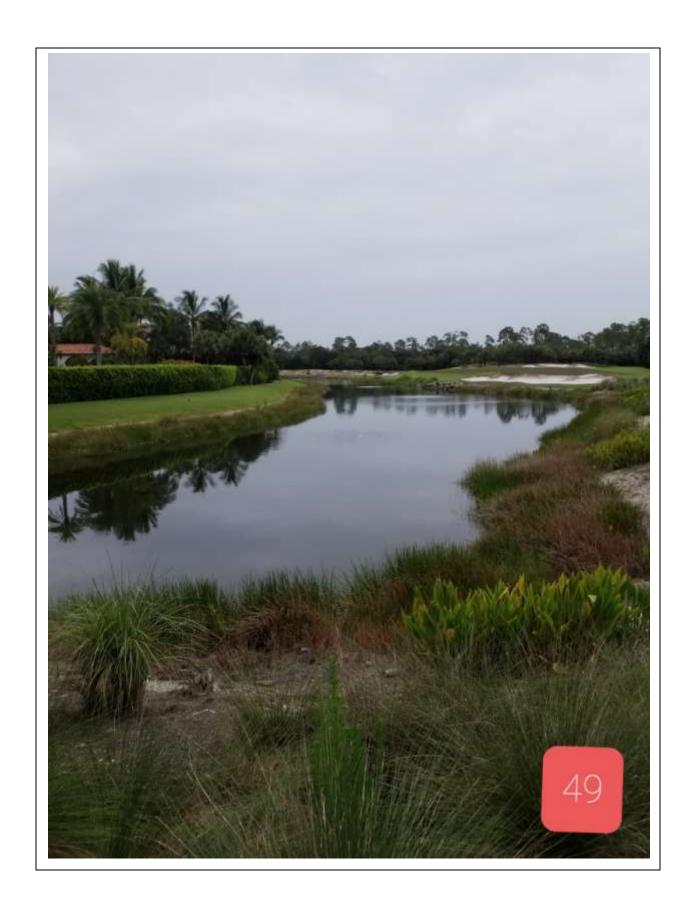


**Lake 48 Otters** 

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021
Lake ID #:	Lake 49

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	Bank Weeds & Torpedo Grass
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Black Birds & Mosquito Fish
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	N/A	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	Five head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

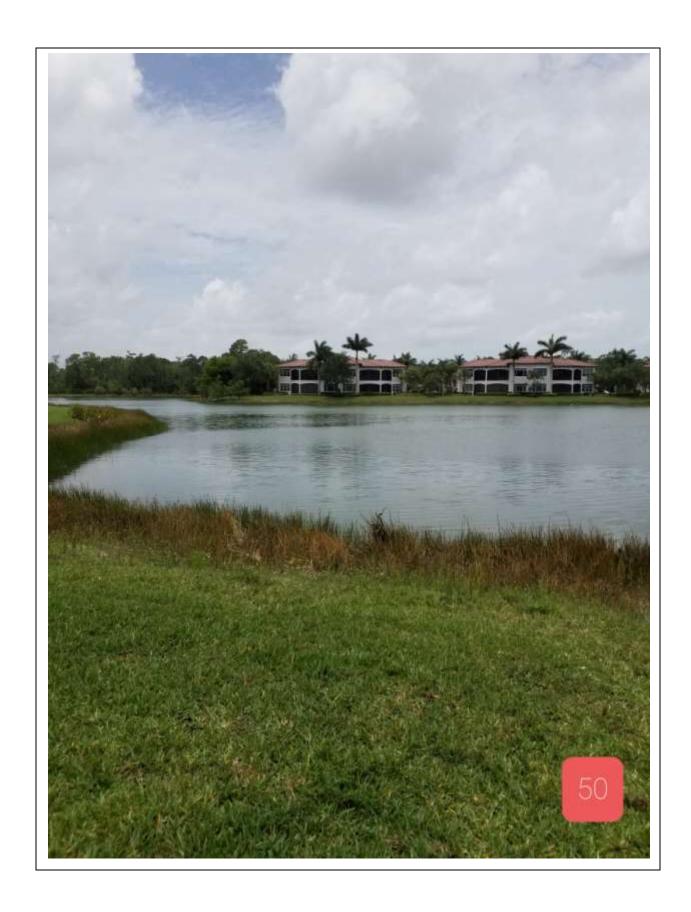


Lake 49

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lakes 50-51

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	Two systems with 12 head aeration.
Is it operating/properly?	X	Aeration Running however low pressure to hoses
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



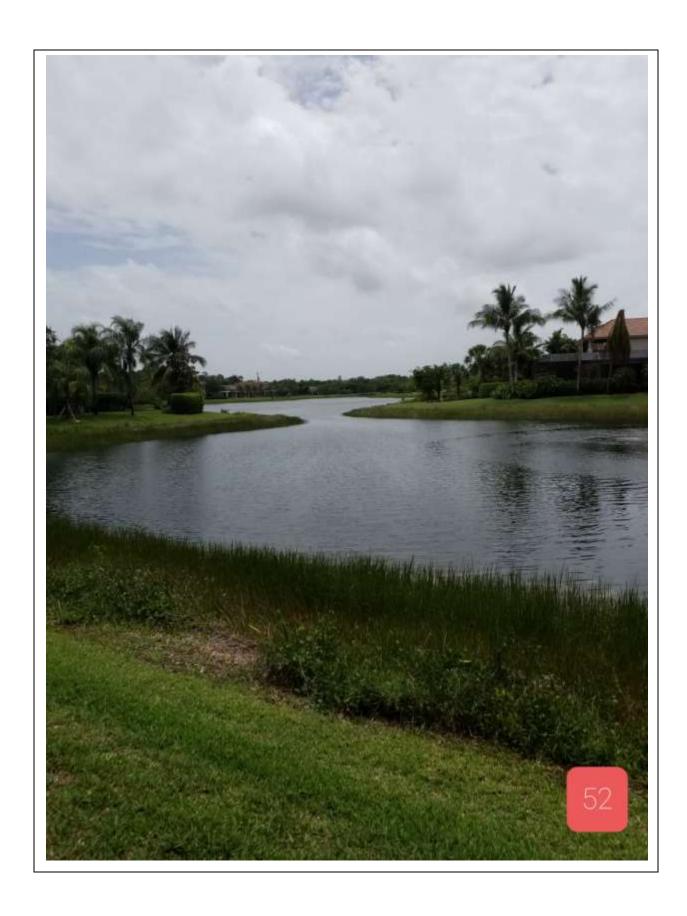
Lake 50/51

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 52

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Vines in littorals Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? X Bacteria applications continue on a monthly basis **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 8 Head Aeration System Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

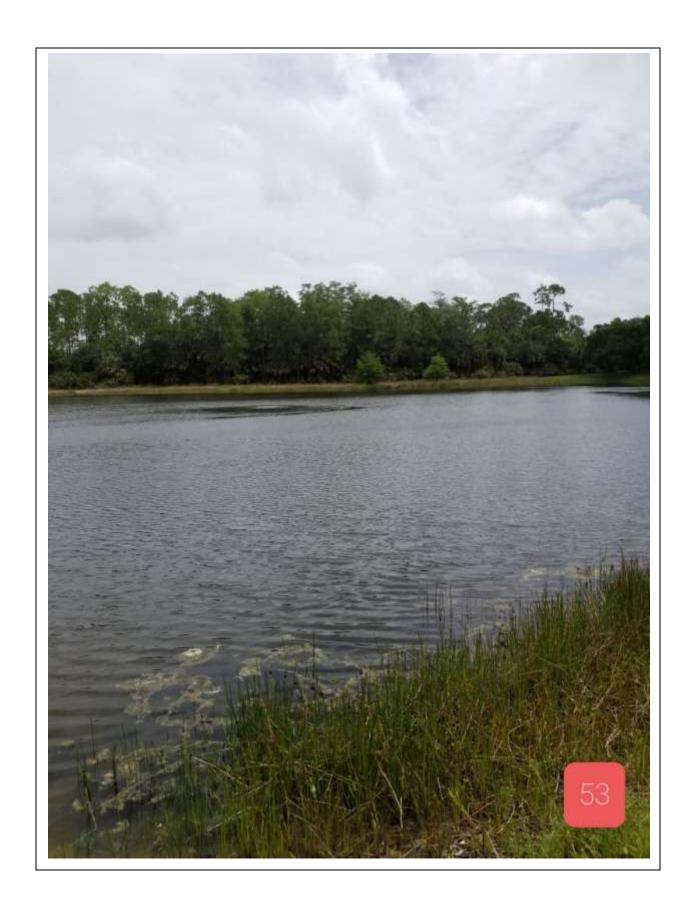


Lake 52

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 53

Audit Check				All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co		YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		Ensure Spike Rush is 15 feet around perimeter
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
ricanii/Sarcty	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		Minimal Algae
Structural Int	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fou	ntainc			
ACTULION/TOU	Is there a CDD or Club owned Aerator/Fountain present?	X		Two head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		

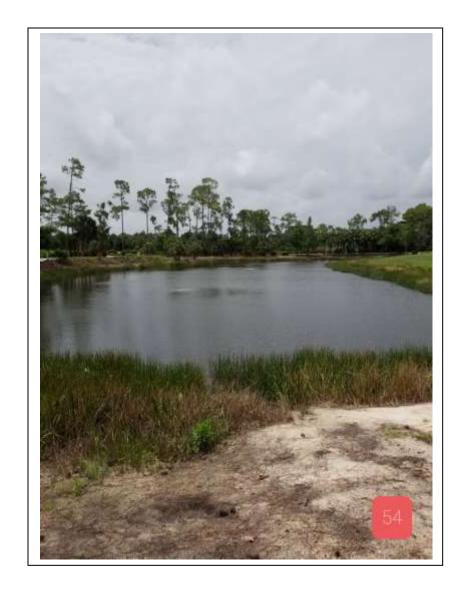


Lake 53

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 54

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Bass, Bream & Mosquito Fish
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	3 head system
Is it operating/properly?	X	Diffusor requires replacement
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	

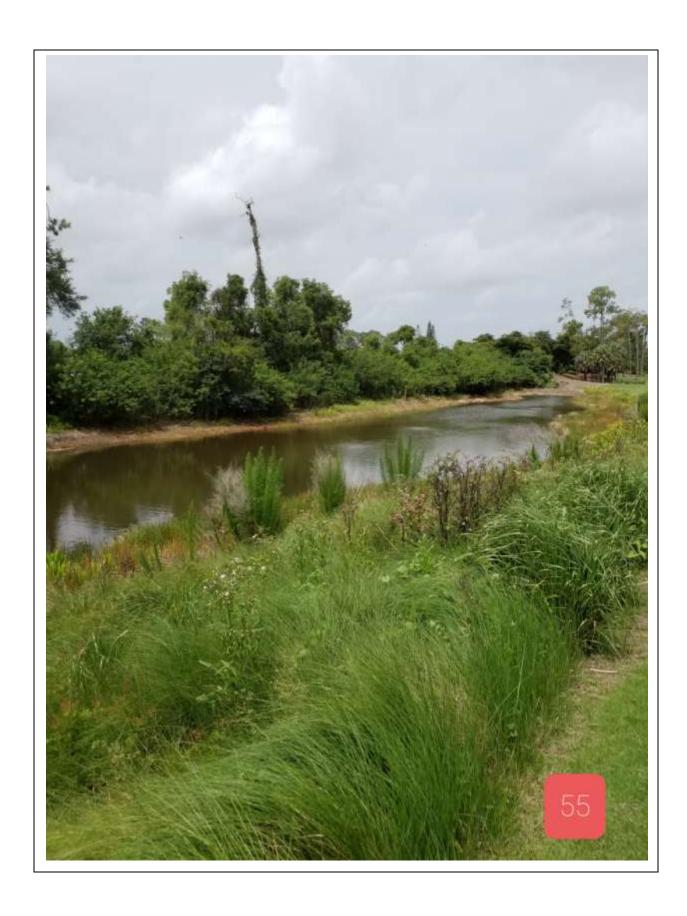




Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 55

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
realth/barety	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		Water is murky
Structural Int	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Four	ntains:			
	Is there a CDD or Club owned Aerator/Fountain present?	X		4 head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



Lake 55

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/24/2021 Lake ID #: Lake 56

#### PHOTO DOCUMENTATION REQUIRED

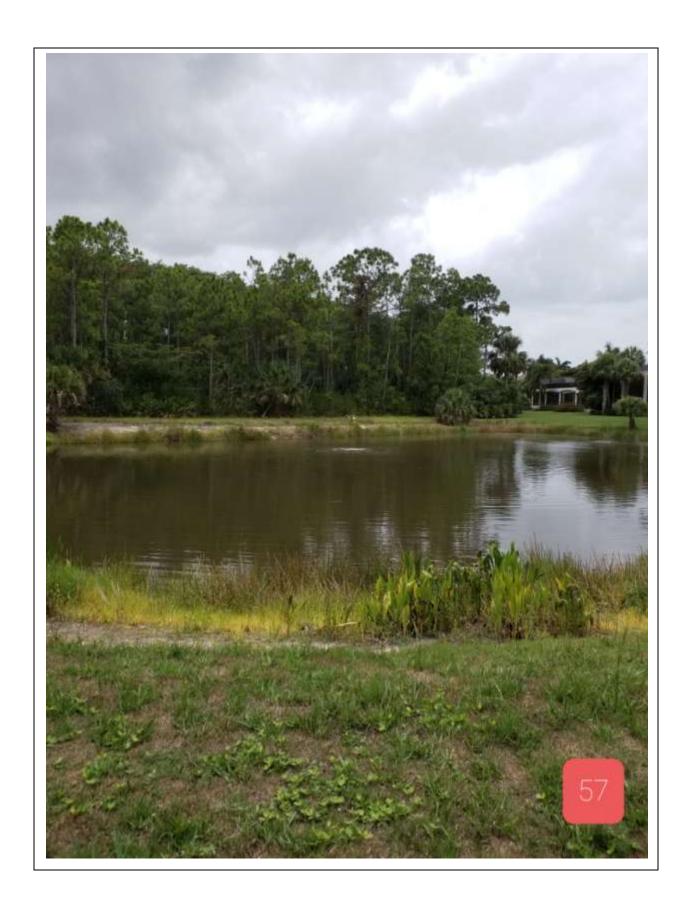
**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Submerged Vegetation, Bank Weeds & Seeded Palm Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Turtles & Bass Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake - 57 (Padova)

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
ricanin/Sarcty	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		
Structural Int	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fou	ntains:			
	Is there a CDD or Club owned Aerator/Fountain present?	X		One head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



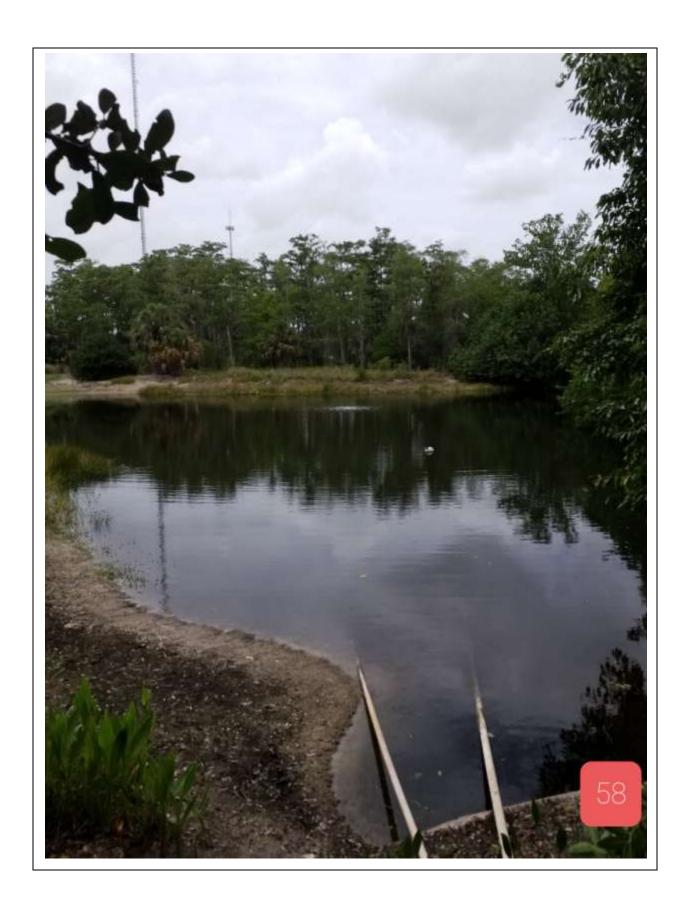
Lake 57

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021

Lake ID #: Lake 58 (Porta Vecchio)

Audit Check Points			All Audit Check Points answ	vered "No" require Additional Comments/Information	
Vegetation Control:	YES	NO	Addi	tional Comments/Information	
Invasive/undesirable plant control meet contract specifications?	X		Pennywort		
Does beneficial plant population meet regulatory requirements?	X				
Are existing beneficial plants healthy?	X				
Is the lake absent any trash?	X				
Health/Safety:					
Is the lake surface absent any oil, grease or gas sheen?	X				
Birds and or Fish observed?	X				
Does the over all lake body appear healthy?	X				
Structural Integrity:					
Is the lake/lake bank absent significant washouts?	X				
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X				
Are structures in sound and appropriate life cycle condition?	X				
Aeration/Fountains:					
Is there a CDD or Club owned Aerator/Fountain present?	X		One head aeration system		
Is it operating/properly?	X				
Are hoses or cords properly secured or screened?	X				
Do pumps and motors sound like they are operating properly?	X				
Are electrical and/or mechanical boxes/enclosures in good condition?	X				
Are the boxes/enclosures secured properly?	X				
Do the boxes/enclosures appear to be securing contents from elements?	X				
Is timer/photo cell operating properly?	N/A				



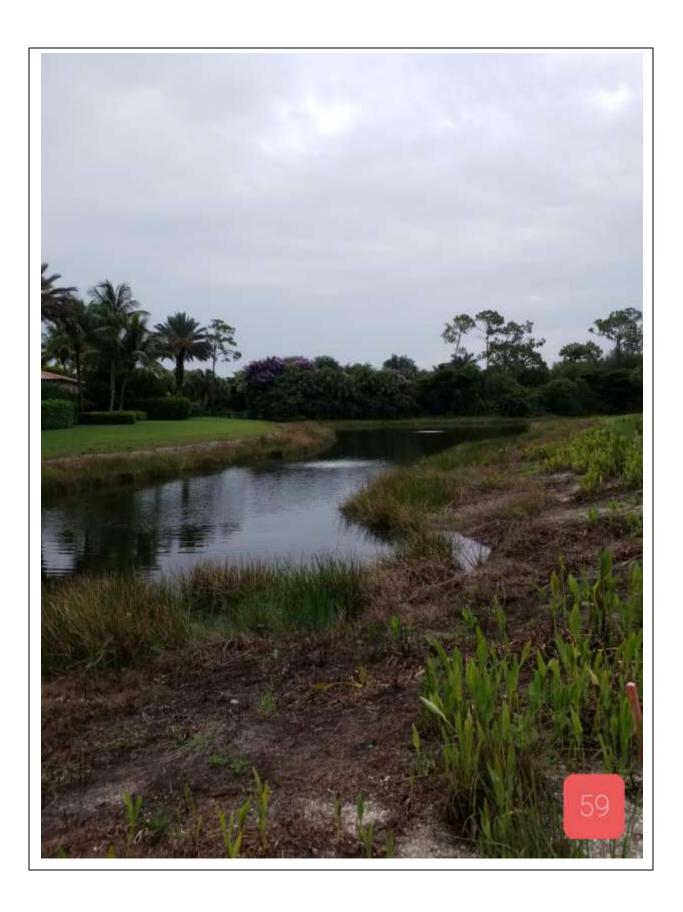
Lake 58

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 59

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Torpedo Grasses/weeds wetland side Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Mosquito fish Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X Three head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

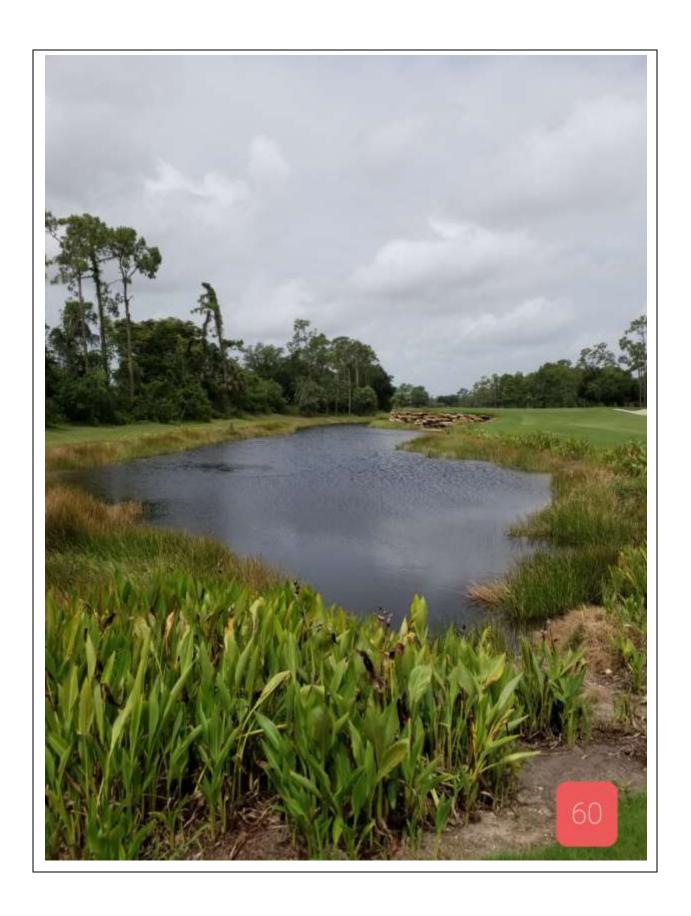


Lake 59

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/18/2021				
Lake ID #:	Lake 60				

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	4 head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



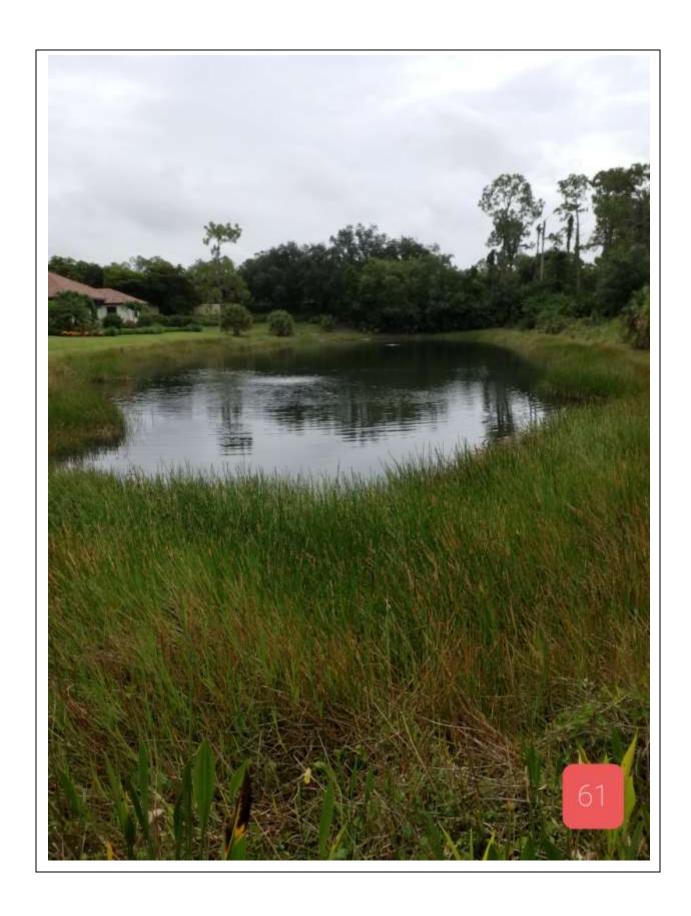
Lake 60

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake - 61 (Trebbio)

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Remove Seeded Palm on Resident Side Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 2 head aeration system Is it operating/properly? One Diffusor Requires Replacement Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly? Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

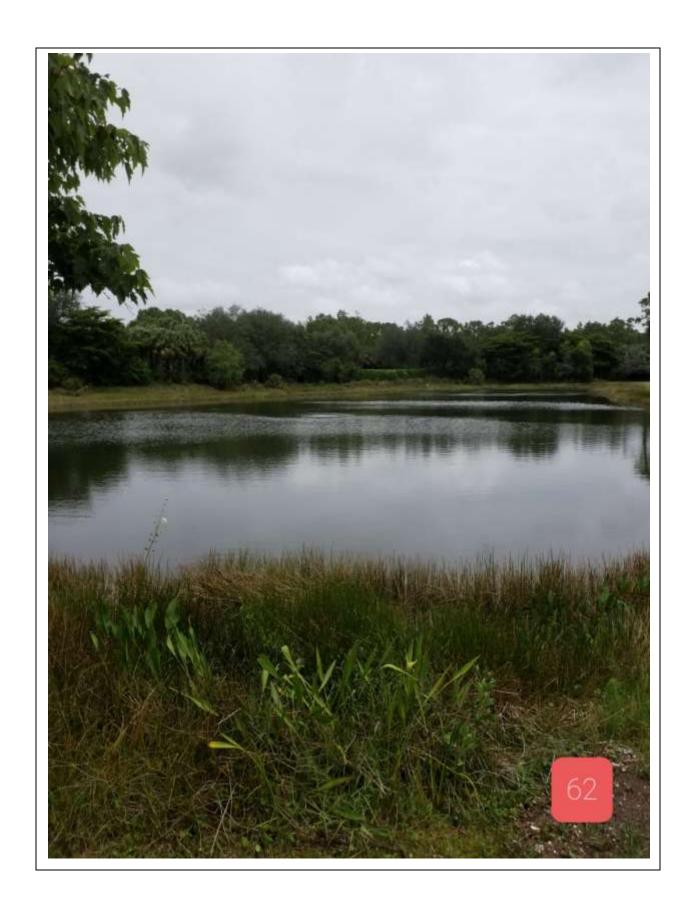


Lake 61

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 62

Audit Check Points		All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X	
Does beneficial plant population meet regulatory requirements?	X	
Are existing beneficial plants healthy?	X	
Is the lake absent any trash?	X	
Health/Safety:		
Is the lake surface absent any oil, grease or gas sheen?	X	
Birds and or Fish observed?	X	Great White Heron
Does the over all lake body appear healthy?	X	
Structural Integrity:		
Is the lake/lake bank absent significant washouts?	X	
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X	
Are structures in sound and appropriate life cycle condition?	X	
Aeration/Fountains:		
Is there a CDD or Club owned Aerator/Fountain present?	X	Two head aeration system
Is it operating/properly?	X	
Are hoses or cords properly secured or screened?	X	
Do pumps and motors sound like they are operating properly?	X	
Are electrical and/or mechanical boxes/enclosures in good condition?	X	
Are the boxes/enclosures secured properly?	X	
Do the boxes/enclosures appear to be securing contents from elements?	X	
Is timer/photo cell operating properly?	N/A	



Lake 62

Quality Assurance Audit Evaluation Sheet Lakes

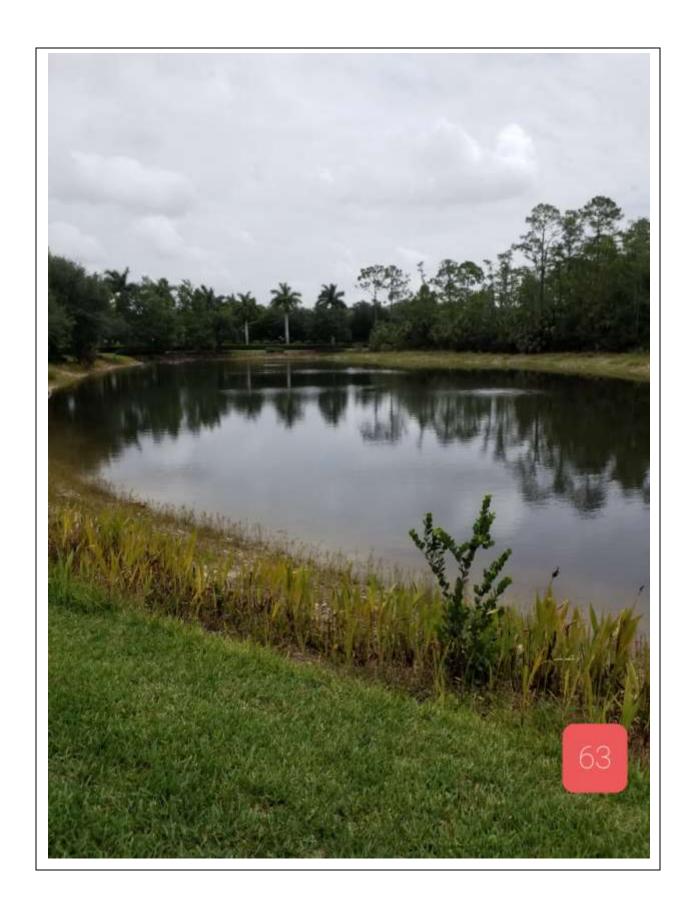
Date: 6/18/2021 Lake ID #: Lake 63

Is timer/photo cell operating properly?

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Weeds on lake banks Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Mosquitofish, Blue Heron, & Mocking Birds Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X two head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements?

N/A



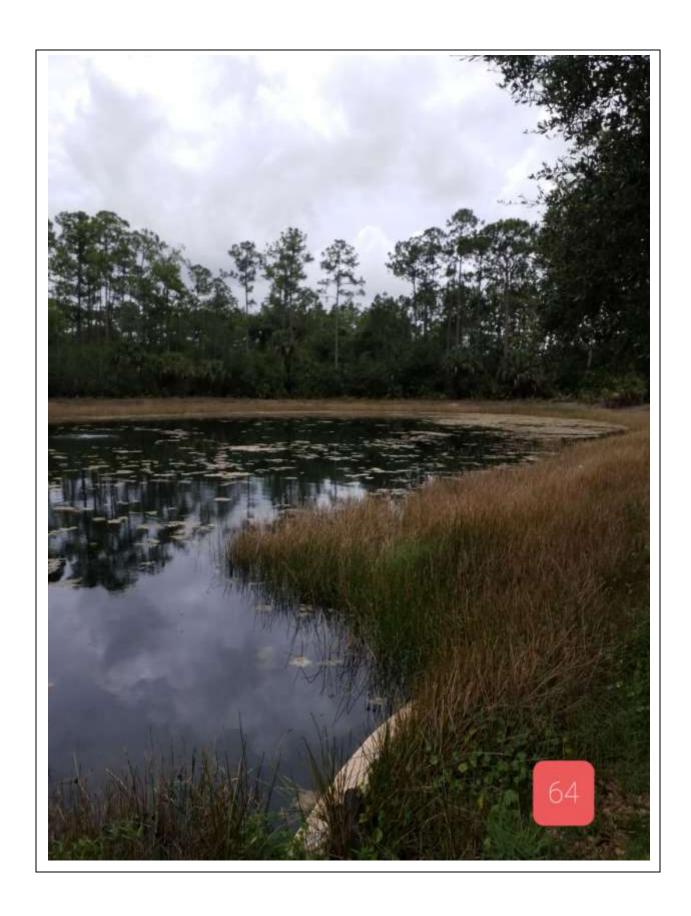
Lake 63

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/18/2021 Lake ID #: Lake 64

#### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds - Out of Compliance Invasive/undesirable plant control meet contract specifications? X Algae Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A

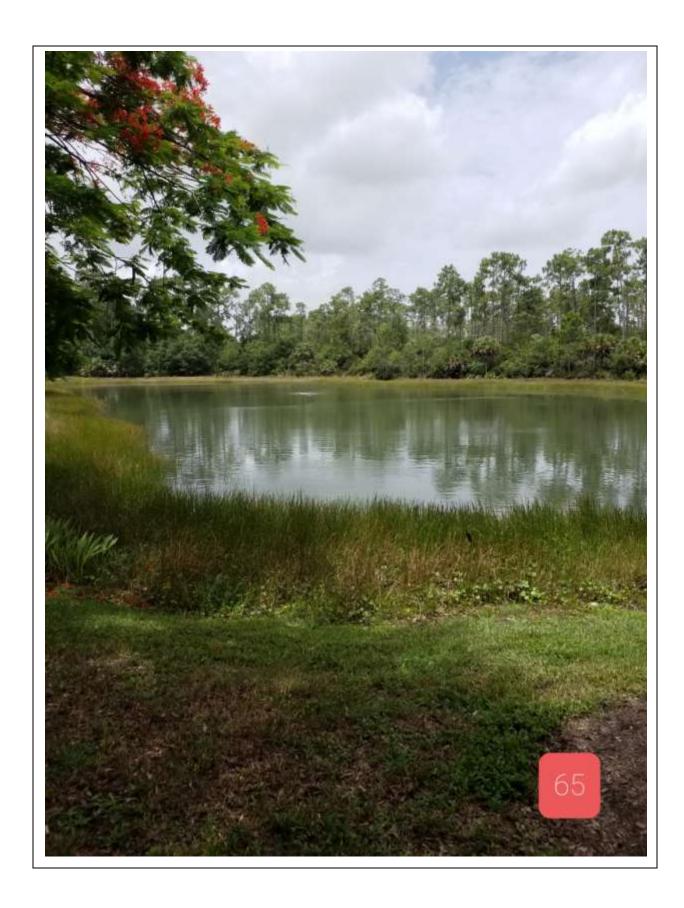


Lake 64

Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/18/2021 Lake ID #: Lake 65 (Terraza)

Audit Check Points			All Audit Check Points answered "No" require Additional Comments/Information	
Vegetation Control:		YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	•			
realin/Sarety	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		
Structural Integrity:				
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fountains:				
	Is there a CDD or Club owned Aerator/Fountain present?	X		Two head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



Lake 65

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/24/2021 Lake ID #: Lake 66S

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds although it looks recently sprayed/treated Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly? Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



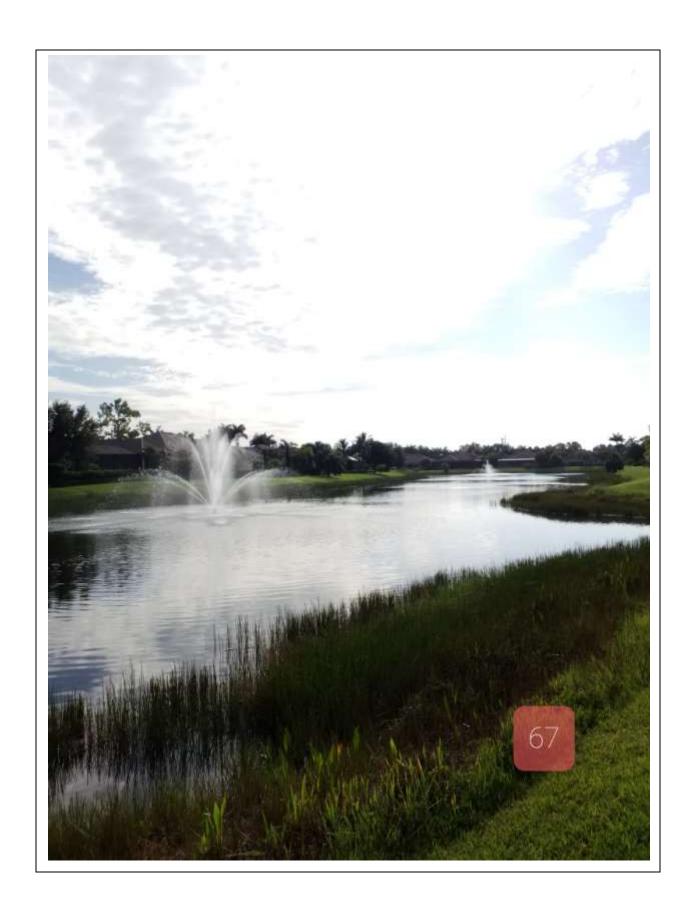
Lake 66S

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 67

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds Invasive/undesirable plant control meet contract specifications? X Spike Rush Over 15 ft into lake Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Turtles, Bass & Birds Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 6 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



Lake 67

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 68

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** YES Additional Comments/Information NO Invasive/undesirable plant control meet contract specifications? Submerged Vegetation, Seeded Palms on Bank X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?

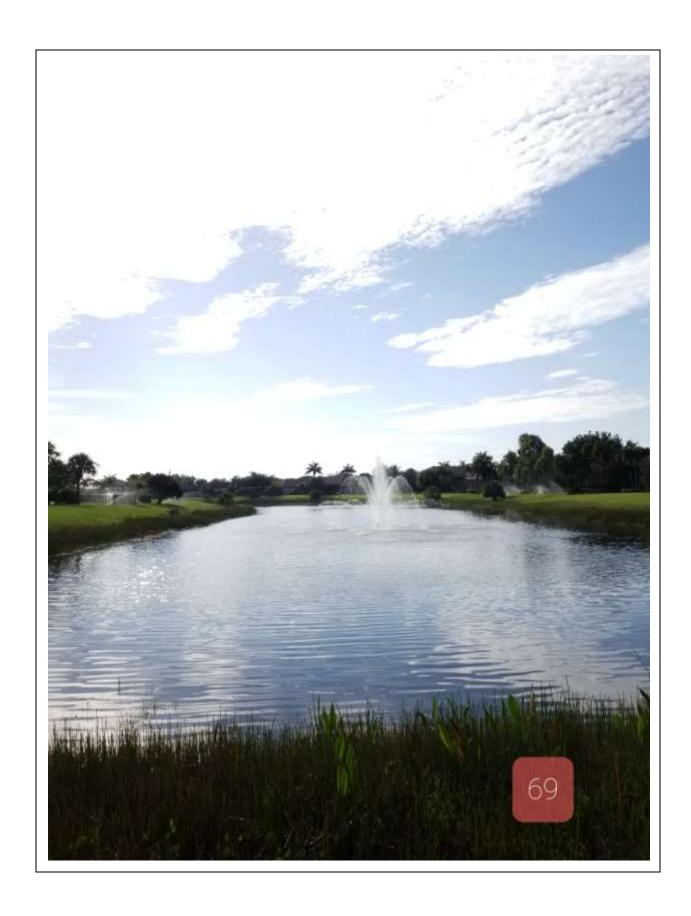


Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date:	6/24/2021
Lake ID #:	Lake 69

### PHOTO DOCUMENTATION REQUIRED

Audit Check	x Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Co	ontrol:	YES	NO	Additional Comments/Information
	Invasive/undesirable plant control meet contract specifications?	X		Submerged Vegetation & Seeded Palm on Bank
	Does beneficial plant population meet regulatory requirements?	X		
	Are existing beneficial plants healthy?	X		
	Is the lake absent any trash?	X		
Health/Safety	,			
ricaitii/Sarcty	Is the lake surface absent any oil, grease or gas sheen?	X		
	Birds and or Fish observed?	X		
	Does the over all lake body appear healthy?	X		
Structural In	tegrity:			
	Is the lake/lake bank absent significant washouts?	X		
	Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
	Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fou	ntains:			
. 202 402014 2 00	Is there a CDD or Club owned Aerator/Fountain present?	X		6 head aeration system
	Is it operating/properly?	X		
	Are hoses or cords properly secured or screened?	X		
	Do pumps and motors sound like they are operating properly?	X		
	Are electrical and/or mechanical boxes/enclosures in good condition?	X		
	Are the boxes/enclosures secured properly?	X		
	Do the boxes/enclosures appear to be securing contents from elements?	X		
	Is timer/photo cell operating properly?	N/A		



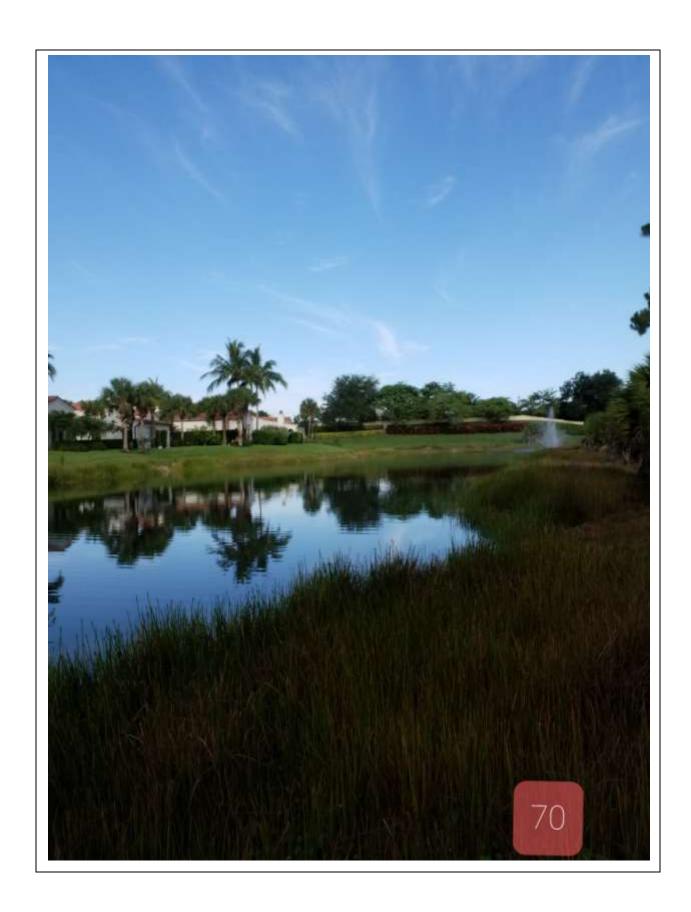
Lake 69

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 70

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? Bank Weeds X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash?  $\mathbf{X}$ Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Bass, Birds Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 3 head aeration system Association fountain On Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened?  $\mathbf{X}$ Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



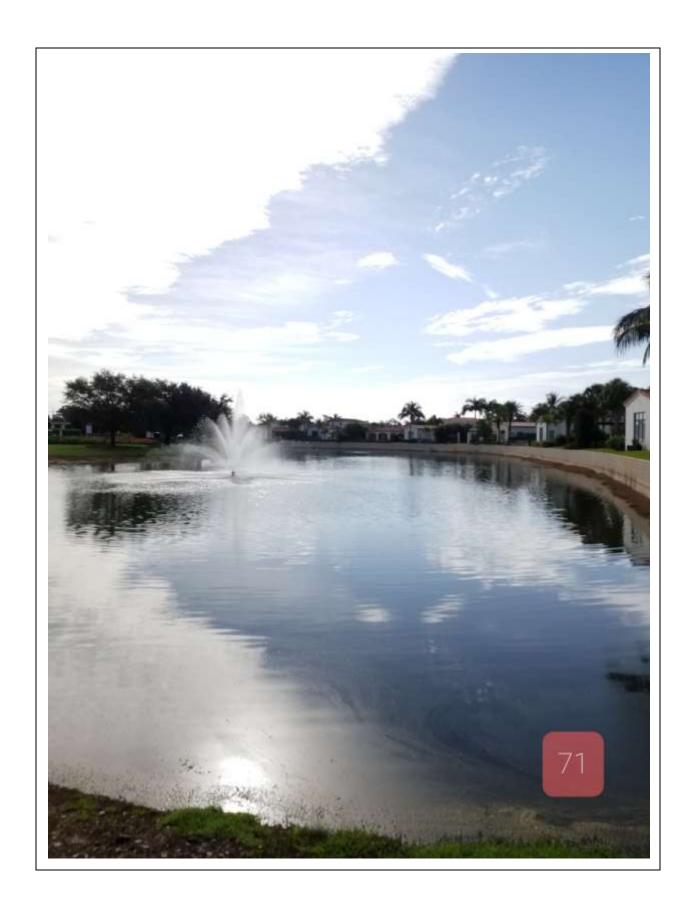
Lake 70

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 71

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Bank Weeds & minimal algae Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X all littorals were removed from this pond Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 4 head aeration system Fountain was on Is it operating/properly?  $\mathbf{X}$ Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



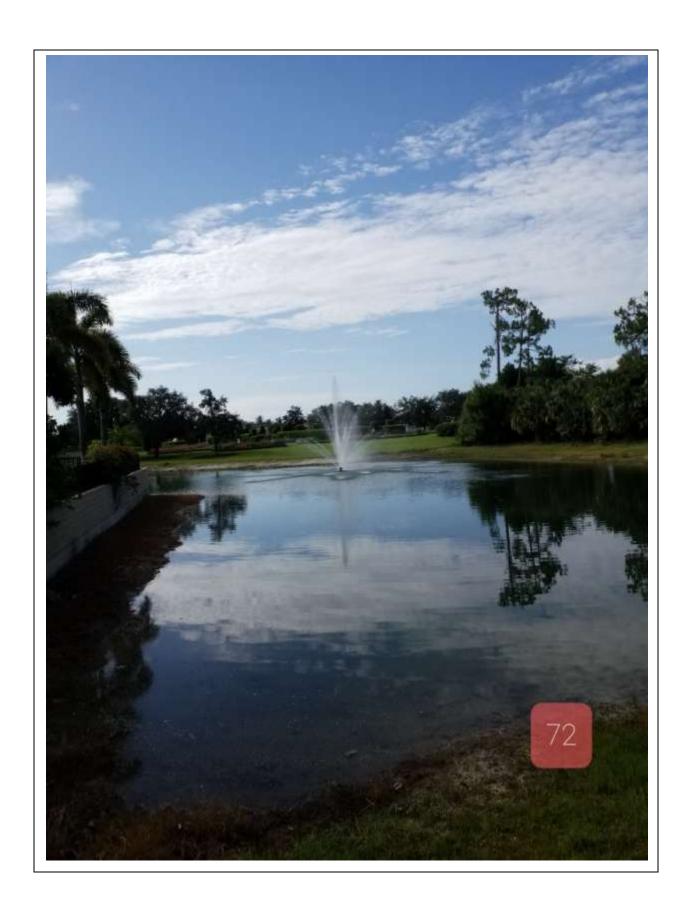
Lake 71

Quality Assurance Audit Evaluation Sheet Lakes

Date: 6/24/2021 Lake ID #: Lake 72

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X all littorals were removed from the pond Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Bass & Turtles Does the over all lake body appear healthy? X Water Level Very Low **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 5 head aeration system Association Fountain off due to low water levels  $\mathbf{X}$ Is it operating/properly? Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



Lake 72



Quality Assurance Audit Evaluation Sheet <u>Lakes</u>

Date: 6/24/2021

Lake ID #: Lake 73 (Irrigation Holding Pond)

### PHOTO DOCUMENTATION REQUIRED

Audit Check Points			All Audit Check Points answered "No" require Additional Comments/Information
Vegetation Control:	YES	NO	Additional Comments/Information
Invasive/undesirable plant control meet contract specifications?	X		Submerged Vegetation, Seeded Palms, & Bank Weeds
Does beneficial plant population meet regulatory requirements?	X		
Are existing beneficial plants healthy?	X		
Is the lake absent any trash?	X		
Health/Safety:			
Is the lake surface absent any oil, grease or gas sheen?	X		
Birds and or Fish observed?	X		Florida Molten Duck & Turtles
Does the over all lake body appear healthy?	X		
Structural Integrity:			
Is the lake/lake bank absent significant washouts?	X		
Is the lawn/lake transition area absent "drop offs" greater than 8"?	X		
Are structures in sound and appropriate life cycle condition?	X		
Aeration/Fountains:			
Is there a CDD or Club owned Aerator/Fountain present?	X		5 head aeration system Association owned fountain On
Is it operating/properly?		X	Aeration System Off
Are hoses or cords properly secured or screened?	X		
Do pumps and motors sound like they are operating properly?	X		
Are electrical and/or mechanical boxes/enclosures in good condition?	X		
Are the boxes/enclosures secured properly?	X		
Do the boxes/enclosures appear to be securing contents from elements?	X		
Is timer/photo cell operating properly?	N/A		





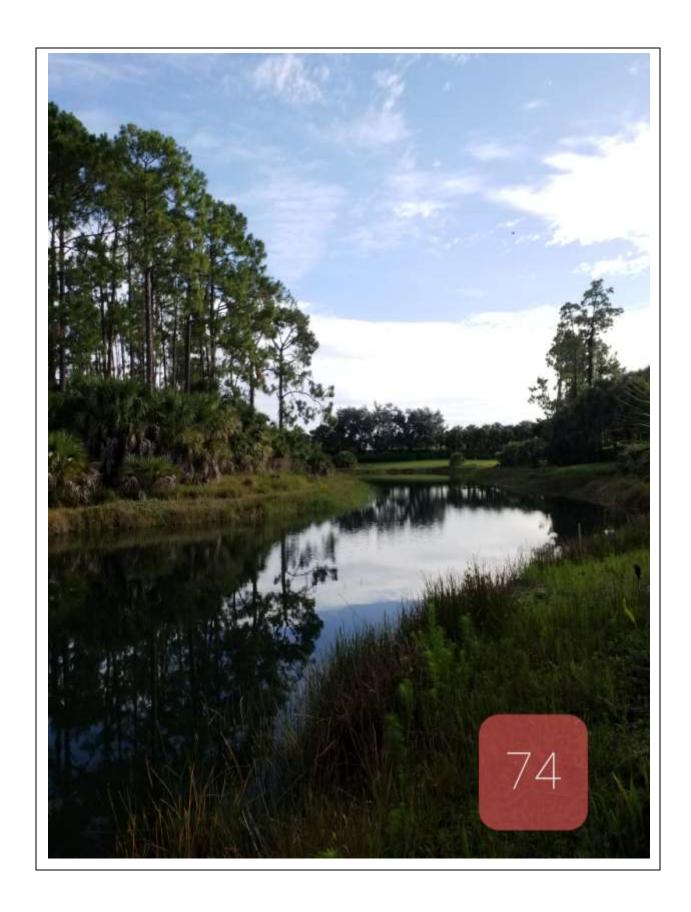
Lake 73

Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 74

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Submerged Vegetation, Bank Weeds, Vines in Littorals & Seeded Palms Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? 4 head aeration system One Association Fountain On Is it operating/properly? Aeration System Off Are hoses or cords properly secured or screened?  $\mathbf{X}$ Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A



Lake 74



Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 75

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Seeded Palms & Bank Weeds Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? X Are existing beneficial plants healthy? X Is the lake absent any trash? Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed? X Bass Does the over all lake body appear healthy? X **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present? X 2 head aeration system Association Fountain On Is it operating/properly?  $\mathbf{X}$ Aeration System Off Are hoses or cords properly secured or screened?  $\mathbf{X}$ Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly?  $\mathbf{X}$ Do the boxes/enclosures appear to be securing contents from elements? N/A Is timer/photo cell operating properly?



Quality Assurance Audit Evaluation Sheet Lakes

Date:	6/24/2021
Lake ID #:	Lake 76

### PHOTO DOCUMENTATION REQUIRED

**Audit Check Points** All Audit Check Points answered "No" require Additional Comments/Information **Vegetation Control:** Additional Comments/Information YES NO Weeds, Vines in Littorals Invasive/undesirable plant control meet contract specifications? X Does beneficial plant population meet regulatory requirements? Spike Rush, Arrowhead & Pickerelweed  $\mathbf{X}$ Are existing beneficial plants healthy? X Is the lake absent any trash? Tree Limbs in the pond Health/Safety: Is the lake surface absent any oil, grease or gas sheen? X Birds and or Fish observed?  $\mathbf{X}$ Turtle Does the over all lake body appear healthy? Water Level Low **Structural Integrity:** Is the lake/lake bank absent significant washouts? Is the lawn/lake transition area absent "drop offs" greater than 8"? Are structures in sound and appropriate life cycle condition? X **Aeration/Fountains:** Is there a CDD or Club owned Aerator/Fountain present?  $\mathbf{X}$ 2 head aeration system Association owned fountain shut down due to low water levels  $\mathbf{X}$ Is it operating/properly? Are hoses or cords properly secured or screened? Do pumps and motors sound like they are operating properly?  $\mathbf{X}$ Are electrical and/or mechanical boxes/enclosures in good condition? X Are the boxes/enclosures secured properly? Do the boxes/enclosures appear to be securing contents from elements? Is timer/photo cell operating properly? N/A







### MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

6

From: Andy Tilton <adt@johnsoneng.com>
Sent: Friday, July 16, 2021 11:03 AM

To: Chuck Adams <adamsc@whhassociates.com>

**Cc:** Cleo Adams < <a href="mailto:crismondc@whhassociates.com">crismondc@whhassociates.com</a>>; Jordan L. Varble < <a href="mailto:jlv@johnsoneng.com">jlv@johnsoneng.com</a>>; Brent O.

Burford < bob@johnsoneng.com >; Cindy Keen < CMK@johnsoneng.com >

Subject: FW: SFWMD New Application 210716-6843 Received

On June 28 or 29, I uploaded the letter to Melissa Roberts requesting the extension. Last week, I was looking for something else and noticed that there was nothing in the file on the SFWMD web site. I had an admin person hand deliver the letter a few days ago to the SFWMD office. They have input this now and started a new application. Within 30 days, we should get their letter with the new expiration date. Someone has found a way to take a simple procedure and complicate it. Other than to frustrate the regulated public, there is no benefit to their new system over the old.

The original issue date was April 16, 2020. This made the expiration date April 16, 2025. Using a tolling time of 474 days plus the six months would be about 21.5 months. This should result in a new expiration date of about February 1, 2027. Please let the board know of the approximate date at Robert's request. We can soon compare to the date provided by the letter from SFWMD.

Call if you have questions.

From: noreply@sfwmd.gov <noreply@sfwmd.gov>

**Sent:** Friday, July 16, 2021 10:43 AM **To:** adamsc@whhassociates.com

Cc: adamsc@whhassociates.com; Andy Tilton <adt@johnsoneng.com>

Subject: SFWMD New Application 210716-6843 Received

The South Florida Water Management District has received your Permit Application Submittal.

**Application No.:** 210716-6843

**Project Name:** Mediterra Phase Three East - Stormwater Pond 74

Applicant(s): Chesley 'chuck' Adams, Mediterra Community Development District

County: Collier

To search application/permit information, please visit the District's ePermitting website at link below. <a href="http://my.sfwmd.gov/ePermitting">http://my.sfwmd.gov/ePermitting</a>

Instruction on how a search for information can be found on the webpage. For additional assistance with ePermitting, please email epermits@sfwmd.gov.

If you wish to be removed from this distribution list, please email <u>permits@sfwmd.gov</u>

Thank you, SFWMD ePermitting Online Services



Scanned by McAfee and confirmed virus-free.

### MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

### FY 2020 and 2021 Operations Financial Impact Analysis

11-Aug-21

	Budget	Actual	Variance	Budget	Er	ncumbered	٧	ariance	<u>Notes</u>
Operations Account	FY 2020	FY 2020	FY 2020	FY 2021		FY 2021	<u> </u>	Y 2021	
Contractual Services	\$ 203,980	\$ 199,150	\$ 4,830	\$ 215,000	\$	220,352	\$	(5,352)	Lake & Wetland contract, Water Testing/Lake 52 and Cane Toad removal
Aqua/cut backs/pipe cleanout	\$ 100,000	\$ 62,580	\$ 37,420	\$ 100,000	\$	37,025	\$	62,975	Annual Pipe Cleanout/Littoral Plantings
Street sweeping	\$ 8,000	\$ 3,075	\$ 4,925	\$ -	\$	-	\$	-	
Electricity	\$ 33,000	\$ 30,266	\$ 2,734	\$ 31,500	\$	31,500	\$	-	
Capital Outlay Drain Pipe				\$ 78,000	\$	45,644	\$	32,356	per contract with MRI (Padova Project) & Required Irrigation Repairs
Future Aeration replace	\$ 17,400	\$ 12,450	\$ 4,950	\$ 17,340	\$	6,598	\$	10,742	
Cap Outlay FCB Loan	\$ 89,960	\$ 92,081	\$ (2,121)	\$ 89,960	\$	89,960	\$	-	_
	\$ 452,340	\$ 399,602	\$ 52,738	\$ 531,800	\$	431,079	\$	100,721	

Current FY 20 and 21 Ops Variance Profit/(Loss)	\$ 153,459	Additional Considerations
	\$ 10,670	GulfScape Landscape Proposal - Padova Project
	\$ 77,000	New Pipe connection between Lakes 25-26
	\$ 2,000	ROV submersible camera utilized @ the five outfall structures
	\$ 89,670	Total of Additional Considerations
	\$ 63,789	Currently unencumbered

Surplus Fund Balance Year Ending 9/30/20 -

\$180,094.00

### Mediterra Breakdown August 11, 2021

### **Summary:**

### **Water Management:**

Contract Services Lake & Wetland	\$195,000.00
Cane Toad Removal Project	\$ 10,000.00
Water Testing	\$ 10,220.00
Lake 52 bacteria applications	\$ 5,352.00

### **Aquascaping/lake banks/pipe cleanout:**

Annual Pipe Cleanout Project \$30,700.00 Littoral Plantings Project \$ 6,325.00

### **Capitol Outlay Drainage Pipe:**

Padova Project \$39,000.00

Irrigation Repairs \$ 6,644.00 (GulfScapes)

**Note:** Lake 52 bacteria applications (Bio-Zyme Eco Socks) is a combination of beneficial aerobic bacteria, enzymes, and other microbial or natural nutrient binding and limiting products as required for the proper maintenance of the pond. Approved by the Board February 20, 2019 in an effort to minimize growth of algae.

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
JUNE 30, 2021

# MEDITERRA COMMUNITY DEVELOPMENT DISTRICTS BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2021

		G					
			Debt		Debt		Total
		Service Service General Series 2012 Series 2013		Governmental			
	(					Funds	
ASSETS							
Cash							
Operating	\$	340,407	\$ -	\$	_	\$	340,407
Investments	•	, -	•	•		,	, -
BB&T - CDARS		1,496	_		_		1,496
Series 2012		1,100					.,
Revenue		_	231,635		_		231,635
Reserve		_	774,889		_		774,889
Prepayment		_	6,248		_		6,248
Series 2013			0,210				0,210
Revenue		_	_		189,490		189,490
Reserve		_	_		75,000		75,000
Series 2017 Note					. 0,000		. 0,000
Reserve		10,000	_		_		10,000
Due from other		8	_		_		8
Electric deposit		2,346	_		_		2,346
Total assets	\$	354,257	\$ 1,012,772	\$	264,490	\$	1,631,519
Total assets	Ψ	334, <u>237</u>	Ψ 1,012,772	Ψ	204,430	Ψ	1,001,010
LIABILITIES AND FUND BALANCES							
Liabilities							
Accounts payable	\$	1,000	\$ -	\$	_	\$	1,000
Total liabilities		1,000				<u> </u>	1,000
	-	.,					.,,,,,
Fund Balances							
Restricted for:							
Debt service		-	1,012,772		264,490		1,277,262
Unassigned		353,257					353,257
Total fund balances		353,257	1,012,772		264,490		1,630,519
Total liabilities and fund balances	\$	354,257	\$ 1,012,772	\$	264,490	\$	1,631,519

### **MEDITERRA**

### COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND 001

### FOR THE PERIOD ENDED JUNE 30, 2021

		Current Month	Year to Date		Budget		% of Budget
REVENUE	•	4.040	•	700 504	•	700.040	4000/
Special assessment: on roll	\$	1,342	\$	729,531	\$	728,943	100%
Special assessment: off-roll Interest and miscellaneous		-		129,259		129,259	100%
Total revenues		1,346		52		858,202	N/A 100%
Total revenues		1,340		858,842		030,202	100%
EXPENDITURES							
Administrative							
Supervisors		2,153		7,536		9,900	76%
Management		4,000		36,000		48,000	75%
Accounting		1,392		12,525		16,700	75%
Audit		-		4,000		10,000	40%
Legal		1,303		11,782		10,000	118%
Field management		1,275		11,475		15,300	75%
Engineering		11,786		63,955		95,000	67%
Trustee		3,659		3,659		10,000	37%
Dissemination agent		333		3,000		4,000	75%
Arbitrage rebate calculation		1,000		1,000		1,500	67%
Assessment roll preparation		417		3,750		5,000	75%
Telephone		22		194		259	75%
Postage		314		1,141		1,000	114%
Insurance		-		10,696		11,750	91%
Printing & binding		143		1,285		1,714	75%
Legal advertising		252		2,741		4,000	69%
Contingencies		246		1,771		2,500	71%
Annual district filing fee		-		175		175	100%
Website		-		705		705	100%
ADA website compliance				210		210	100%
Total administrative		28,295		177,600		247,713	72%
Water management		04.000		444.004		045.000	070/
Contractual services		21,322		144,024		215,000	67%
Aquascaping/cutbacks/pipe cleanout		-		37,700		100,000	38%
Electricity		-		20,478		31,500	65%
Capital outlay-drain pipe repair		18,670		140,010		78,000	180%
Future aeration replacement		14,853		19,890		17,340	115%
Capital outlay-aeration FCB loan pymt		- E4 04E		91,181		89,960	101%
Total water management		54,845		453,283		531,800	85%
Other fees & charges							
Property appraiser		_		333		10,699	3%
Tax collector		_		9,481		8,030	118%
Total other fees & charges				9,814		18,729	52%
Total expenditures		83,140		640,697		798,242	80%
•							
Excess/(deficiency) of revenues over/(under) expenditures		(81,794)		218,145		59,960	
over/(under) expenditures		(01,134)		210,140		J9,900	
Fund balances - beginning		435,051		135,112		100,919	
Fund balances - ending	\$	353,257	\$	353,257	\$	160,879	

### **MEDITERRA**

# COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND 210 - SERIES 2012 (REFUNDED 1999 & 2001 BONDS) FOR THE PERIOD ENDED JUNE 30, 2021

	Current Month		Year to Date	Budget	% of Budget	
REVENUES						
Special assessment: on roll	\$	2,368	\$ 1,067,108	\$ 1,067,997	100%	
Assessment prepayments		-	6,868	-	N/A	
Interest		6	60	-	N/A	
Total revenues		2,374	1,074,036	1,067,997	101%	
EXPENDITURES						
Debt service						
Principal		-	615,000	615,000	100%	
Prepayment		-	75,000	-	N/A	
Interest			430,755	431,010	100%	
Total debt service			1,120,755	1,046,010	107%	
Other fees & charges						
Property appraiser		-	-	9,423	0%	
Tax collector			12,330	12,564	98%	
Total other fees & charges		-	12,330	21,987	56%	
Total expenditures			1,133,085	1,067,997	106%	
Excess/(deficiency) of revenues						
over/(under) expenditures		2,374	(59,049)	-		
Fund balances - beginning	1	,010,398	1,071,821	1,053,749		
Fund balances - ending	\$ 1	,012,772	\$ 1,012,772	\$ 1,053,749		

### **MEDITERRA**

# COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND 204 - SERIES 2013 (REFUNDED 2003A BONDS) FOR THE PERIOD ENDED JUNE 30, 2021

	Current Month		Year to Date		Budget		% of Budget	
REVENUES								
Special assessment: on roll	\$	-	\$	316,050	\$	316,490	100%	
Interest		1		14		-	N/A	
Total revenues		1		316,064		316,490	100%	
EXPENDITURES								
Debt service								
Principal		-		155,000		155,000	100%	
Interest		-		145,638		145,638	100%	
Total debt service		-		300,638		300,638	100%	
Other fees & charges								
Property appraiser		-		-		4,945	0%	
Tax collector		-		6,319		6,594	96%	
Total other fees & charges		-		6,319		11,539	55%	
Total expenditures		-		306,957		312,177	98%	
Excess/(deficiency) of revenues								
over/(under) expenditures		1		9,107		4,313		
Fund balances - beginning		264,489		255,383		242,766		
Fund balances - ending	\$	264,490	\$	264,490	\$	247,079		

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT



### **DRAFT**

1 2 3 4	MI	ES OF MEETING EDITERRA EVELOPMENT DISTRICT
5	The Board of Supervisors of the M	editerra Community Development District held a
6	Regular Meeting on June 16, 2021 at 9:00 a	a.m., in the Bella Vita I Room at the Sports Club at
7	Mediterra, 15735 Corso Mediterra Circle, Na	ples, Florida 34110.
8		
9 10	Present were:	
11 12	Robert Greenberg Ken Tarr (via telephone)	Chair Vice Chair
13 14 15	Mary Wheeler Vicki Gartland John Henry (via telephone)	Assistant Secretary Assistant Secretary Assistant Secretary
16 17 18	Also present were:	
19 20 21	Chuck Adams Cleo Adams Shane Willis	District Manager Assistant District Manager Operations Manager
22 23 24	Alyssa Willson (via telephone) Andy Tilton Gary Nychyk	District Counsel District Engineer Johnson Engineering, Inc.
25 26 27	Tammy Campbell (via telephone)	McDirmit Davis
28 29	FIRST ORDER OF BUSINESS	Call to Order/Roll Call
30	Mr. Adams called the meeting to orc	der at 9:07 a.m. Supervisors Gartland, Wheeler and
31 32	Greenberg were present, in person. Supervis	ors Henry and Tarr were attending via telephone.
33 34	SECOND ORDER OF BUSINESS	Chairman's Comments
35	Mr. Greenberg stated that the Six (	Order of Business was the result of needing legal
36	advice after attending a meeting with The Cl	lub and to try to correct a problem that occurred in
37	between two CDD Board meetings.	

# THIRD ORDER OF BUSINESS Presentation of Mediterra Community Development District's Audited Annual Financial Report for the Fiscal Year Ended September 30, 2020, Prepared by McDirmit Davis

Ms. Campbell presented the Audited Financial Report for Fiscal Year Ended September 20, 2020 and reviewed the pertinent information in the Audit. The Audit was consistent with past years. It was a clean, unqualified Audit; there were no findings, irregularities or instances of noncompliance. Board Members posed questions about items in the Report and were satisfied with Ms. Campbell's explanations. Mr. Adams would ensure that the Accounting Department inserts a note in the unaudited financial statements indicating that the bank is holding \$10,000 until the aeration installation project loan is paid in full. It was noted that, based on the date of the letter, the Audit should have been emailed to the Board and included on the May agenda and that the taxpayers can pay their property tax bill which includes the CDD assessments in quarterly installments on June 30<sup>th</sup> to receive a higher discount.

#### FOURTH ORDER OF BUSINESS

Consideration of Resolution 2021-09, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2020

Mr. Greenberg presented Resolution 2021-09

On MOTION by Ms. Wheeler and seconded by Ms. Gartland, Resolution 2021-09, Accepting the Audited Annual Financial Report for the Fiscal Year Ended September 30, 2020, was adopted.

#### FIFTH ORDER OF BUSINESS

Discussion/Consideration: RFPs for Preserve Fire Reduction Program (to be provided under separate cover)

Mr. Gary Nychyk, of Johnson Engineering, Inc., presented a spreadsheet reflecting the Request for Proposals (RFP) bids received form SOLitude Lake Management (SOLitude), EarthBalance and Cintron Landscape Services to service the Preserve Fire Reduction

Management 3-Year Rotation, which was emailed to the Board. He noted that all firms were provided with and understood the scope of work as defined in the RFP.

The Board discussed cost variances between the respondents, the scope of work and Staff's confidence in Cintron's ability to provide the services, at the costs specified. Mrs. Adams received Cintron's response yesterday but decided not to include the responses in the agenda package to prevent duplicate submissions but she would ensure that the RFP responses are attached to the minutes. Mr. Adams noted that Cintron is currently on site and their bid was below the threshold requirement for sealed bidding. Discussion ensued about the termination clause, Cintron adding the number of labor days needed to complete the project, Staff making sure the contract includes a penalty provision, the scope of work and removing downed trees.

Whether to complete the project in one year, instead of over the course of three years, was discussed. Mr. Tilton did not see an issue, as long as the project is performed on a three-year rotation. Mr. Nychyk recommended confirming the number of days allotted to perform the work, to avoid exceeding budget. Staff was asked to, in the future, email the scope of work with the bids to the Board.

Mrs. Adams was directed to review the scope of work, confirm that it includes fallen trees and, if not, revise the scope and negotiate a one-year contract with Citron at the price indicated and determine if extra days are needed and, if so, insert it into the contract. The project would commence in the fall, during the dry season. Mr. Adams would revise the budget, add an "Assigned" fund balance line item and show the buildup of reserves going forward, year-over-year, commencing with Fiscal Year 2023. Staff was directed to notify the Board if the costs exceed the additional amount provided.

Mr. Tilton discussed the "fuel" areas identified.

On MOTION by Mr. Greenberg and seconded by Ms. Gartland, the Cintron proposal for the Preserve Fire Reduction Program, subject to the following modifications, 1) completing the work in one year, 2) Staff creating a fund balance equal to 40% of \$170,000 for Fiscal Year 2023 and ensuring that the scope of services includes removal of fallen trees, 3) commencing the project as early as possible in the dry season and 4) negotiating the number of days, at a not-to-exceed price of \$168,000 and including a late completion penalty in the contract and directing Staff to return to the Board if the price increase exceeds \$5,000, was approved.

Update: Conservation Area Restoration Activities Behind 10806 Cortile Way
 This item, previously the Tenth Order of Business, was presented out of order.

Mr. Adams reported the following:

- All items associated with the Restoration Plan were implemented, except for installing the cypress trees and signs, which, upon receipt, SOLitude expected to complete next week.
- The South Florida Water Management District (SFWMD) indicated that it was in agreement with the Restoration Plan proposed by the District and Mr. Nychyk.
- The two-year base monitoring event would be implemented once SOLitude and the SFWMD sign off on the baseline, as well as two subsequent inspections to ensure the Plan is successful will occur.

Discussion ensued regarding the cost to the homeowners and the letter to the homeowners should come from Mr. Greenberg rather than District Counsel.

Mr. Adams would send a letter and invoice to the homeowners and include follow-up monitoring costs, upon SFWMD signing off on the project.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2021-10,
Adopting an Amended and Restated Policy
Governing Engagement of District Staff by
Board Members; and Providing for
Severability and Effective Date

Mr. Greenberg stated emailing Resolution 2016-06 to the Board was a prelude to discussion about amending the existing policy. Resolution 2021-10 proposed requiring Board Members requesting legal advice on urgent matters between meetings to go through the Chair, or, in the Chair's absence, the Vice Chair, instead of going through the District Manager. The request was made due to an incident in which after meeting with The Club, he needed engineering and legal input to decide if The Club could build in the preserves and if this needed to be brought before the Board or if he could resolve it himself.

Discussion ensued regarding the policy originally being initiated because the prior Board incurred high legal costs. This type of policy does not exist in other CDDs.

Ms. Willson clarified that Board Members would be obtaining approval to engage District Counsel on matters between Board meetings; they would not be engaging in a conversation with the Chair or Vice Chair.

The following changes were made to Resolution 2021-10:

Page 1, Section 2, first sentence: Change "Outside" to "Other than meetings" and insert "or the Vice Chairman, in the Chair's absence" after "Chairman"

Mr. Greenberg stated the outcome of whether The Club can build in the preserve was pending, as he needed to review the SFWMD permits he received from the District Engineer.

On MOTION by Mr. Greenberg and seconded by Ms. Gartland, Resolution 2021-10, as amended, Adopting an Amended and Restated Policy Governing Engagement of District Staff by Board Members; and Providing for Severability and Effective Date, was adopted.

The revised Resolution would be emailed to the Board and District Staff.

#### **SEVENTH ORDER OF BUSINESS**

**Discussion: Setting Website Content Policy** 

Mr. Greenberg wanted the CDD website to be easier for users to navigate as, in his opinion, it is not user-friendly. He wanted all agenda packages and documents posted on the website, not just some. He suggested creating a formal, written policy on what items are posted to the website and when. Mr. Tarr recalled a prior request to catalog and post all Resolutions on the website. Mr. Adams stated that the Cloud share link to the CDD's records of proceedings would be posted on the website later this week or early next week.

The Board agreed to form a Sub-Committee and designated Mr. Tarr and Ms. Gartland as the Board Members to study the issues and make a recommendation, rather than incurring the costs to convert documents not required on the website or compliant with the Americans with Disability Act (ADA) requirements. The first workshop meeting would be in the Fall, when Mr. Tarr returns to Florida; the workshop would be advertised accordingly. In response to Mr. Tarr's suggestion to post it on the CDD website home page, Ms. Willson would email her firm's "What CDDs are" brochure to the Board and Staff.

170	Discussion: Potential of Refinancing the Series 2012 and 2013 Bonds Prior to 10-Year
171	Call Date Expiration
172	This item, previously the Ninth Order of Business, was presented out of order.
173	Mr. Adams provided the following updates from his conversation with Mr. Kessler, of
174	FMS bonds, the District's Bond Underwriter:
175	May 1, 2022 and May 1, 2023 are the earliest dates to refinance the Series 2012 and
176	Series 2013 bonds, respectively. If the Board decides to proceed, then beginning the process in
177	October 2021 was suggested in order to implement the activity in January 2022.
178	> The suggestion was to close out the 10-year term call notes remaining for each Series,
179	via a bank loan, instead of municipal investments, as interest rates continue to fall slightly, even
180	with the threat of corporate tax rates increasing.
181	Quotes from FineMark National Bank & Trust (FineMark), who refinanced another CDD's
182	bonds, and Synovus Bank, used by the District for the aeration project, would be obtained.
183	The Board agreed to proceed with the process and directed Mr. Adams to schedule
184	dates and email an outline of the steps and costs involved to the Board. Discussion ensued
185	regarding whether the Board is obligated to educate homeowners about their option to prepay
186	their debt assessments in full, adding this information to the website and including it in the
187	notices to homeowners as well as providing the MCA with written information to distribute to
188	new homebuyers during orientation.
189	THE FOLLOWING SECTION WAS TRANSCRIBED
190	VERBATIM, PER THE CHAIR'S REQUEST
191	Mr. Greenberg: Provide a one-page handout to MCA stating "On your tax bill will be a
192	line item for the CDD, this includes the operation and maintenance line item and the bond
193	reduction or payment which is principal and interest which funded the infrastructure of the
194	stormwater management system and Preserves within Mediterra. For more information go to
195	
196	SUMMARY TRANSCRIPTION RESUMED

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homeowners and in the tax bill. It was determined it would not be feasible to close out the

The transcribed section would be emailed to Mr. Greenberg to include with his letter to

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outstanding principal and reserve note with the bank due in 2022, as the processing fees would eliminate any potential savings.

EIGHTH ORDER OF BUSINESS

Continued Discussion: Fiscal Year 2022 Proposed Budget and Setting Assessment

Mr. Adams highlighted the adjustments to the proposed Fiscal Year 2022 budget, related to the Capital outlay FCB loan and increasing fund balance line items that were discussed at the last meeting. The FY2022 Proposed Assessment level would be \$1,053.55, an increase of \$233.55 from Fiscal Year 2021.

**Levels for August Public Hearing** 

Discussion ensued about budgeting for interest income, building the fund balance to meet with unanticipated expenses, as well as the MCA and The Club's expected assessment expenditures. Mr. Adams would research why the projected fund balance surplus amount varied significantly, on Pages 4 and 7, and determine if the larger amount should be moved to prepay bonds. The next proposed budget would include "Actuals through 5/31/22" when presented at the June 2022 meeting.

The following changes would be made to the proposed Fiscal Year 2022 budget:

Page 4, Electricity: Insert "31,500"

Page 4, Conservation area fire mitigation clean up: Change "prgram" to "program" and delete "It is anticipated that this program will be implemented on a three year rotational cycle so that 1/3rd of the"

Page 4, Aquascaping/aesthetic enhance/pipe cleanout: Align 100,000 figure

Page 1, Telephone, Printing & binding and flat fee line items: Rolled up into "Management" fees

On MOTION by Mr. Greenberg and seconded by Ms. Wheeler, with all in favor, the Fiscal Year 2021/2022 Proposed Budget, as amended, for the purposes of Setting Assessment levels for the August Public Hearing and sending Mailed Notice of the assessment increase to homeowners, was approved.

231 232 233 234	32 33		Discussion: Potential of Refinancing the Series 2012 and 2013 Bonds Prior to 10- Year Call Date Expiration		
235		This item was presented following the Seve	enth Order of Business.		
236					
237 238 239	TENT	1 ORDER OF BUSINESS	Update: Conservation Area Restoration Activities Behind 10806 Cortile Way		
240 241		This item was presented following the Fifth	Order of Business.		
242 243 244	ELEVE	NTH ORDER OF BUSINESS	Acceptance of Unaudited Financial Statements as of April 30, 2021		
245		Mr. Greenberg presented the Unaudited	Financial Statements as of April 30, 2021.		
246	Discus	ssion ensued over the verbiage "Capital ou	tlay" used for the drain pipe repair project.		
247	"Capit	col" would be removed from future proposed	budgets. The financials were accepted.		
248					
249 250 251	TWEL	FTH ORDER OF BUSINESS	Approval of May 19, 2021 Regular Meeting Minutes		
252		Mr. Greenberg presented the May 19, 2	021 Regular Meeting Minutes. Mrs. Adams		
253	noted	that edits were submitted to management.	The following change was made.		
254		Line 6: Change "in" to "outside"			
255					
256 257 258	the May 19, 2021 Regular Meeting Minutes, as amended to include today's				
259					
260 261	THIRT	EENTH ORDER OF BUSINESS	Staff Reports		
262			•		
263	A.	A. District Counsel: Hopping Green & Sams, P.A.			
264		There being nothing further to report, the r	next item followed.		
265	В.	District Engineer: Johnson Engineering, Inc			

Mr. Tilton confirmed that the Governor's Executive Order about the gas pipeline falls within the COVID-19 extension, which expires June 26, 2021; he will draft a letter on June 28, 2021 regarding the Lake 74 permit.

#### C. District Manager: Wrathell, Hunt and Associates, LLC

Mr. Adams presented and recommended approval of the design modification application submitted by the MCA for Ms. Andrien to replace an existing fence, at 15187 Brolio Way, in the same location along the lakes edge. The Board approved the request, subject to confirmation from District Staff that a consent encroachment agreement would be executed and recorded with the County.

#### • NEXT MEETING DATE: August 18, 2021 at 9:00 A.M.

#### O QUORUM CHECK

Mr. Greenberg, Ms. Wheeler and Mr. Henry confirmed their in person attendance at the August 18, 2021 meeting. Ms. Gartland and Mr. Tarr would attend via telephone. Mr. Henry and Ms. Wheeler, who would fly in to attend the meeting were asked to submit their expenses to Mr. Adams for reimbursement.

#### 281 D. Operations Manager: Wrathell, Hunt and Associates, LLC

- 282 Mrs. Adams reported the following:
- Inspection of the additional five outfall structures was completed in May and the results were emailed to the Board indicating no blockages were found.
- The Padova landscape project was completed last week, as the brown egg rocks have been installed. Upon further inspection, GulfScapes is installing six more bales of pine straw tomorrow. Mrs. Adams would notify the homeowner of completion of the project.
- 288 The Annual Lake Audit is scheduled to commence this Friday.
- 289 Mr. Shane Willis was introduced as the newest member of District Management's team, 290 replacing Ms. Smith.

#### Key Activity Dates

The June Activity Dates Report was provided for informational purposes and would be updated, as needed.

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MEDITERRA CDD DRA	AFT June 16	, 202	2
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296 297		Action/Agenda or Completed Items
298	All references to Ms. Smith will be replace	d with Mr. Willis.
299	Items 11, 14 and 20 through 28 were comp	pleted
300	Items 19 through 28: Change date to 05.1	9.21
301		
302 303		Old Business
304	Mr. Tarr asked if the MCA letter notifying	g of the status change from off-roll to on-roll
305 306	. , , .	roperty tax notice, would be sent this week.
307 308		Supervisors' Requests
309		e form from the Supervisor of Elections office,
310	still shows Mediterra South CDD. Mr. Adams w	ould call and request a name change and, if
311	there is no progress, he would send an official lett	er requesting the name change.
312	Mr. Henry left the meeting.	
313		
314 315		Public Comments
316	There being no public comments, the next	item followed.
317		
318	EIGHTEENTH ORDER OF BUSINESS	Adjournment
319 320	There being nothing further to discuss, the	meeting adjourned.
321	,	
322		ed by Ms. Gartland, with all in favor
323	<u>-</u>	ed by Ivis. Gardana, with an in lavor,
324		
325 326		
327		
328	[SIGNATURES APPEAR ON T	THE FOLLOWING PAGE

329			
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336	Secretary/Assistant Secretary	Chair/Vice Chair	

**DRAFT** 

**MEDITERRA CDD** 

June 16, 2021

## **Exhibit A**:Preserve Management 3-Year Rotation Proposals

ATTACH TO MINUTES

## Mediterra Community Development District

## **Preserve Management 3-Year Rotation Proposals**

	Year 1-North of Cir Year		Year 2-Wi	Year 2-Within Circle		Year 3-Southern Outliers		TOTAL	GRAND
	Palmetto Trim	Raking	Palmetto Trim	Raking	Palmetto Trim	Raking	Trimming	Raking	TOTAL
Solitude	\$31,428.00	\$47,142.00	\$38,232.00	\$57,348.00	\$24,408.00	\$36,612.00	\$94,068.00	\$141,102.00	\$235,170.00
EarthBalance	\$65,700.00	\$43,800.00	\$77,700.00	\$51,800.00	\$52,800.00	\$35,200.00	\$196,200.00	\$130,800.00	\$327,000.00
Cintron	\$39,090.00	\$12,000.00	\$54,670.00	\$21,000.00	\$31,240.00	\$10,000.00	\$125,000.00	\$43,000.00	\$168,000.00

UNDER SEALED
BIDTHRESHOLD

#### Mediterra CDD

Attn: Cleo Adams

#### RE: Proposal for preserve area maintenance

Option	Description  1 Remove fallen branches Prune dead fronds on lower palms Prune/remove low lying dead/dry plants	Year 1: North of Circle \$39,090	Year 2: Within Circle \$54,670
	2 Raking of Pine needles and duff from preserve	\$12,000	\$21,000
	Signature of this proposal constitutes agreements	s to its terms and description.	
	Customer Signature		Date



(239)768-1472

Year 3: Southern Outliers

Total

\$31,240

\$125,000

\$10,000

\$43,000

Total

\$168,000



#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Ground Raking for North of Circle Zone

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services.</u> SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- 2. PAYMENT TERMS. The fee for the Services is \$47,142.00. The Customer shall pay 50% of this service fee (\$23,571.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to the Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION.</u> This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SÖLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SÖLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



#### SCHEDULE A - SERVICES

#### **GROUND RAKING SERVICES**

#### NORTH OR CIRCLE ZONE:

- 1. Solitude Lake Management will conduct a ground raking.
- 2. The contract includes raking all loose dry detritus from the treatment area, all raked material will be disposed of by Solitude.
- 3. Pricing is valid only if both services are provided.
- 4. All removal zones are 60' wide as marked on the attached map.
- 5. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### <u>Customer Responsibilities:</u>

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

1. Company is a licensed pesticide applicator in the state in which service is to be provided.

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#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Palmetto Trim for North of Circle Zone

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services.</u> SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- PAYMENT TERMS. The fee for the Services is \$31,428.00. The Customer shall pay 50% of this service 2. fee (\$15,714.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to the Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION.</u> This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

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#### SCHEDULE A - SERVICES

#### PALMETTO TRIM/TREE AND CABBAGE PALM DEBRIS REMOVAL SERVICES

#### NORTH OR CIRCLE ZONE:

- 1. Solitude Lake Management will conduct a palmetto trimming, and branch removal.
- 2. The contract will include trimming all palmetto fronds to mimic a natural fire regime as well as the removal of all trimmed palmetto fronds.
- 3. The contract will also include the removal and disposal of all downed trees, tree branches, and cabbage palm fronds..
- 4. Pricing is valid only if both services are provided.
- 5. All removal zones are 60' wide as marked on the attached map.
- 6. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### Customer Responsibilities:

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

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#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Ground Raking for Southern Outliers Zone Year Three

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services</u>. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- 2. PAYMENT TERMS. The fee for the Services is \$36,612.00. The Customer shall pay 50% of this service fee(\$18,306.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to the Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION.</u> This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

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#### **SCHEDULE A - SERVICES**

#### GROUND RAKING SERVICES

#### **SOUTHERN OUTLINERS ZONE:**

- 1. The contract will include raking all loose dry detritus from the treatment area, all raked material will be disposed of by Solitude.
- 2. Pricing is valid only if both services are provided.
- 3. All removal zones are 60' wide as marked on the attached map.
- 4. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### Customer Responsibilities:

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

 Company is a licensed pesticide applicator in the state in which service is to be provided.

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#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Palmetto Trim for Southern Outliers Zone Year Three

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services</u>. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- 2. PAYMENT TERMS. The fee for the Services is \$24,408.00. The Customer shall pay 50% of this service fee(\$12,204.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to the Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION</u>. This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

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#### **SCHEDULE A - SERVICES**

#### PALM TRIM/TREE AND CABBAGE PALM DEBRIS REMOVAL SERVICES

#### SOUTHERN OUTLINERS ZONE:

- 1. Solitude Lake Management will conduct a palmetto trimming, and branch removal.
- 2. The contract will include trimming all palmetto fronds to mimic a natural fire regime as well as the removal of all trimmed palmetto fronds.
- 3. The contract will also include the removal and disposal of all downed trees, tree braces, and cabbage palm fronds.
- 4. Pricing is valid only if both services are provided.
- 5. All removal zones are 60' wide as marked on the attached map.
- 6. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### Customer Responsibilities:

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

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#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Ground Raking for Within Circle-North Zone year two.

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services</u>. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- 2. PAYMENT TERMS. The fee for the Services is \$57,348.00. The Customer shall pay 50% of this service fee(\$28,674.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION.</u> This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

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#### **SCHEDULE A - SERVICES**

#### **GROUND RAKING/YEAR TWO SERVICES**

#### WITHIN CIRCLE-NORTH ZONE:

- 1. The contract will include raking all loose dry detritus from the treatment area, all raked material will be disposed of by Solitude
- 2. Pricing is valid only if both services are provided.
- 3. All removal zones are 60' wide as marked on the attached map.
- 4. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### Customer Responsibilities:

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

 Company is a licensed pesticide applicator in the state in which service is to be provided.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SŌLitude Lake Management. Recipients may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SŌLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



#### SERVICES CONTRACT

CUSTOMER NAME: Cleo Adams #239-989-2939 crismondc@whhassociates.com

PROPERTY NAME: Mediterra CDD CONTRACT DATE: June 7, 2021 SUBMITTED BY: Jeff Modina

SPECIFICATIONS: Palmetto Trim for Within Circle-North Zone year two.

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

- 1. <u>The Services</u>. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:
- 2. PAYMENT TERMS. The fee for the Services is \$38,232.00. The Customer shall pay 50% of this service fee(\$19,116.00) upon mobilization of crews. The balance (remaining 50% of fee) will be invoiced to Customer by SOLitude following completion of the Services. For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.
- 3. <u>TERM AND EXPIRATION.</u> This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

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#### **SCHEDULE A - SERVICES**

#### PALMETTO TRIM/YEAR TWO SERVICES

#### WITHIN CIRCLE-NORTH ZONE:

- 1. Solitude Lake Management will conduct a palmetto trimming, and branch removal.
- 2. The contract will include trimming all palmetto fronds to mimic a natural fire regime as well as the removal of all trimmed palmetto fronds.
- 3. The contract will also include the removal and disposal of all downed trees, tree branches, and cabbage palm fronds.
- 4. Pricing is valid only if both services are provided.
- 5. All removal zones are 60' wide as marked on the attached map.
- 6. Pricing may be amended in the event that a large storm creates more vegetative debris than would occur naturally.

#### Permitting (when applicable):

- 1. SOLitude staff will be responsible for the following:
  - a. Obtaining any Federal, state, or local permits required to perform any work specified in this contract where applicable.
  - b. Attending any public hearings or meetings with regulators as required in support of the permitting process.
  - c. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - d. Notifying the Customer of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

#### Customer Responsibilities:

- 1. Customer will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

#### General Qualifications:

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SŌLitude Lake Management. Recipients may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SŌLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



PROJECT NAME:

**Mediterra Preserve Management** 

ATTENTION:

Cleo Adams, Assistant District Manager Mediterra Community Development District c/o Wrathell, Hunt & Associates, LLC 9220 Bonita Beach Road, Suite 214

Bonita Springs, FL 34135

Cleo.Adams@whhassociates.com

#### PRICE QUOTED:

Task		Description	<b>Event Price</b>
	1	2021 Maintenance Trimming North of Circle	\$65,700.00
	Option 1*	2021 Duff Removal North of Circle	\$43,800.00
	2	2022 Maintenance Trimming within Circle	\$77,700.00
	Option 2*	2022 Duff Removal within Circle	\$51,800.00
	3	2023 Maintenance Trimming of Southern Outliers	\$52,800.00
	Option 3*	2023 Duff Removal of Southern Outliers	\$35,200.00
		Total w/out Options 1-3	\$196,200.00
		Total w/ Options 1-3	\$327,000.00

<sup>\*</sup>Options can be performed in conjunction with its associated task, but will not be done as a standalone.

#### SCOPE OF WORK:

#### Task 1 – 2021 Maintenance Trimming North of Circle

**EarthBalance**® will provide the labor and materials necessary to trim and remove debris from the preserve at the Mediterra Community Development District located in Lee and Collier Counties, Florida. This task will include maintenance trimming of vegetation and removal of vegetative debris within the preserve as outlined in the Mediterra Preserve Management Plan (March 2018). Trimming and debris removal will occur in the hatched areas located in the North of Circle Maintenance Block on the attached map. All debris will be removed from the site entirely and disposed at an approved facility. All work will be directed by a qualified project manager.

**EarthBalance®** will perform the services described in **Task 1** for a fixed fee of \$65,700.00.

#### Task Option 1 - 2021 Duff Removal North of Circle

**EarthBalance®** will provide the labor and materials necessary remove accumulated pine duff as outlined in the Mediterra Preserve Management Plan (March 2018) from the preserve at the Mediterra Community Development District located in Lee and Collier Counties, Florida. Removal will occur in the hatched areas located in the North of Circle Maintenance Block on the attached map. All work will be directed by a qualified project manager.

03270.56 Mediterra Preserve Management	1 of 4 pages	Initials	Date Cleo Adams
2570 Commerce Parkway North Port, FL 34289	941.426.7878(p)	941.426.8778 (f)	earthbalance.com

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

## **MEDITERRA COMMUNITY DEVELOPMENT DISTRICT**

## **BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE**

#### **LOCATION**

in the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 20, 2021	Regular Meeting	9:00 AM
November 17, 2021	Regular Meeting	3:00 PM
January 19, 2022	Regular Meeting	3:00 PM
February 16, 2022	Regular Meeting	3:00 PM
March 16, 2022	Regular Meeting	3:00 PM
April 20, 2022	Regular Meeting	3:00 PM
May 18, 2022	Regular Meeting	9:00 AM
June 15, 2022	Regular Meeting	9:00 AM
August 17, 2022	Public Hearing & Regular Meeting	9:00 AM

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

## MEDITERRA CDD Key Activity Dates Updated: August 2021

Description	Reference	Submit To	Due Date	Date
Cane Toad Removal	SOP	N/A	The Cane Toad & Tadpole removal project commenced in April. Will continue 2 night visits per month (April through November).	4/21 thru 11/2021
Special Assessment Off- Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration. Note: To be placed On-roll 10/2021.	9/25/2021
Wetland Maintenance	SOP	N/A	Wetland Maintenance as required by SFWMD is to be performed at a minimum of two times per year.	4/2021 & 9/2021
Annual Financial Report	190.008/218.32 & 39	Florida Department of Financial Services	45 days after the completion of the Annual Financial Audit but no more than 9 months after end of Fiscal Year. Management to provide update when completed. Per the request of the Board, to be provided in their May agenda package yearly. Due to COVID-19, the audit will be presented at the June meeting.	6/1/2022
Proposed Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by June 15th each year.	6/15/2022
Assessment Roll	Local County	Local County Tax	For most counties, submission and certification of the annual assessment roll is	9/15/2021
Certification Insurance Renewal	requirement.	Collector N/A	due by September 15th each year.  Bind Insurance for upcoming Fiscal Year with an effective of October 1st thru September 30th	10/1/2021
Adopted Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by October 1st each	10/1/2021

TRIM Compliance Report	200.068	Department of Revenue, Property Tax Oversight, Trim Compliance Section	No later than 30 days following the adoption of the property tax levy ordinance/resolution (if levying property taxes)	10/15/2021
Canna Lilly cut back	SOP	N/A	Seasonal cut back and removal of large stands of Canna Lilly on lake banks owned by the District, to reduce seasonal unsightliness and promote new lush and vigorous growth. Program to be considered/completed between Thanksgiving and Christmas holidays each year if necessary.	November/D ecember yearly.
Qualified Public Depositor Annual Report to CFO	280.17	Department of Financial Services- Division of Treasury - Collateral Management.	By November 30 of each year, file annual report for the period ending September 30, 2021	11/30/2021
Fiscal Year Annual District Filing Fee and Update Form	190,189.064 & 189.018 & Chapter 73C-24, F.A.C.	•	Annual filing fee of \$175 is paid to the Florida department of Economic Opportunity. The filing of the Update Form is required to verify the status of the Special District and to update any changes (including changes to the registered agent). Filing Fee invoice and Update Form is mailed out by the State on October 1st of each year. The fee and form are due and must be postmarked by the following December 3rd.	12/3/2021
Laptop @ MCS	SOP	Tim Richards - MCA General Mgr.	Mr. Adams to create a cloud link on the website and will upload records of proceedings. Completed the week of June 14th.	Jun-21
Special Assessment Off- Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are to be added to the On-roll for the 2021/22 Budget.	10/1/2021
Certification of District Registered Voters	190(3)(a)(2)(d)	District receives annually from the local Supervisor of Elections	Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required)	4/15/2021
Interconnecting Drain Pipe inspection and cleanout	SOP	N/A	Annual inspection and clean out of all lake and wetland interconnecting drain pipes and control structures, that are owned and operated by the District, where the percentage of pipe block exceeds 25%. Inspections to commence February 1st, with cleaning to be completed during the month of May	2/2022 thru 5/2022
Bank Stabilization Project	SOP	N/A	2021/22 Budget - Rip/Rap install project to be completed on Lake 35. (As of 2019 current proposal cost \$38K). Include rip/rap of headwall in that cove area. Bank restoration @ North Hole #18 by Green on Lake 13 (as of 2021 current proposal cost \$11,875.00 (need to deduct sod requirements).	5/1/2022

Lake Audit Report	SOP	N/A	Annual inspection and report of all District owned lakes. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes. Report will be include in the August agenda package.	June/July 2022
Littoral Planting Projects	SOP	N/A	Lakes will be identified during the annual Lake audit.	June/July 2022
Phase Three East - Stormwater Pond 74	SOP	N/A	The original issue date was April 16, 2020. This made the expiration date April 16, 2025. Using a tolling time of 474 days plus the six months would be about 21.5 months. This should result in a new expiration date of about February 1, 2027. We can soon compare to the date provided by the letter from SFWMD.	2/1/2027
Preserve Fire Reduction Program - Three Year Rotation Program	SOP	N/A	As approved at the June 16, 2021 meeting; project to commence in the Spring of 2022; and continue every three years. Project to be completed by Cintron Landscape Services.	3/1/2022
Qualified Public Deposit Identification and Acknowledgement Form	280.02	Maintain original document in District Reports	Complete each time a new account is opened with a Qualified Public Depository.	
Bond - Continuing Disclosure	Bond Indenture	E.M.M.A. (Electronic Municipal Marketing Access) and Bond Trustee	Bond indentures generally require continuing disclosure of financial information to bond holders that may impact the bondholders investment. During construction, many bond indenture require quarterly reporting concerning the status of construction, development and real estate closings. Additionally, annual disclosure include posting annual independent audit reports and annual budgets reflecting assessment information. Generally, any material event affecting the bonds must be disclosed timely.	
Bonds - Arbitrage	IRS Regulation	IRS - if a rebate is due.	The Bond Indenture refers to IRS rules which state an issuer must pay (an Arbitrage) rebate installment for computation dates that occur at least once every 5 years. Rebate payments are due within 60 days after each computation date. The final rebate payment for an issue is due within 60 days after the issue is discharged. See IRS Regulation Section 1.148-3(e) through (g).	

## MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
1	03.01.18	ACTION	Per Mr. Greenberg, Mr. Adams to ensure removal of all items from the Completed Items List that are six months old or older.	x			
2	01.16.19	ACTION	Going forward, Johnson Engineering to take annual sediment samples only at outfall lakes that contain muck, and Lake 35 the same time each year and reduce water quality samples to once in July except for Lake #55 adding September, only if there are issues. Staff to continue to provide year over year tables for nitrogen and phosphorous.	Х			
3	01.16.19	ACTION	Per Mr. Greenberg, District Staff to monitor Lake #3 closely for signs of degradation due to the Distinctive Homes Project south of Caminetto. <b>03.03.21</b> Mr. Tilton to inspect area today.	x			
4	10.16.19	ACTION	Per Mr. Tarr, Staff to ensure that the contractor monitors the two signature lakes at the entrance of Mediterra West and make certain that the spikerush does not exceed 15' from control level.	Х			
5	05.27.20	ACTION/ AGENDA	Mr. Adams and Mr. Tilton to file extension with SFWMD, as soon as the COVID-19 Executive Orders are lifted. <b>11.18.20</b> Mr. Tilton to track extension letters regarding permit to fill Lake 74 and schedule call with Mr. Johnson. Mr. Johnson to research the District's legal position. <b>03.03.21</b> Lake 74 Permit Update to remain on agenda to continue tracking the permit process. Mr. Tilton to provide updates. <b>04.21.21</b> Mr. Tilton to direct his Staff to monitor activity that could jeopardize the Regulatory Rights already obtained by the District for Lake 74.	Х			
6	11.18.20	ACTION	Mrs. Adams to ask SOLitude to copy her on all aeration repair notices sent to RCS.	Х			
7	03.03.21	ACTION	Board Members to include Mrs. Adams, Mr. Willis and cc Mr. Greenberg in email requests to Management. Mrs. Adams to respond to Board Member's requests indicating the person responsible to provide that information. Mr. Willis to track all requests.	х			
8	03.03.21	ACTION	Management office to email Mr. Greenberg proposed meeting agenda three days prior to sending it to the Board.	Х			
9	03.03.21	ACTION	Moving forward MRI to revise Inspection Reports to include pipe size, create legend page and correct scrivener's error regarding pipe size at Structure #142.	Х			

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10	03.03.21	ACTION	Mr. Willis to review CDD website for accuracy and notify Mr. Richards of cancelled meetings or date changes and to send e-blast to residents.	X			
11	04.21.21	ACTION	Staff to obtain unit pricing for all contracts moving forward.	X			
12	04.21.21	ACTION	Mr. Adams to coordinate Mr. Wrathell's attendance at a meeting where all board Members are present.	Х			
13	04.21.21	ACTION/ AGENDA	Mr. Adams to complete setting up the file share account and post link to the District's website prior to the next meeting.	Х			
14	04.21.21	ACTION	Management to email draft minutes to all Board Members, who will then respond with their edits prior to the meetings. Mrs. Adams would discuss implementing change with Ms. Singleton.	Х			
15	04.21.21	ACTION	Management directed not to send repetitious agenda emails unless changes are made to the agenda.	Х		X (After 06.16.21 mtg)	
16	06.16.21	ACTION	Mr. Adams to ensure accounting inserts in the unaudited financial statement a note indicating the bank holding \$10,000 until the aeration installation project loan is paid in full.	Х			
17	06.16.21	ACTION	Mrs. Adams to ensure the RFP responses to the Preserve Fire Reduction Program are attached to the 06.16.21 minutes posted on the website, negotiate number of days for project and return to the Board if price difference exceed an additional \$5,000.	Х		X (After 06.16.21 mtg)	
18	06.16.21	ACTION	Mr. Nychyk to ensure with vendor number of days they expect to complete the Preserve Fire Reduction Program project. Ensure contract includes number of days, penalty provision and that the scope of work included task of removing down trees in the contract.	Х		X (After 06.16.21 mtg)	
19	06.16.21	ACTION	Ms. Wilson to include in the Preserve Fire Reduction Program contract number of days to complete project, penalty provision and ensure the scope of work included task of removing down trees	Х		X (After 06.16.21 mtg)	
20	06.16.21	ACTION	Mr. Adams to revise the budget by 40% for the Preserve Fire Reduction Program and add assigned fund balance line item to commence FY 2023, to show build up of reserves,	Х			
21	06.16.21	ACTION	Mr. Adams to send letter and invoice to 10806 Cortile Way homeowner for remediation and follow-up costs, upon SFWMD signing off on project.	Х			

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22	06.16.21	ACTION	Ms. Wilson to email revised Resolution 2021-10 to the Board and District Staff.	X			
23	06.16.21	ACTION	Ms. Wilson to email her firm's "What CDDs are" brochure to the Board and Staff.	X	Х		
24	06.16.21	ACTION	Mr. Adams to prepare and email the Board an outline of the steps and costs involved to refinance the Series 2012/2013 bonds, obtain quotes from FineMark National Bank & Trust and Synovus Bank, and schedule pertinent dates on the calendar.	X			
25	06.16.21	ACTION	Mrs. Adams to email Mr. Greenberg section of minutes transcribed verbatim regarding handout about tax bill to send to MCA to distribute during orientation to new homeowners and include in his letter to current homeowners.	х			
26	06.16.21	ACTION	Mr. Adams to research why the projected fund balance surplus amount varied significantly on pages 4 and 7 of the proposed budget and determine if funds should be moved to prepay bonds.	Х			
27	06.16.21	ACTION	Mr. Adams would revise the FY 2023 proposed budget so "Actuals are through 5/31/22" to present at the June 2022 meeting.	Х			
28	06.16.21	ACTION	Mr. Adams to revise the FY 2022 proposed budget, correcting multiple scriveners' errors, rolling up various flat fee items into Management fees and removing "Capital" from outlay line items in this and future budgets.	X			
29	06.16.21	ACTION	Mr. Tilton to draft letter on 06.28.21 regarding Lake 74 permit, now that Executive Orders are lifted.	Х			
30	06.16.21	ACTION	Mrs. Adams to contact homeowner to notify the residential portion of the Padova landscape projects completion.	Х	х		
31	06.16.21	ACTION	Mr. Adams to send The Club this week, a separate letter from the property tax notice, advising change to on-roll assessment billing.	Х			
32	06.16.21	ACTION	Mr. Adams to call or send official letter to the Supervisor's of Election office requesting correction of CDD name .	Х			

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1	10.21.20	ACTION	Mr. Adams to inform resident about prepayment option for debt service assessment related to bonds.			Х	03.03.21
2	11.18.20	ACTION	Ms. Willson to provide information relating to refinancing the bonds			Х	03.03.21
3	11.18.20	ACTION	Ms. Gartland to send W-4 to Management to receive compensation.			Х	03.03.21
4	11.18.20	ACTION	Mr. Greenberg to prepare draft letter to the community regarding Cane Toad project being implemented in the 2021 year and will send it to Mr. Adams to distribute to residents.			Х	03.03.21
5	11.18.20	ACTION/ AGENDA	Mrs. Adams to ensure the October Financial Highlights Report is included in the next agenda package, update Lakes 35 and 13 portion of report, add Lake 13 project as an agenda item, include items such as Lake 13 proposal, a breakdown of actual costs versus the budgeted amount and the FY 2021 budget, in the agenda.			Х	03.03.21
6	11.18.20	ACTION/ AGENDA	Mr. Tilton to review the design specifications from GradyMinor, the Design Engineer, regarding the extension of Veterans Parkway and potential impact to Mediterra; if unable to obtain documents he was instructed to make the calculations and report the findings to the Board. This item would remain on the agenda.			х	03.03.21
7	11.18.20	ACTION	Mr. Johnson to research Governor's Executive Order, in relation to the permit and COVID-19.			Х	03.03.21
8	11.18.20	ACTION	Ms. Smith to inspect the littoral plantings project next week. EarthBalance scheduled inspections this week to ensure there are no floaters due to a recent storm event.			Х	03.03.21
9	11.18.20	ACTION	Mrs. Adams waiting for Mr. Clerico to respond to proposals to trim conservation area.			X	03.03.21
10	11.18.20	ACTION	Mrs. Adams to update the Key Activity Dates Report.			Χ	03.03.21
11	11.18.20	ACTION	Mrs. Adams to send Ms. Gartland a District map.			Χ	03.03.21
12	11.18.20	ACTION	Mr. Greenberg to deliver Mr. Van Tassel's commemorative clock and photographs to his residence.			X	03.03.21
13	10.16.19	ACTION	Staff to arrange riprap installation around headwall of Lake #35, during the Spring of 2021 bank stabilization project. <b>11.18.20</b> Project would be scheduled after Easter. <b>04.21.21</b> Moved to the Key Activities Date Report as the project was deferred until the Spring of Fiscal Year 2022.			Х	04.21.21

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14	10.17.18	ACTION	Mr. Adams will have all the necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson on a semi-annual basis. <b>03.03.21</b> Ms. Smith to update laptop regularly. Mr. Adams to discuss with Janelle potentially taking on roll of downloading digital files to the laptop and will be updated at the April meeting.			Х	04.21.21
15	11.18.20	ACTION	Board Members are to submit their comments, after reviewing meeting minutes, to Management prior to the meetings.			X	04.21.21
16	03.03.21	ACTION	Mr. Adams to email the Cane Toad Program schedule to the Board and the HOA to post on its website.			X	04.21.21
17	03.03.21	ACTION/ AGENDA	Mr. Adams to implement process for residents to report non-working aeration units to the District Manager directly and to work with the MCA in getting that information to residents.			X	04.21.21
18	03.03.21	ACTION/ AGENDA	Declare Mr. Bishko's seat vacant at April meeting. Mr. Greenberg to contact Mr. John Henry about interest in a Board Member position.			X	04.21.21
19	03.03.21	ACTION	Mrs. Adams to have the District map updated and emailed to the Board and posted to the website.			X	04.21.21
20	03.03.21 & 03.16.21	ACTION/ AGENDA	Mrs. Adams to insert date that the Financial Impact Analysis Report is prepared. Mr. Adams to present review of the Financial Impact Report for projects crossing over to the next fiscal year. <b>04.21.21</b> Report will be updated monthly.			Х	04.21.21
21	03.03.21	ACTION	Mrs. Adams to obtain credit from Anchor Marine for sod before proceeding with Lake #13 Bank Restoration project. <b>04.21.21</b> Project deferred until new fiscal year, move to Key Activity Date Report.			X	04.21.21
22	03.03.21	ACTION	Mr. Adams to ask MCA to contribute to landscape remediation costs for Padova drainage pipe repair and place MCA and London Bay Representatives on notice to begin monitoring builder activities to prevent discharging concrete into Mediterra drain structures. <b>04.21.21</b> Mr. Adams discussed discharge into Structure #144 Lake #43 with Mr. Lively, which was deemed appropriate and part of the Consumptive Use permit.			X	04.21.21
23	03.03.21	ACTION	MRI to send schedule of Padova Drainage Pipe remediation project to Mr. Adams to distribute to affected parties.			Х	04.21.21

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24	03.03.21	ACTION	Mr. Adams to convey policy regarding fishing in CDD stormwater lakes to residents and if on the Golf Course they must obtain approval from the Golf Course.			X	04.21.21
25	03.16.21	ACTION	Mr. Woods to review GulfScapes proposal and Staff would come back to the Board if landscape & irrigation costs exceeded \$12,000.			X	04.21.21
26	03.16.21	ACTION/ AGENDA	Mr. Adams revise District's Rules of procedure and implement policy that included any construction related projects of significance will require engagement of CDD Engineer to oversee, inspect project and report to the Board, conduct preconstruction meetings, etc.			Х	04.21.21
27	03.16.21	ACTION	Mr. Adams to email WHA Management contract to the Board.			Х	04.21.21
28	03.16.21	ACTION	Representative in Mr. Tilton's firm to research permit to determine who did the original pipe installation and who certified the work.			Х	04.21.21
29	03.16.21	AGENDA	Items approved at 03.16.21 Emergency meeting will be on the April agenda for ratification.			Х	04.21.21
30	03.16.21	ACTION	Mr. Tilton to obtain proposal from third-party contractor to test flow pipe before the rainy season. <b>04.21.21</b> Board decided not to pursue at this time.			Х	04.21.21
31	10.21.20	ACTION/ AGENDA	Mr. Adams to change The Club to on-roll assessment billing and collection of assessments, commencing in Fiscal Year 2022. <b>03.03.21</b> Mr. Adams to coordinate sending a letter advising of this change. <b>04.21.21</b> Letter to go out next month;			Х	05.19.21
32	11.18.20	ACTION/ AGENDA	Mr. Adams to contact the Tax Collector and direct them to correct Mediterra CDD's name on the Tax Notice and Collier County insert and update information. <b>03.03.21</b> Mr. Adams to send a formal letter. <b>04.21.21</b> Letter to be submitted later in the week.			Х	05.19.21
33	03.03.21	ACTION	Mrs. Adams to contact The Club to replace felt in grate in the sand trap Structure #94. <b>04.21.21</b> Mrs. Adams to confirm task was completed.			Х	05.19.21
34	04.21.21	ACTION	MRI to email Mr. Adams Padova Pipe project warranty letter.			Х	05.19.21
35	04.21.21	ACTION	Mr. Kurth to inspect Medici and let Mrs. Adams know what was sprayed to cause the pond to turn brown and who would remove the "weeds" and inspect 15243 Medici Way and determine who is responsible to remove the tree growing at the control level.			Х	05.19.21

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
36	04.21.21	ACTION	Mr. Denison to send 2021 Contract to Mr. Adams for Board approval.			X	05.19.21
37	04.21.21	ACTION	Mr. Denison to contact Mr. Tilton if Lake #24 is not discharging so they can notify the Board.			X	05.19.21
38	04.21.21	ACTION/ AGENDA	Mr. Adams to prepare Amendment to WHA contract, with correct name, fee schedule, etc.			X	05.19.21
39	04.21.21	ACTION/ AGENDA	Ms. Willson to prepare Resolution to implement policy of engaging the District Engineer to oversee all construction and repair projects of significance and to amend the scope of Services Agreement.			Х	05.19.21
40	04.21.21	ACTION	Mr. Adams to contact the City of Bonita Springs to notify there is no sediment barrier in the area at 10805 Est Cortile Court and request stop work order due to possible encroachment issues.			Х	05.19.21
41	04.21.21	ACTION	Ms. Willson upon confirmation of encroachment would prepare Letter Agreement to homeowner at 10805 Est Cortile Court.			Х	05.19.21
42	04.21.21	ACTION	Mrs. Adams to send Mr. Henry the GIS map and send the ordered maps overnight to the Board upon receipt.			Х	05.19.21
43	04.21.21	ACTION	Mr. Greenberg to prepare letter to the Community and forward to Mr. Adams to distribute to the Board regarding water quality, instruction to report non-working aeration units, Cane Toad Program update, low muck and fishing in CDD stormwater lakes.			Х	05.19.21
44	03.03.21	ACTION	Mr. Tilton to work with Mr. Adams and Ms. Willson to determine legal right of CDD to inspect pipes on Imperial Side related to Veterans Pkwy extension. <b>04.21.21</b> MRI to provide cost to inspect five outfall structures utilizing video. <b>05.19.21</b> Staff to proceed with project upon receipt of proposal to inspect all outfall structures, increase line item budget and send results of the five outfall structures to the Board, upon receipt.			Х	06.16.21
45	04.21.21	ACTION	Mr. Richards to send e-blast via the MCA instructing residents to contact Mrs. Adams of downed aerators.			Х	06.16.21
46	04.21.21	ACTION	Mr. Kurth to notify Mrs. Adams if there is a delay due to supply chain issues and determine if SOLitude can keep additional compressors in inventory. Onsite equipment must be inventoried. 5.19.21: It was determined that the compressors warranty takes affect the date of purchase, not install. The compressors will be purchased when needed.			Х	06.16.21

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46	05.19.21	ACTION	Mrs. Adams to look into Staff using materials other than spike rush in the lake bank in the pond (Lake 76) backing up to Caminetto and report her findings to the Board and have staff keep spikerush tighter. Will review during lake audit.			Х	06.16.21
47	05.19.21	ACTION	Mr. Tilton to send Fire Plan Map to new Board Members.			Χ	06.16.21
48	05.19.21	ACTION/ AGENDA	Mrs. Adams to have Staff prepare Preserve Fire Reduction Program RFP and include number of days vendor expects to complete the project, to present at the next meeting.			Х	06.16.21
49	05.19.21	ACTION	Mr. Tilton to research whether the Governor's Executive Order about the gas pipeline enables him to apply for another permit extension for Lake 74. Per Mr. Greenberg, this should be part of the District Engineer's staff report item on the next agenda.			Х	06.16.21
50	05.19.21	ACTION	Mr. Adams to contact the Underwriter to determine if it is profitable to refinance the Series 2012 and 2013 bonds now, before their individual call dates. Per Mr. Greenberg, this should be part of the District Manager's staff report on the next agenda.			Х	06.16.21
51	05.19.21	ACTION	Mr. Adams to have Staff update proposed Fiscal Year 2021/2022 budget as discussed and research whether Caminetto in Table, Page 12, should be removed.			Х	06.16.21
52	05.19.21	ACTION	Mrs. Adams to email Ms. Almstead and Ms. Kuzak, confirming the Board approved the residents' request to install certain trees.			X	06.16.21
53	05.19.21	ACTION	Mr. Adams to email 10806 Cortile Way homeowner violation letter to Mr. Todd.			Х	06.16.21
54	05.19.21	ACTION	Mrs. Willson to prepare letter agreement to 10806 Cortile Way homeowner regarding restoration plan and responsible for remediation costs.			Х	06.16.21
55	05.19.21	ACTION/ AGENDA	Mrs. Adams to add the actual surplus fund balance amount to the Financial Impact Analysis Report and ensure Staff inserts the monthly updated Report in the agenda package, behind the Unaudited Financial Statements section.			Х	06.16.21